



SELF STUDY REPORT SWAMI SAHAJANAND COLLEGE CHAS

Chas, Bokaro, Jharkhand (827013)

Website: www.sscollegechas.com

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For Submission to

**National Assessment & Accreditation Council
(Nagarbhavi, Bangalore)**



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Swami Sahajanand College

Chas - Bokaro (Jharkhand)

E-mail : sscollegechas@gmail.com, Website : www.sscollegechas.com

Permanently Affiliated to V.B.U. Hazaribag and Registered under 2 (f) & 12 (B) U.G.C.

Ref. No. SSC/NAAC/19/17

Date 21/02/2017

To,
The Director,
National Assessment and Accreditation Council (NAAC)
P.B. No. 1075, Nagarbhavi, Bangalore-560072 INDIA

Sub:- Regarding uploading of Self Study Report (SSR) of Swami Sahajanand College website- www.sscollegechas.com

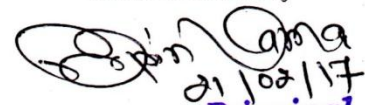
Sir,

My College has already uploaded its "Self Study Report" on the college website mentioned above for the kind perusal of CAPU according to convenience.

Online LOI is ready for submission after your kind acceptance on SSR. waiting for kind response from your end.

Thanking You.

Yours Faithfully


21/02/17
Principal
(Dr. Bipin Kumar)
S. S. College Chas
S.S. College Bokaro

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PREFACE

Swami Sahajanand Mahavidyalaya Chas came into existence in 1984. It is situated in the rural and urban pocket of Bokaro district. The College was established with the noble cause of lighting the torch of education among the back ward area of Chas, Chandankiyari. It is named after the worthy son of soil **Swami Sahajanand Saraswati** which was not only the god of farmer's but also a freedom fighter.

The college was started with five students but at present strength is more than 8000 (Eight thousand). Here at Hon's Level, Eight Subject under the faculty of humanities, Nine subjects under Social Science faculty, Six Subjects under Science faculty and all group of Commerce are taught. The total number of teacher's here including principal is 33.

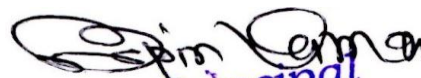
The College is permanently affiliated to V.B.U. Hazaribag, aided by Jharkhand govt. and Registered under 2(f) and 12(B) of UGC. It has earned recognition for very good examination results, involvement of students in extracurricular activities such as cultural sports and games, debates, essay competition's etc. They have won levels at various activities. Shields and medals earned by them at different occasions bear witness to their versatility.

The two NSS wings of the college is also very active. The NSS students have been engaged in rural development works, protection of the environment, literacy programs among illiterate rural males, female and children's.

Bokaro a town of Industries where a huge number of workers are working in B.S.L., B.C.C.L, C.C.L. D.V.C., O.N.G.C, Electro Steel etc. The College is marching ahead with the main objective of spreading the light of education also among the SC,ST,OBC and Minority of this area. The College case for the developments of the personality of the students. Many students who have passed out from this college are serving the nation and the society through different governments Jobs. Various Kinds of developments works are still under progress i:e Construction of Arts Block, Girls Hostel, Drinking water Facility etc.

The college is marching ahead under a team of dedicated and competent teaching and Non-teaching staffs with confidence and vision to scale a new height both in academic and extra academic activities and to add a new feather of glory to its reputation.

Swami Sahajanand College is one of the institutions to upgrade for Model College i.e. necessary to provide Educational opportunities for higher studies efficiently and to reduce their failure and dropout rate.


Principal
(Dr. Bipin Kumar)
Principal.
S.S.College Chas.



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Ref. No.....


Date

From the Desk of the Principal

Swami Sahajanand College, Chas, Dist-Bokaro (Jharkhand) is situated in rural and urban pocket of Bokaro District and presently imparting under graduate course in Arts, Science and Commerce in total 21 subject honours. The Self Study Report has been prepared with all staff and support of our teaching and Non-teaching staff and members including I.Q.A.C. and NAAC coordinator. Eight meeting of IQAC has been held so far since our college was to go for the first cycle of assessment and accreditation. The institution is trying with many problem but I must say that it was a real them effort, preparing SSR, Every member of Governing body, Teaching and the non-teaching staff has made important contribution while they are not getting 6th pay scale being the vitta rahit college, besides, above all we are living in one soul, one thread, one motto, one vision and one goal.

I convey my thanks to university officials for providing full support during SSR preparation.

Principal


21/02/17
(Dr. Bipin Kumar)
Principal
S. S. College Chas
Bokaro.

EXECUTIVE SUMMARY

Swami Sahajanand College Chas is a permanent affiliated unit under Vinoba University Hazaribag. The College is located at- Jodhadih More,P.O-Chas,Dist- Bokaro beside Dhanbad –Tata Road on NH-32. in the rural and urban pocket of Bokaro District. This College is a 32 years old Degree college established by Late-Abhimonya singh choudhary, Dr. S.P. Sharma, Sri.D.B.Pandey, Dr. T.P.Singh & Sri. Bhagirath Sharma and managed by the Governing body and Swami Sahajanand Vikas Samiti, Chas, Bokaro, which is registered under 1860 Society act. In the establishment of the College the Local Body members (Managing Committee) has played an important role and in fact the land of the college is donated by Sri. Abhimonya Singh Choudhary , Sri. Bhagirath Sharma , Sri. Bhaduri Gope & Sri. Bhuban Sharma.

The College was established with the noble cause of lighting the torch of education among the backward area of Chas and Chandankiyari. It is named after the worthy son of soil Swami Sahajanand Saraswati who was not only God of farmers but also a freedom fighter.

The College was started with five students at present strength is more than 8000 (Eight thousand). The College is multi-faculty Institution affiliated to the Vinoba Bhave University, Hazaribag. Here at Honours Level, Eight subject under the faculty of humanities, Nine subject under social science faculty, Six subject under science faculty and all group of Commerce are taught.

The college was started with a clear vision that it would pursue excellence in all activities and with the mission that it would train young men and women as such worthy citizen of the Country as would carry the nations of social changes by their Knowledge and Skills. It is important for any Centre of Higher Education to know that the service of nation lies in imparting the quality education so that the young men and women could be trained to be fearless leaders in various areas of activity including research. The college should have the quality of mind and soul, Knowledge and skill, so that students can contributing to the well-being of the society. Attaining such level of knowledge is not possible without the class room education and teaching. The students are given ample opportunity in interacting with teachers by joining the programme of the creativity and extension taken up by a very active unit of NSS.

The college has well –equipped library and Laboratories. The college also has internal mechanism to ensure quality. The IQAC has been formed in 15.11.2013. and the critical inputs coming out of the meeting on IQAC are of great help in improving the institutional quality. Recently the college has started parent-teacher meeting, department wise/ faculty wise for open discussion and to get honest feedback from the students and their parents. The Alumni of the College has indicated that most of the old students are well placed and doing their duties successfully. So the College is providing a rich learning and teaching environment to nurture the talents inculcating a hunger for lifelong learning.

The Principal and members of the faculty are engaged in consultancy and extension work. The Principal has acted as a resource person during selection and recruitment of teachers in many educational institutions. Even some of the faculty members are invited to act as subject experts.

Preparing of SSR has been an enjoyable and Learning experience. It is really a team work and cannot be effort of single person. It was impossible to complete the report without the unqualified support and co-operation of the management, faculty members and staff of the college family. I am thankful to all the members of family for their commendable support in preparing SSR especially the Principal of the College Dr. Bipin Kumar, Sri. Nabin Kr. Mahato, Sri. Ram Krishna Mahato, Sri. S.C. Sharma, Sri. Sujit Kr. Saw, Sri.M.M. Singh, Dr. Mangal Pathak, MD.Ibrar Hussain and typist Sri Laxman Mahato.

Finally I wish to thank the Principal Dr. Bipin Kumar who reposed his trust in me while preparing the self-study report. I am grateful to him for his constant support, encouragement and guidance.

Name of the College :- S.S. College, Chas
 Place :- Jodhadih More, Chas
 State :- Jharkhand
 Affiliating University :- Vinoba Bhawe University
 Status of College :- Permanent Affiliation
 Types of College :- Co-Education
 No. of Departments :- 24
 No. of Programming offered :- 03 (B.A., B.SC, B.COM.)
 Year of establishment :-1984
 UGC Recognition :-Permanent Under 2(F) & 12(B)

Managing Committee (Governing Body)

Sri. Brinchi Narayan , MLA, Bokaro	Chairman
Dr. P.C. Thakur , Assit. Professor, Deptt. of Botany, Chas College	UR Cum Secretary
Sri. Manoj Jaiswal , BIADA Secretary , Bokaro	Member
Dr. Bipin Kumar , Principal S.S. College, Chas	Member

Ashutosh Mahatha
 Cordinator Steering Committee.
 S.S.College chas.



S :- (Strengths)

College has strength in respect of:-

- High enrolment of students through a transparent admission process.
- Nearly 50% component share of SC, ST, OBC & Minority Students.
- Good number of text books with multiple volumes and reference books in the library of college.
- White and Green class boards in all the class rooms for making the classes dust-free.
- Good number of computers to facilitate the students with practical knowledge, Internet connection with Wi-Fi facility at different segments of the college.
- Direct financial support in terms of post Matric Scholarship & Stipend for SC/ST/OBC/Minority Students under Government Schemes.
- Good relationship between the students and faculty members.
- Good number of quality faculties as well as their research works & publications.
- Two active NSS units.
- Our College Run Remedial Classes to weaker Students.
- Providing a ragging free good atmosphere in the college.
- We have applied Distance Education Courses to our University.

Above all, the inspiring leadership of the Principal with his sincere dedication has added immensely to the strength of the college.

W :- (Weaknesses)

- As a Permanent affiliated college, S S College has no autonomy in academic reforms. Being a Government aided college, the institute faces a number of financial, administrative and academic bindings.
- The student-teacher ratio is quite high and non-conductive.
- There is a need for vocational courses, Correspondence course and better placement opportunity in the College.
- The college has no residential staff quarters.
- There is no statistical unit for properly recording all institutional co-curricular and extra-curricular activities happening in the college.
- The number of encyclopedia in library is insufficient
- A huge number of students come from rural and economically backward areas. They have no sufficient transporting facilities.

O :- (Opportunities)

The college has substantial potentiality for enhancing/expanding its educational operations by bringing about

innovative changes in teaching-learning-evaluation, library resources and laboratory resources with the support of its qualified teachers of course.

C :- (Challenges)

Being a permanent affiliated (Govt. Aided) college, infrastructure is a major challenge especially for the concerned departments of different streams - Departmental spaces for teachers, additional regular faculty members in most of the department and for departments under Science stream including Psychology, Geography, Home science- more laboratory spaces are needed for progressive development.

Institutional Data

1. Name and Address of the college

Name:	S.S. COLLEGE , CHAS , BOKARO		
Address:	AT-CHAS, PO-CHAS, DIST.-BOKARO		
City: BOKARO	Pin: 827013	State : JHARKHAND	
Website	www.sscollegechas.com		

2. For Communication:

Designation	Name	Contact No.	Email
Principal			
Principal in-charge	Dr.Bipin kumar	9334778478	bipinkumar1962@gmail.com
Steering Committee coordinator	Prof.Ashutosh Mahatha	9430759090	ashutoshmahatha@gmail.com

3. Status of the Institution :

i. Affiliated college



ii. Constituent College



iii. Any other (specify)
Gender Type of Institution : a. By

i. For Men

☐

ii. For Women

☐

iii. Co- education

☒

b. By
Shift

i.
Regular

☒

ii. Day

☒

5. It is a recognized minority institution?

Yes

☐

No

✓

If yes specify the minority status (Religious- linguistic / any other) and provide documentary evidence .

6. Source of funding :

Government

☐

Grant – in – aid

☒

Self – financing

☐

Any other

7. a. Data of establishment of the college ...16 .06. 1984

b. University to which the college is affiliated / to which governs the college. If it is a constituent college
Vinoba Bhawe University

c. Details of UGC recognition:-

	Under Section	Date, Month & Year	Remarks (if any)
i.	2 (F)	16/09/2016	
ii.	12 (B)	07/07/2010	

(Enclose the certificate of recognition u/s 2(f) and 12(B) of the UGC Act)

d. Details of recognition / approval by statutory / regulatory bodies other than UGC (AICTE , NCTE , MCI , DCI , PCI , RCI etc)

Under Section	Recognition / Approval details Institution / Department Programme	Day , Month and Year dd- mm – yyyy	Validity	Remarks
i.	x			
ii.	x			
iii.	x			

iv.	x			
-----	---	--	--	--

Enclose the recognition / approval letter

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☐ No ☒

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☐

9. Is the College recognized

a. by UGC as a College with Potential for Excellence (CPE) ?

Yes ☐ No ☒

If yes, date of recognition dd / mm / yyyy

b. for its performance by any other government agency ?

Yes ☐ No ☒

If yes, Name of the agency and

Date of recognition dd / mm / yyyy

10. Location of the campus and area in sq.mts

Location	Semi Urban
Campus area in sq.mts	23471.8
Built up area in sq.mts	3500

(* Urban. Semi- urban, Rural, Tribal, Hilly Area, Any other specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other detail sat appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium / seminar complex with infrastructural facilities. ☒
- Sport facilities ☐
- Playground. ☒
- Swimming pool ☐
- Gymnasium ☒

Hostel

- Boys Hostel

- i. Number of hostels - Nil
 ii. Number of inmates -
 iii. Facilities: mention available facilities. —

*** Girls hostel**



- i. Number of host - 01 (Under Construction)
 ii. Number of inmates - 50

- iii. Facilities: mention available facilities. —

*** Working women's hostel**

- i. Number of inmates

6.3 Facilities mention available facilities .

Residential facilities for teaching and non – teaching staff (give numbers available – cadre wise)

Cafeteria ☒

- Health Centre – First aid, Inpatient, Outpatient, Emergency care facility, Ambulance

Health centre staff

Qualified doctor

Full time

Part time

☒

Qualified Nurse

Full time

Part time

☒

- Facilities like banking , post office , book shops - ☒
- Online Banking facility for Fee deposits to Students.
- Transport facilities to cater to the needs of students and staff - ☒
- Animal house ☒
- Biological waste Disposal - ☒

6.3 Generator or other facility for management regulation of electricity and voltage. ☒

- Solid Waste management facility - ☒
 □ Waste water management - ☒
 □ Water harvesting - ☒

12. Details of programmes offered by the college (Give data for current academic year)

SL No	Programme level	Name of the Programme / Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / approved Student strength	No. of student Admitted
	Under Graduate	Degree level	6 Sem.	XII Passed	English & Hindi	N/A	8407
	Post – Graduate	N.A					
	Integrated Programme	N.A					
	PG Ph.D	N.A					
	M.Phill	N.A					
	Ph.D Certificate	N.A					
	Course						
	UG Diploma	N.A					
	PG Diploma	N.A					
	Any other						
	(specify and provide details)						

13. Does the college offer self – financed programmes ?Yes ☒No ☐

If yes, how many ?

4 (Four)

14. New programmes introduced in the college during the last five years if any?Yes ☒No ☐

Number 4

15. List the departments : Respond if applicable only and do not list facilities like Library , Physical Education as departments , unless they are also offering academic degree awarding programmes Similarly , do not list the departments offering common compulsory subjects for all the programmes like , English , regional language etc .

Faculty	Departments	UG	PG	Research
Science	Phy , Chem, Maths, Botany, Zoology, Geology, Anthro.	√		
Arts	Pol. Sc.. Hist, Socio, Eco., Philo, Psy, Geog . Hindi , Sank, Eng , Bengali , Urdu, Khortha, Kurmali, Home science.	√		
Commerce	Cost Accounts ,& Financial Accounts	√		
Any other specify	-			

16. Number of programmes offered under (Programmer means a degree course like BA, BSc, M.A, M.Com)

a. annual system

☒

b. semester system

☒

c. trimester system

☐

17. Number of Programmers with

a. Choice Based Credit System

3

b. Inter/ Multidisciplinary Approach

×

c. Any other specifies and provides details

×

18. Does the college offer UG and / or PG programmes in Teacher Education?

Yes ☐ No ☒ if yes

a. Year of Introduction of the programmes dd/ mm /yyyy and number of batches that completed the programme.

b. NCTE recognition details (if applicable)

Notification No: -

Date : dd/ mm/ yyyy

Validity :

c. Is the institution opting of assessment and acc edition of Teacher Education programme separately?

Yes

☐

No

☒

19. Does the college offer UG or PG programme in Physical Education?

Yes

☐

No

☒

if yes

a. Yea of Introduction of the programmesdd/mm/yyyy

And number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No. :-

Date :- dd/mm/ yyy

Validity :-

c. Is the institution opting for assessment and accreditation of Physical Education programme separately?

20. Number of teaching and non-teaching positions in the Institutions.

Positions	Teaching Faculty						Non Teaching Staff		Technical Staff	
	Professor		Associate Professor		Assistant Professor					
	M*	F*	M*	F*	M*	F	M	F	M	F
Sanctioned by the UGC/University/State Government	-	-	-	-	62	-	38	-	12	-
Recruited	-	-	-	-	28	5	33	5	7	2
Yet to Recruit	-	-	-	-	29	-	00	-	3	-

*M – Male , *F – Female

21. Qualification of the teaching Staff:-

Highest Qualification	Professor		Asso. Proff.		Assistant Prof.		Total
	Male	Female	Male	Female	Male	Female	
Eminent teachers							
D.Sc/D. Litt	-	-	-	-		-	
Ph.D	-	-	-	-	7	1	8
M.Phill	-	-	-	-	15	2	17
Temporary Teachers – Nil							
Ph.D	-	-	-	-	-	-	-
M.Phill	-	-	-	-	-	-	-
Part time teachers - Nil							
Ph.D	-	-	-	-	-	-	-
M.Phill	-	-	-	-	-	-	-

22. Number of Visiting Faculty / Guest Faculty engaged with the college. - 03

23. Furnish the number of the student admitted to the college during the last four academic years (2013-14 to 2016-17).

Categories	Year 1(2014)		Year 2(2015)		Year 3(2016)		Year 4 (2017)	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	469	509	359	331	411	409	583	546
ST	296	131	248	199	254	255	403	428
OBC	1493	1355	1465	1310	1418	1442	1635	1692
General	1453	1462	1490	1722	1349	1481	1746	1374
Others (minority)	103	117	126	104	257	258	293	256

24. Details on Student enrolment in the college during the current academic year (2016-17).

Type of Students	UG	PG	M.Phill	Ph.D	Total
Student from the same State where the college is located	95%	-	-	-	7987
Students from other / states of India	5%				420
NRI Students	Nil				
Foreign students	Nil				
Total					8407

25. Dropout rate in UG and PG (average of the last two batches)

UG

3%

PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of Student enrolled)

Including the salary component

Rs.

2325/-

a. Excluding the salary component

Rs.

1051/-

27. Does the college offer any programme/s in distance education mode (DEP)?Yes ☐No ☒

If yes.

a. Is it a registered Centre for offering distance education programmes of another University Yes ☐ No ☒

b. Name of the University which has granted registration V.B.U.University, Hazaribag

c. Number of programmes offered N/A

d. Programmes carry the recognition of the Distance Education council

Yes



No

28. Provide Teacher student ratio for each of the programme/course offered

Programme		Student-Teacher Ratio	
B. A.		130:1	
B. Sc.		30:1	
B. Com	Subject	Honours	General
	English	170:1	20:1
	Hindi	100:1	19:1
	Sanskrit	10:1	-
	Bengali	-	100:1
	Urdu	20:1	-
	History	212:1	25:1
	Pol. Science	180:1	15:1
	Sociology	180:1	18:1
	Geography	135:1	12:1
	Economics	80:1	5:1
	Philosophy	20:1	4:1
	Psychology	40:1	-
	Mathematics	30:1	1:1
	Chemistry	35:1	-
	Physics	50:1	1:1
	Botany	25:1	1:1
	Zoology	30:1	1:1
	Geology	-	40:1
	Anthropology	2:1	-
	Home science	50:1	-
	Khortha	-	4:1
	Kurmali	-	20:1
	Commerce	150:1	40:1

29. Is the college applying for

Accreditation	Cycle-1	Cycle-2	Cycle-3	Cycle-4
	√			

Reassessment:- (Cycle 1 refers to first accreditation and Cycle 2, Cycle 3, and cycle 4 refers to re- accreditation)

30. Date of accreditation *(applicable for Cycle 2, Cycle 3, Cycle 4 and re- assessment only).

Cycle :NA..... Accreditation Outcome / Result

1 dd/mm/yyyy

Cycle : Accreditation Outcome / Result

2 dd/mm/yyyy

Cycle : Accreditation Outcome / Result

3 dd/mm/yyyy

* Kindly enclose copy of accreditation certificate (S) and peer team report (s) as an annexure.

31. Number of working days during the last academic year

204 Days

32. Number of teaching days during the last academic year

178 days

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC).

IQAC 15/11/2013
.....

34. Details regarding submission of Annual Quality Assurance Report (AQAR) to NAAC.

(i)NA..... dd/mm/yyyy AQAR

(ii)dd/mm/yyyy AQAR

(iii)dd/mm/yyyy AQAR

(iv) dd/mm/yyyy

35. Any other relevant data not covered above the college would like to include.

(Do not include explanatory / descriptive information.)

No. of students in Intermediate/+2 in current session:- N/A

CRITERIA ANALYSIS

A. : CURRICULAR ASPECTS

CURRICULUM PLANNING AND IMPLEMENTATION

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision: The vision of S.S. College, Chas is to provide inclusive education for inculcating human values, professionalism and scientific instillation to all sections of students including scheduled tribes, scheduled castes, other backward communities and religious minorities with special focus to female students.

Mission: The mission statements of the College are as follows:

- * To provide ample scope for multifaceted development of local youths irrespective of religion, race, caste, gender.
- * To provide quality higher education to its students.
- * To provide and promote inclusive education for all.
- * To develop academic programmes based on local/regional/national/ global needs.
- * To pursue student-centric learning for self-development and skill development among students.
- * To nurture social awareness and responsibilities among its students.

Objectives: The objective of the College is striving to achieve the stated vision and mission statements through its action plans and relevant activities.

The vision, mission and objectives of the College are communicated to the students, teachers, staff and other stakeholders through

- * The Annual Prospectus of the College.
- * Website of the College.
- * Meeting/interaction with the stakeholders.
- * Activities planned and conducted by the College.
- * SMS to the students & stake holders.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The curriculum design and development action plans are prepared by the Vinoba Bhave University (V.B.U.), to which the College is Affiliated . For effective implementation, department-wise senior teachers of all its colleges are invited by V.B.U. in meeting/workshop of curricula development and the faculty members of the College take an effective role.

The HODs conduct their departmental meetings with faculty members and develop academic plans for the coming academic session. For effective implementation of the curriculum, the syllabus and the number of classes are divided among the faculty members at the beginning of the academic session. Teachers also take extra classes to complete the assigned syllabus within the stipulated time. Tutorial classes are taken for the honours courses.

Remedial coaching classes (UGC sponsored) for SC, ST, OBC (Non Creamy Layer) and Minority students are also taken for pass and honours courses during the month of December onwards.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the university and/or institution) for effectively translating the curriculum and improving teaching practices?

Vinoba Bhave University conducts meetings/ workshop at the time of curriculum design coordinating

department-wise Head/ senior faculty members of all its Colleges. The College also sends the teachers to participate in the meeting/ workshop/ seminar organized by the university to update knowledge on curriculum and to improve teaching practices. The teachers of the College actively participate in the meetings/ workshop, discuss issues/ problems and put their suggestions.

The College provides well-stocked library, internet facility at different segments, computer for science, seminar hall to conduct departmental programme, computer laboratory, science laboratories, LCD projector, display boards, etc.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

Following initiatives are taken up by the College:

- * Provides latest reference books.
- * Provides internet facility at different segments of the College.
- * Provides modern teaching aids, like LCD projector.
- * Organizes computer skill development programme for the faculty members that they are able to use modern teaching aids in classroom in structure.
- * Encourages the teachers to participate in special lectures organized by the College/other Colleges University.
- * Practical oriented departments conduct educational tour.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

The College does not have industrial network or interaction for effective operationalization of the curriculum.

The Vinoba Bhave University convenes workshop and meetings and invites teachers from all colleges regarding change or updating the curriculum. The senior faculty members from each Department of the College attend the said workshop and meetings and communicate/exchange their opinions / suggestions for effective operationalization of the curriculum. Professors from the university are also invited for discussions and to interact with students. Recently our college was invited by the University for discussing about the semester pattern with „Choice Based Credit System“ which has been introduced from the academic session 2015-16.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

As an affiliated college of Vinoba Bhave University, during the development of the curriculum, at least one senior faculty member of each department is called upon in all meetings/ workshops of curricula development and invited to put valuable suggestions and opinions on the basis of the feedback from different stakeholders, especially from students and departmental faculty members. Teachers participate actively and contribute in the curricula development.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If „yes“ , give details on the process

(„Needs Assessment“ , design, development and planning) and the courses for which the curriculum has been developed.

The College does not offer any such courses.

1.1.8 How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?

- Discussion among the faculty members of the Department time to time for the successful implementation of the curriculum.
- Assignments, projects and unit tests are taken in the class to understand how the students are coping with the syllabus.
- Opinions expressed by external examiners at the time of final practical examinations towards improvement are considered.
- Provision of infrastructure for teaching-learning.

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

To ensure both knowledge and skill development regarding global trends/competencies among students the College offers the certificate course in computer Application at the instance of the University.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If „yes', give details.

The College does not offer such courses.

Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development,

academic mobility, progression to higher studies and improved potential for employability.

Following the rules and regulations of the University, the College provides academic flexibility to its students by offering choices for the subjects/ courses in UG programme as follows:

1.2.3 Range of Core /Elective Options offered by the university and those opted by the college are as follows:

Core Options: A student can choose for Honours degree programme in any one subject.

Elective Options: A student can opt for a combination of three subjects from the Arts/Science and Commerce groups.

Offered by V.B.U. (many programmes)			
Opted by the College			
1. UG General courses	Arts group	Many numbers	Bengali, English, Sanskrit, Hindi, Political Science, History, Philosophy, Sociology, H.Sc, Anthropology, Khortha, Kurmali, Urdu, Geography, Economics, Psychology, Math (Arts)
	Commerce	Many numbers	All group
	Science group	Many numbers	Physics, Chemistry, Botany, Zoology, Geology, Math, Anthropology

iii. **Credit transfer and accumulation facility:** As per the rule of university, students migrating from one College to another College under the V.B.U. are entitled for credit transfer on certain urgent and unavoidable

backgrounds without changing his/her studentship.

- iv. **Enrichment courses:** The College does not offer any enrichment courses.
- v. **Lateral and vertical mobility within and across programmes and courses:** Available as per the University norms, although not for all programmes and courses. Lateral mobility - (a) Anyone, securing at least 45% marks in aggregate, can apply for taking Honours in a subject/ Generic Elective which he/she did not study in (10+2) or its equivalent examination, subject to the restriction for Commerce and Science subjects. (b) A student can opt for a combination of Science and intermediate subjects. (c) A student can opt for a combination of arts and intermediate subjects. Vertical mobility - (d) A student can apply for admission in Arts/Commerce courses subject to availability of vacant seats who studied Science in (10+2) & Secured 45% marks in aggregate.
- vi. **Choice Based Credit System and range of subject options:** At present, the College offers choice based credit system (CBCS) for any of its programme. The University has introduced the CBCS in all UG programmes from the academic session 2015-16.
- vii. **Courses offered in modular form:** The College does not offer modular form of courses for any of its programme.

1.2.4 Does the institution offer self-financed programmes? If ,yes list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

No, College does not offer any self-financed programmes.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If , yes provide details of such programme and the beneficiaries.

The College does not provide any additional skill oriented programmes.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If , yes how does the institution take advantage of such provision for the benefit of students?

Applied for Distance Education Programme (DEP).

1.3 CURRICULUM ENRICHMENT

1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

As an affiliated College, the institute does not have any liberty in formulating its own curriculum. The Principal in coordination with the Department of Higher Education, Government of Jharkhand, HODs and Staff Council tries to ensure that the curriculum framed by the University is supplemented in such a way that the academic programmes and institution’s goals and objectives are integrated.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

The efforts made by the College to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students are as follows:

As an affiliated College, feedback through classroom interaction obtained from students is analyzed by the faculty members in the concerned department. When faculty members are invited during curriculum modification, they communicate their recommendations on the basis of their analysis and discussion of the feedback received.

However, the College does not have formal feedback mechanism to modify, enrich and organize the curriculum.

The efforts made to cater to needs of the dynamic employment market are:

The curricula are revised regularly by the university so that the students keep pace with new and emerging knowledge and skills. In, 2015 the syllabi of different undergraduate programmes have been revised thoroughly by introducing CBCS/semester system, the new title, concept and content in accordance with the changing social needs and global needs.

From the academic session 2015-16 onwards the new semester system in the undergraduate programmes has been introduced instead of the previous (1+1+1) year system in keeping conformity with the similar pattern of other Universities of India.

Syllabus revised in 2015 as to enable the students to compete in the global employment market facing All India level examinations like Indian Economic service/NET/GATE/Banking/UPSC/etc.

The University has introduced semester pattern with choice based credit system in all UG programmes from the session 2015-16.

Proposal to Conduct Computer Literacy Programme for Third Year students.

Computers in many of the departments.

Internet connection in different segments of the College.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The efforts made by the College to integrate the cross cutting issues into the curriculum are as follows:

- Proposed by the HODs/selected faculty members in the curriculum revision workshop time to time organized by the university to introduce the issues into the curriculum.
- Introduced during the syllabus revision workshop in many subjects in 2015. For example, Environmental Studies as a compulsory foundation paper for all UG students; genderrelated issues/topics in the Literature subjects, Political Science, Psychology and Economics; topics related to climate change in the Biological Sciences; human rights in Political Science; ICT in the Commerce and Physical Sciences.
- However, despite the shortcoming in the curriculum of some subjects, the College intends to provide Computer Literacy Programme to all Third Year students.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

The College does not offer any value-added courses. However, the College organizes enrichment

programmes time to time to develop skills of students. The efforts include for ensuring:

- **moral and ethical values:** Through the active participation in NSS activity.
- **employable and life skills:** Being an affiliated general degree college, the College cannot ensure employability directly. The NSS units organize different vocational trainings, workshops, seminars, camps etc.
- Methods of plantation" , „short-term training on pickle-making" , „workshop on embroidery training, training on paper bag making" etc. which helps to develop employability and skills of students.
- **better career options:** There is no formal system in the College.
- **community orientation:** The College has two NSS units, Legal Literacy Club, Science Forum to organize and to encourage the students to participate in community services / oriented programmes. These units regularly organize/participate in different social activities to impart students" community orientation and to develop sensitivity towards social challenges.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Stakeholders	Use of the feedback in enriching the curriculum
Students	As an affiliated College, feedback obtained from students is analyzed by the faculty members in the concerned department. When faculty members are invited during curriculum modification/revision/update, they communicate their recommendations on the basis of their analysis and discussion of the Feedback received.
Alumni	Their suggestions are always welcomed.
Community	Feedbacks are not collected formally. Their Suggestions are always welcomed.
Academic Peers	It is done by the university.
Employers/Industries	It is done by the university.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The College does not offer any enrichment core programmes.

1.4 FEEDBACK SYSTEM

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

During the curriculum preparation and development, Vinoba Bhave University always conducts meeting/workshop coordinating department-wise senior faculty members of its colleges. Faculty members participate actively in all meetings/ workshops of curricula development to put their valuable suggestions and opinions on the basis of the feedback received from different stakeholders.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on

Curriculum? If , yes how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/ new programmes?

There is no formal mechanism for obtaining feedback on curriculum. The College does not use any feedback format. Feedbacks from student are taken through teacher-student interaction. Department-wise discussions are made between HOD and faculty members at the time of curriculum enrichment following the guidelines of the University.

- These are communicated to the university by the faculty members during the curriculum revision/update in the workshop/ meeting organized by the university.
- As an affiliated college, the College does not have freedom to enrich internally its own curriculum.
- To introduce new programmes, the College prepares plan through joint discussion with
- Principal, HODs, senior faculty members, students" representatives from the Students"
- Union Council. The plan is sent to the University. A team of the University visits the college to inspect the infrastructure and then recommend to HRD, Jharkhand for its approval.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

No any new programmes / courses were introduced by the college during the last four years

B. CRITERION II: TEACHING-LEARNING AND EVALUATION**2.1 STUDENT ENROLMENT AND PROFILE****2.1.1 How does the college ensure publicity and transparency in the admission process?**

The College ensures publicity in the admission process as under:

a) **Annual Prospectus:** The institute publishes the annual prospectus which contains detailed information about the courses, academic calendar including process of admission and the facilities provided by the College. The academic, administrative and financial aspects regarding the admission process is clearly mentioned in the prospectus.

- **Institutional Website:** Detailed information regarding the admission process (i.e. admission schedule and selected admission) is also uploaded in the website of the university (www.vbu.ac.in)
- **Advertisement in regional/national dailies:** Admission schedule for all Honours and general degree courses colleges is advertised centrally in leading local/state daily newspapers by the university.
- **Others (Institutional Notice Board):** Detailed information regarding the admission process is displayed in the college notice board. The College ensures transparency as follows:
 - The College adheres to the scheduled dates for receipt of application and relevant information pertaining to admission as provided in the annual prospectus as per the university guidelines.
 - The selection of students to the college is done through the college admission committee. Admission sub-committees are being formed with faculty members and concerned Head of the Departments as members. The sub-committees scrutinize the applications received and prepare the selected admission merit lists on the basis of merit cum reservation policy of Government of Jharkhand and take admissions according to the selection list. The selection list is declared after approval of the Principal of the College.
 - The selected admission merit lists are displayed in the notice board as well as in the website of the College before starting the admission.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The students are selected for admission to different programmes of the College based on counseling and previous academic records arranged according to merit, as per the University guidelines and reservation policy of Government of Jharkhand for SC/ST/OBC/Minority students followed strictly.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the

affiliating university within the city/district.

It is one of the eight affiliated colleges and three Government colleges of the V.B. University within the district. All of the Government colleges under the University follow the same percentage of marks for admission at entry level for each of the programmes offered by the College.

Minimum and Maximum Percentage of Marks for Admission at Entry Level

Courses	Basis	Minimum Percentages
General: UG Programme	For Honours : (Previous academic records)	For general category students: (a) 45% marks in aggregate and qualifying marks in the subject concerned at the (10+2) stage or its equivalent. For SC/ST students: No minimum marks bar for the reserved seats.
For General : (Previous academic records)		No minimum marks. Qualifying marks at the (10+2) stage are eligible.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If „yes“ what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, the College reviews the admission process and the profiles of students admitted annually. The admission committee reviews the profiles of students selected for admission and chalks out a summary regarding subject wise vacancy of seats and detailed information relating to the admission is displayed in the notice board which is strictly followed. The academic records are maintained in the admission register and merit register by the admission section. Attendance records and departmental merit register are maintained, monitored and time-to-time notified to the students by faculty members. The participation records of students in extra-curricular activities, sports and extension activities etc. are maintained and monitored by responsible committee members, NSS officers, and students are also motivated to participate in such activities. **Outcome:**

- It helps in the choice of subject combination and balancing the enrolment of students in different subjects.
- It helps in learning the potentiality of students in various activities.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

SC/ST

OBC

Women

Differently abled

Economically weaker sections

Minority community

Any other

Strategies Adopted to increase/improve access	Demonstrate/Reflect the National Commitment
(a) Reservation policy in admission of the Government of Jharkhand is followed – 10% seat of each honours subject for the SC students, 26% seat for the ST students & 14% seats are reserved for OBC. (Creamy Layer)	Ensures access, Ensures access, equity and social
(b) The Relaxation on cut-off mark percentages are followed for SC/ST/OBC Students by government norms.	
c. Post-Matric Scholarships are given to SC/ST students.	

- OBC/Women/Differently Abled/Economically Weaker Sections/Minority Community/Any Other
- All of them get equal opportunity in admission.
- Post-Matric Scholarships (P.M.S.) is given to all SC/ST/BC-I/Minority Students by the Jharkhand Govt.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase/decrease and actions initiated for improvement.

Programmes	Number of applications	Number of students admitted	Demand Ratio
1	2	3	(col.3:col.2)
UG			
1. (2013-14)	6125	6054	1:1
2. (2014-15)	7496	7465	1:1
3. (2015-16)	8589	8589	1:1
4. (2016-17)	8407	8407	1:1
PG/ M.Phil./ Ph.D.	-	-	-
Integrated PG/ Ph.D.	-	-	-
Value added/ Certificate	-	-	-
PG Diploma	-	-	-
Any other	-	-	-

2.2 CATERING TO DIVERSE NEEDS OF STUDENTS

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Appropriate measures are taken by the College for the differently-abled students based on their needs/demands. The College provides all sections of administrative activities, library, Classrooms, Examination cell and toilets on the ground floor to facilitate the differently-abled students.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If „yes“ , give details on the process.

Yes.

Curricular:

- At the beginning of the commencement of classes, department-wise faculty members interact with students regarding: subjects taken and marks secured in the previous examination, computer skills, internet surfing habit for the study materials.
- Reviewing their understanding at the 10+2 level.
- After assessing their knowledge/needs and skills, faculty members like a team take some introductory classes to acquaint them with the syllabus.

Co-curricular and Extension Activities:

A set of identity information of students related to co-curricular activities and extension activities are collected in the notice board and compiled by NSS coordinators and convener of the cultural committee.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.

All departments of the college take introductory classes to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice. Moreover, the institute provides remedial classes for the socially-backward students and economically-weaker students.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The College sensitizes its students on gender, inclusion, environmental issues through the following:

- Relevant topics/papers are included in the curriculum of various subjects in the syllabi of VBU. For example – A compulsory foundation paper *Environmental Studies* is included in the syllabus of UG. Women issues are incorporated in the curriculum of subjects like Bengali, English, Sanskrit, Psychology, Political Science, HSc, Khortha, Kurmal and Economics.
- Organizing gender and environment awareness/sensitizing seminar, symposium, quiz
- Competition, Students are encouraged in participatory learning practices through their participation. For example – Departmental seminars on “Conservation of Biodiversity in Jharkhand
- Celebrating national/international days to sensitize the students and teachers regarding gender issues, like World Women Day, Anti-Dowry Day, World Environment Day, Yoga Divas etc. Various cultural programmes and symposiums are organized on those days. NSS wing of the College organizes many programmes, like tree plantation in the college premises and in the surrounding area of the college on Vanmahotsava etc.

- The current year 2016-17 is celebrating as “swachhata varsh” by the college as declared by the central government.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Identify educational/learning needs of advanced learners through: classroom interactions, assignments, group discussions & class tests.

Respond to special educational/learning needs of advanced learners through.

- Providing guidance for reference books, tutorial classes, interactive sessions and class tests.
- Apart from classroom teaching, assignments are given to the advanced group learners.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

The academic performance of the students from the disadvantaged sections of society, physically differently-abled, slow learners, economically weaker sections etc. who do not seem to cope up with the pace of learning and sometimes seem at risk of drop out are identified by the faculties during the classroom interactions, personal counseling in the classroom and evaluation through written unit tests, class tests etc. Following strategies are adopted for improving academic performance of these students:

- Encouraging students to participate in classroom interactions.
- Tutorial classes, personal guidance and small group class tests.
- Delivering simple summary of the lecture.
- Using teaching aids.
- Practical demonstration, field trips/field studies are arranged.
- Transport facility ,ramp in every building, low tape facility of drinking water for the physically challenged students.

2.3 TEACHING-LEARNING PROCESS

2..1 How does the college plan and organize the teaching, learning and evaluation schedules (Academic calendar, teaching plan, evaluation blue print, etc.)?

The College follows an academic calendar and departmental teaching-learning plan in planning and organizing the teaching, learning and evaluation schedules.

During the month of June, the teaching-learning plan for the current academic session (lesson plan, departmental syllabus distribution to faculty members, departmental class routine etc.) is prepared departmentally.

2..2 How does IQAC contribute to improve the teaching–learning process?

IQAC provides a lot of support in arranging departmental seminar, Internet facility, Wi-Fi campus, regular

review of college academic atmosphere, encourage teachers involve in research work and to attend to national seminar, workshop etc. to improve the teaching-learning process.

2.3.3 How learning is made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Steps for making learning skills student-centric are interactive learning, group learning, tutorials, educational tour to academic institutions and historical places. Participatory learning activities such as participation in intra-class quiz competition and intra-departmental seminars, project work, assignments, are also encouraged.

The College provides the learning facilities like energy efficient classrooms, smart classrooms and well-equipped laboratories with lab assistants, well-stocked library with reading room and internet connection to make learning effective. The examination committee conducts unit tests. Students regularly attend classes where they interact with the teachers. It helps interactive learning. Students are encouraged to participate in intra-classroom quiz to monitor the academic progress which also facilitates interactive learning. Students are encouraged to use the library independently that enhances self-learning. The students of Physical Science, Life Science, Geography and Psychology Departments undertake project work in their course. All Part III students are required to prepare an individual project for the foundation paper, Environmental Studies where there is scope for independent learning. Apart from it, the co-curricular activities such as seminars/workshops/conferences/debates, extra-curricular activities such as cultural/sports activities and competitions, extension activities such as NSS activities are undertaken by the college to develop participatory learning.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The College takes the efforts to nurture critical thinking and creativity and in developing scientific temper among the students through providing opportunities for the followings:

- Debates, seminars and talk of eminent persons on contemporary issues are organized in which students get a chance to explore new ideas and to listen the expert views.
- Practical in the curriculum of Physical Sciences, Life Sciences, Geography, Home science and Psychology.
- Projects are mandatory in Environmental Studies for each and every Part-III student and semester II students. Apart from that projects/field survey are also included in the syllabus of Part-III Honours.
- The College makes an arrangement for intra-state excursion or educational trip annually for students of Geography & Geology guided by the faculty members.
- Moreover, the faculty engages the students into the following:
- Various cultural programmes are organized around the year where students not only participate but are actively involved in organizing and handling programmes such as
- Teachers' Day celebration, Saraswati Puja, Annual Sports and also in Youth Festival organized by

the university.

- Publishing college magazine entitled “AAINA” where students can express their creativity through their writings.
- Participating and presenting paper in seminars.
- Apart from that the science departments organize popular lectures on recent advancements of science:

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching?

Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The teaching-learning technologies and facilities available and used by the faculty for effective teaching are:

- Modern teaching aids like LCD projector.
- Internet access for improving the teaching-learning system.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The students and faculties are exposed to advanced level of knowledge and skills through:

Blended learning:

- The College provides internet facilities to the students and teachers for acquiring advanced knowledge and skills. The college also organizes computer skill development programme for teachers.
- **Expert lectures, seminars, workshops:**
- The College conducts debate/quiz/essay writing competition/seminars/ expert lectures, experimental & field based project learning and encourages students to participate actively for capacity building.
- Faculty members are encouraged to complete higher study for acquiring knowledge and skills like, to complete the required number of orientation programme and refresher courses from UGC ASCs, M.Phil./Ph.D. within due time, to participate and present research papers in state/national/international seminars/conferences/ workshops, to attend in skill development training programme, to apply for research projects from state/national funding agencies.
- Teachers attend seminars / conferences / expert lectures organized by the College/Universities of other states.
- Many teachers attended the Orientation Programmes and Refresher Courses organized by the UGC-ASC of different universities.

2.3.7 Detail (process and the number of students/benefitted) on the academic, personal and psycho-

social support and guidance services (professional counseling/mentoring/academic advice) provided to students?

Academic, Personal and Psycho-Social Support & Guidance Services:

- The College provides general study support for all students.
- The faculty members of the College engage both in academic and personal counseling regarding choice of subjects during admission, low attendance and poor marks in internal and final examinations etc. Slow learners are identified through classroom interactions and personal counseling in the classroom by the teachers.
- Tutorial/remedial classes are taken which is beneficial especially for those students who need personal attention. Students are encouraged to interact with the teachers for their individual needs and problems in these classes.
- The College provides financial support services through scholarships & Fee free ship to most of the students. Merit-cum-means students, girls students, SC, ST, OBC & Minority students.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Innovative teaching approaches/methods adopted by the faculty are:

- Interactive learning
- Project-based learning
- Intra-departmental seminar
- Use of web resources

Efforts by the Institution are:

- Computers with national mission's broad band internet connection & Jio (Reliance) Wi-Fi in all science departments, library and computer laboratory.
- The College has one well-equipped seminar hall.

The impact on Student Learning:

- Teaching through multiple means helps to make teaching and learning more effective and meaningful.

2.3.9 How are library resources used to augment the teaching-learning process?

Library as Resources Used:

The library has adequate number of text books with multiple volumes and reference books, newspapers, journals, magazines, reading room. The library remains open from 10.00 A.M. to 4.00 P.M. on working days. The question papers of university examinations of previous years are preserved in the library for helping the students in preparation for examinations. Both teachers and students use them for teaching/learning. There are departmental libraries which are used by the students and teachers of the respective departments for teaching/learning.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If „yes“ , elaborate on the challenges encountered and the institutional approaches to overcome these.

The College follows an academic calendar for each academic session. Evaluation schedules are notified in the academic calendar. The curriculum prescribed by the University for every year is completed by the faculty members within the time frame phase by phase, like Mid-Semester exam and final examination. However, extra classes and extra practical classes are taken by the faculty members of the respective departments for the completion of the course content according to the departmental need.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The quality of teaching-learning is monitored by the Principal, Academic Committee members and HODs of the concerned departments as under and issues are discussed in the Teachers' Council meeting:

- interaction of the Principal with students, Academic Committee and HODs
- classroom interaction with students and HODs
- regular interaction between HOD and faculty members
- Mid-Semester and final examinations results

2.4 TEACHER'S QUALITY

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Details of Qualifications of Teachers of the College

Highest qualification	Associate Professor		Assistant Professor		Others		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
Ph.D.			07	01			08
M.Phil	-	-	15	02	-	-	17
NET	-	-	01	-	-	-	01
PG			05	02	-	-	07

<i>Temporary teachers</i>							
Ph.D.	-	-	-	-	-	-	-

M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-
<i>Part-time teachers</i>							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-

- The regular faculty members as Assistant Professor are selected as per the guidelines of UGC through open advertisement of Jharkhand Public Service Commission (JPSC).
- To meet the requirements of faculty in various departments, Assistant Professor are employed as regular teachers and guest teachers as temporary teachers. The selection of Assistant Professors is under the jurisdiction of the Department of Higher Education of Government of Jharkhand following the UGC guidelines. Guest Teachers are engaged temporarily on the recommendation of principal of the college by the university.

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The College conducts certificate Course in Computer Application. The college has not introduced Bio-Technology, IT and Bio-Informatics etc.

- **Providing details on staff development programmes during the last four years. Elaborate on the strategies adopted by the institution in enhancing the teacher quality.**
- ***Nomination to Staff Development Programmes (2013-14 to 2016-17)***

Academic Staff Development Programmes	Number of Faculty
	Nominated
Refresher courses	
HRD programmes	-
Orientation Programmes	-

Staff training conducted by the university	
Staff training conducted by other institutions	-
Summer / winter schools, workshops, etc.	-

- **Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning**
- **Teaching learning methods/approaches:** Class Room lectures tutorial classes, Special classes are followed for teaching learning process. The college has initiated to organize Computer Skill Development Programme to make the computer untrained faculty members acquaint with the use of computer with audio-visual aids and internet surfing for access and dissemination of information in teaching learning process.
- **Handling new curriculum:** Vinoba Bhave University always organizes workshop before any revision of curriculum. Last time it was done in 2015 to implement CBCS. One senior faculty from each department as invited by the University had participated in the workshop.

Content/knowledge management: Nil.

Selection, development and use of enrichment materials: Yes.

Assessment: It is done annually by the University.

Cross cutting issues: Awareness generating programmes/ discussions is regularly organized.

Audio Visual Aids/multimedia: Yes.

Open Educational Resources (OER" s): Yes.

- **Teaching learning material development, selection and use:** The College provides audio-visual aids with internet connection. Also organizes skill development programme on the use of it as per requirement for enabling teachers regarding the use of these tools and technology for improving teaching-learning.
- **Percentage of faculty (among Professor/Associate Professor/A.P.)**
- Invited as resource persons in Workshops/Seminars/Conferences organized by external professional agencies = Yes. participated in external Workshops/Seminars/Conferences recognized by national professional bodies = 20%

- presented papers in Workshops/Seminars/Conferences conducted or recognized by professional agencies = 20%

2.4.3 What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications, teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The efforts of the University and the College for promoting the development of teachers are as follows:

Research grants –The College does not have its own budget for providing research grants. The teachers of minor research projects have full freedom to spend research grants as per the directives of the research funding agency like UGC, ICSSR etc.

Study leave –The University gives no objection permission for higher study like M.Phil/Ph.D. without hampering the normal duties and classes. However, the teachers get duty leave for attending staff development programmes conducted by UGC academic staff colleges and other institutions. The teachers also get duty leave for attending seminars in the technical session as resource persons. Moreover, the teachers, whose papers are accepted for oral/poster presentations, are deputed to participate and present their research papers in the state/ national/ international conferences/ seminars/ workshops/ symposia. Teachers also get duty leave for taking in-service training for a short period to gain knowledge about new technologies.

2.4.4 Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

None.

2.4.5 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

No.

2.5 EVALUATION PROCESS AND REFORMS

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The evaluation processes are incorporated in the annual prospectus of the College which is being circulated to the stakeholders especially students and faculties of the College. Annual prospectus is available also in the College website. At the beginning of the year, Departmental Heads and faculty members inform the students about it in the classroom. Time-to-time notifications about evaluation processes issued by Principal are being circulated to the classrooms and displayed in the College notice board.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The major evaluation reforms of the University that the College has adopted are: The B.A./B.Sc./B.Com. Examination system has changed from 1+1+1 system to CBCS system from 2015. The College conducts test examination which has also changed from annual to semester. There has been a major syllabus revision by the University for all of the subjects at the same time. The answer script evaluation system has also been changed. The answer scripts of final examination conducted by the university are evaluated centrally during the summer vacation, every year.

The College has established its own examination committee (computerized) consisted with a teacher as controller and four teachers as members. The members are available all the time during examination periods. They follow all the directions and orders of the University. Students are not allowed to enter the examination building with personal belongings like, bags, mobile phones etc. to avoid unfair practices in the examination hall.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The College is effectively implementing all the evaluation reforms introduced by the university and by its own.

2.5.4 Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

Formative approaches: Attendance record, classroom interactions, assignments, project work, field visit, practical session, Mid-Sem. exam etc. **Summative approaches:** Mid-semester exam before the university final examination.

All these approaches of evaluation have positively impacted the system.

2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/ achievements (programme/course wise for last four

➤ years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

➤ The College monitors the progress and performance of the students through continuous evaluation method. As per guidelines of the University, from the academic session 2015 onwards the continuous evaluation for general courses comprises of two Mid-semester exams in an academic session following the time schedule mentioned in the academic calendar. The University conducts annual examinations. Mid-semester examination and annual examination results are entered into the Departmental merit register. The Head and faculty members of the concerned departments monitor the performance of the students on the basis of mid-semester and annual examination results. The performances are monitored on the basis of semester and annual examination results.

➤ The progress and performance of the students is communicated in the classroom by the faculty members.

➤ **Programme wise Result (Part III Exam: 2013 to 2016)**

Programme	Percentage of Students Passed
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	2013	2014	2015	2016
B.A. (Hons)	89	94.5	80.59	86.67
B.A. (Gen)	92.5	88	79.45	73.04
B.Com. (Hons)	97.14	98	96.69	96.81
B.Com. (Gen)	90	95	87.88	92.86
B.Sc. (Hons)	67	94.5	68.85	95.71
B.Sc. (Gen)	100	-	66.67	75

➤ **Course wise Result (Part III: 2013 to 2016)**

Course	Percentage of Students Passed			
	2013	2014	2015	2016
Bengali (Sub/Gen)	95.7	95.4	96.0	93.8
English	96.0	100	96.07	97.87
Sanskrit	100	100	100	100
Hindi	92.6	66.66	76.96	65.86
Urdu	100	100	100	91.66
Political Science	91.2	95.72	88.46	96.48
Geography	89.3	94.44	96.05	96.29
History	95.6	93.36	75.91	84.33
Economics	60.0	83.33	66.66	92.30
Sociology	90.0	95.53	82.17	89.41
Philosophy	100	100	57.14	90.0
Psychology	71.0	68.42	53.33	92
Mathematics(Arts)	100			
Home Science	66.6	100	100	91.66
Khortha (Sub/Gen.)	95.0	94.0	96.0	98.0
Kurmali (Sub/Gen.)	96.0	97.0	94.0	97.5
Anthropology(Arts)	66.6	50.0	66.66	
Physics	53.0	100	52.17	84.84
Chemistry	55.6	90.0	60.0	62.5
Mathematics	73.7	100	86.66	80.95

Botany	75.0	66.66	100	80.0
Zoology	83.3	92.85	100	76.92
Geology (Sub/Gen.)	94.0	96.0	97.0	99.0
Anthropology(Sc)	100	50	66.66	100
Commerce	97.1	98.23	96.69	97.21

2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

The University norms allow for internal assessment as well as external assessment through CBCS course/examination.

Students are encouraged to participate in different activities. As a constituent College, the college has no independence to assign any weightage for behavioral aspects, independent learning, communication skills etc.

2.5.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If, yes' provide details on the process and cite a few examples.

Yes.

- Monthly attendance record leads to regularity.
- Mid-semester exams develop learning.
- Project work, practical classes, assignments are used to access the depth of knowledge.
- Participation in science fair, intra-departmental seminar, college magazine helps in skill development.

2.5.8 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The mechanisms are:

Evaluation at the College: Teachers of the concerned departments clarify any point raised by any student regarding evaluation of mid-semester exams.

Evaluation at the University Level: Students can apply for review of answer scripts to the Controller of Examination of V.B.University by filling up an application forwarded by the Principal of the College within 45 days from the declaration of University result. After reviewing a copy of new mark-sheet is sent to the College from where students can collect it. If students are not satisfied with the revaluation result, they can apply directly to the Controller of Examination of the University for Answer Script Observation through RTI act.

2.6 STUDENT PERFORMANCE AND LEARNING OUTCOMES

2.6.1 Does the College have clearly stated learning outcomes? If „yes“ give details on how the students and staff are made aware of these?

Though the College does not have clearly stated learning outcomes, these are expressed in various forms/activities. These are expressed in the vision and mission statement of the College in the prospectus and

website of the College. These are discussed in departmental meetings, Staff Council meetings; Principal's and staff council Secretary's speech in various programmes/activities.

Students and staff are made aware of these through various meetings, classroom teaching, lab experiment, interaction sessions, and through various co-curricular, extra-curricular and extension activities organized by the College.

2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The teaching, learning and assessment strategies of the College to facilitate the achievement of intended learning outcomes are structured through:

- * Provides a supportive learning environment.
- * Focus on continuous evaluation of students through class test & mid-semester exam.
- * Assignment, project and practical for effective learning.
- * Special support needed to students by the teachers is provided to improve their calibre in the respective subject.

2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

For enhancing the social and economic relevance of the courses offered, the measures/initiatives taken up by the College are through:

- The College offers B.Com. Course which includes one part of a paper entitled Entrepreneurship Development. Study of this paper helps the students to understand what entrepreneurship is? It also helps to develop entrepreneurship ideas within themselves.
- For enhancing the research aptitude, apart from the lecture method, project based learning and computer assisted learning are practised in the curriculum. Mathematical modelling, use of statistical and econometric tools, use of charts and diagrams are also taught in many subjects.
- Often the college organizes workshop for developing entrepreneurship skill. For example – NSS units organize practical demonstrations, workshop etc.

2.6.4 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

2.6.5 How does the institution monitor and ensure the achievement of learning outcomes.

The College monitors and ensures the achievement of student learning outcomes through

- The Head and faculty members of the concerned departments monitor the performance/achievement of the students on the basis of the classroom interactions, mid-sem. and final examinations, assignments, projects, practical sessions, participation in departmental seminars.
- To ensure the achievement the head of the department in consultation with the departmental faculty members

plans and executes various curricular and co-curricular activities for achieving the stated learning outcomes.

2.6.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The College ensures the attainment of these by the students through its curricular and co-curricular activities, extension and outreach programmes.

C. CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 PROMOTION OF RESEARCH

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

At present, the College has no recognized research centre of the University or any other agency or organization. The College has a plan for setting up a research centre named „Chas College Integrated Research Centre for Basic Sciences“ aiming to evaluate/establish/ formulate different environmental issue, biological impact, health issue, drug discovery for medicinal plants etc.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the College has a research committee to monitor and address the issues of research. The composition of the Committee is as follows:

1. Chairperson : Principal
2. Convener : 1 senior faculty member
3. Members : at least 2 faculty members

A few recommendations made by the committee are:

- An integrated research laboratory in the college may be set up for sciences.
- Every year at least any one department may take initiative to organize state/national level seminars/workshops.
- The faculty members may involve more in minor/major research projects.
- The faculty members may increase their participation in national/ international level research oriented programmes, like refresher/training programme on research methodology, statistical packages etc., conferences, seminars and workshops.
- The faculty members may publish their Ph.D. thesis by ICSSR or other free national/ international publishers.

Impact:

Some of Departments have also sent new proposals for the same.

Many intra-college level seminars/workshops/invited lectures were organized during the last four years (mentioned detail in 3.1.6).

- An integrated research laboratory has been made in the year 2013. The number of minor research projects funded by UGC has increased considerably in the last three years. In 2013, one teacher from the Botany department, one teacher from the Physics department and one teacher from the Commerce Department has been completed their minor research projects funded by UGC (NERO).
- Most of the faculties are with M.Phil & Ph.D. degree .
- Many faculty members presented research papers in state/national/ international seminars/conferences.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

Autonomy to the principal investigator: Some faculty members are engaged with other minor & major

research projects. The principal investigator has full freedom in deciding the research area, research methodology, choice of books and instruments/equipments etc. for conducting the research projects.

Timely availability or release of resources: The college authority always tries to pursue the release of the funds to the principal investigator as per the norms of the funding agency.

Adequate infrastructure and human resources: Though the College does not have outstanding infrastructure facilities for research, but it has preliminary infrastructure facility in science departments regarding instruments. Moreover, the College has an integrated research laboratory where advanced equipments of various science departments have been installed. The College provides ICT enabled facility in different segments through computers with internet. Besides, the faculty members who have research projects also purchase laboratory instruments and books from the project fund according to the need.

Time-off, reduced teaching load, special leave etc. to teachers: (a) The Department of Higher Education, Vinoba Bhave University gives permission to the principal investigator to carry out research schemes/projects without hampering his/her normal duties in the College. (b) The faculty members going for research paper presentation in state/national/international level seminar/conference/ workshop are supported with duty leave.

Support in terms of technology and information needs: The College supports its faculties in terms of technology and information needs through computer with internet facilities in different segments of the College.

Facilitate timely auditing and submission of utilization certificate to the funding authorities: The College conducts financial audit in all cases of MRP and received/sanctioned fund for organizing national seminars by a private C.A. The Principal and D.D.O. of the College helps the faculty in timely auditing and submitting the utilization certificate to the funding agencies.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The efforts made by the College in developing scientific temper, research culture and aptitude among students are –

The College has made Science Forum in 2011 inspired and supported by the University. The activities of the Forum are participation in the science drama competition, debates, quiz and essay writing competition on famous scientists, model presentation in annual State Level Science Fair, arranging popular talk, observing different important national dates related to science like National Science Day etc. Students are encouraged to participate in these programmes organized by the Science Forum of the college.

Few efforts – (1) Every year a group of students are selected and given training to participate in several intra-college, inter-college, district level, state level science drama competitions.

- Every year National Science Day is observed on 28th February with various programmes.
- Science departments participate with models in annual State Level Science Fair organized by the State.

- The College encourages the students to participate in the educational tours in different scientific institutions.
- Students are encouraged to attend seminars, invited lectures organized by the departments and other Colleges of the university. This will motivate the students to join higher education for research.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual /collaborative research activity, etc.

Details of the faculties regarding research guidance:

Name of the Faculty	Name of the Department	No. of Scholars	
		Completed	Ongoing

Faculties leading research projects: Nil

Details of the faculty engaged in individual research for Ph.D./M.Phil.:Nil

3.1.6 Give details of workshops/training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

1. College NSS Units had organized *Gandhi Jee's Shaheed Diwas* on 30 January 2013, student's parliaments on *Birthday of Swami Vivekananda* on 13 January 2014, Seminar on *World Environment Day* on 5 June 2014, *Birth Day of Dr. Ambedkar* on 24 April 2015, Awareness programme on *Literacy & Female Empowerment* on 12 May 2015 and workshop of *AIDS* on 20 May 2015.

2. College has organized World Yoga Diwas in 2015.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

At present, the College does not have chosen any institutional prioritized research area. The faculty members of the College are involved in individual research projects, research student guidance and individual research work for M.Phil./Ph.D. programme. Nine(9) teachers also have Ph.D. degree from different Indian reputed Universities.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The College has been organizing inter-college and intra-college level seminars/workshops/invited lectures in which researchers of eminence are invited to deliver lectures, preside the technical session, visit the campus. During the last four years several invited lectures, one day inter-college level and intra-college level seminar/symposium were organized by different departments of the college. In the year 2013 & 2016.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The Department of Higher Education, Government of Jharkhand has yet not started the provision for Sabbatical leave for doctoral research activities. The faculty members are permitted to pursue their research activities without hampering his/her normal duties in the College.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The College has no opportunity in advocating/transfer of relative findings of research of the College among the

students and community. However, the awareness about research findings done by the faculty members is created among the students and community through organizing seminars/workshops, publications of seminar proceedings and publications in national and international journals/books.

3.2 RESOURCE MOBILIZATION FOR RESEARCH

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

As the College does not offer any research oriented programme, any percentage of the total budget has not been earmarked for research. However, the College received research grants through MRP from UGC. The College also received grants from UGC for purchase/up gradation of equipment's and also for organizing national seminar which also facilitates research.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision to provide seed money to the faculties for research.

3.2.3 What are the financial provisions made available to support student research projects by students?

The College does not offer research-oriented programme. Thus students-led research projects are not introduced in the College. The financial provisions for supporting student research project are not allocated in the annual budget.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Being a general degree college, the College encourages inter-disciplinary research among the various departments/units/staff through organizing seminars on interdisciplinary issues

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The equipment's are well maintained by the individual departments. They maintain stock register of various equipment. The equipment and other facilities available in the departments are used by the teachers and students as and when they are needed in day-to-day classes, for research projects, and in organizing seminars/workshops. Teachers and laboratory attendants guide the students when the equipment are used for practical classes.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If „yes“ give details.

The College has received XIIth plan college development grants from UGC for the last four financial years 2011-12 to 2014-15 as follows:

Date	Purpose	Amount Received in (Rs.)
15-04-14	Women's Hostel	40,00,000
25-1-15	General fund	10,00,000
12-4-14	IQAC	3,00,000

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

3.3 INFRASTRUCTURE FOR RESEARCH

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The College does not offer research-oriented programme. However, the college has an integrated research laboratory for sciences. Besides, students are encouraged, motivated and guided by the faculty members to participate actively in state/national level seminars/workshops organized within the campus. Many research scholars have participated in the seminars. The available facilities are:

- Integrated research laboratory for science departments is equipped with advanced instruments
- Wi-Fi internet connection.
- Library with reading room both for students and teachers
- Science and computer laboratories for teaching as well as preliminary research
- Seminar hall

3.3.1 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The College always encourages for upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research. The College always promoted to buy the instruments for research facility from the fund of UGC as applicable.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If „yes“ , what are the instruments/facilities created during the last four years.

The College has not received any special grants from any agency for developing research facilities. The various departments of the College availed MRP grants from UGC. Following

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The College does not offer any research-oriented programme.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The following facilities are available in the main library for the researchers:

- Various national/international reports
- Few Journals
- Few encyclopedia
- Computers with Wi-Fi internet connection, uninterrupted power supply
- Seminar proceedings

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

There is no such collaborative research facilities developed /created by any research institutes in the college. However, the College has developed few infrastructure facilities which can be used by all the departments in a collaborative manner for teaching as well as research:

- * UGC network resource Centre in library
- * Library with reading room
- * Seminar hall

3.4 RESEARCH PUBLICATIONS AND AWARDS

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product): Nil.
- Original research contributing to product improvement: Nil.
- Research studies or surveys benefiting the community or improving the services:
- Research inputs contributing to new initiatives and social development: No such contribution.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If „yes“ , indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The College does not publish or partner in publication of research journal(s). However, the College publishes a magazine “AAINA” which is not enlisted in any national/international database.

3.4.3 Give details of publications by the faculty and students:

- Publication per faculty
- Number of papers published by faculty and students in peer reviewed journals (national / international)
- Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- Monographs
- Chapter in Books
- Books Edited
- Books with ISBN/ISSN numbers with details of publishers
- Citation Index
- SNIP
- SJR
- Impact factor
- h-index

The last five years (2010-11 to 2014-15) publications by the faculty members:

Publications	2012-13	2013-14	2014-15	2015-16	2016-17
No. of papers in peer-reviewed national/ International Journals					
No. of papers in national/international Reputed Journals					
Conferences/ Seminars/ Symposiums Abstracts					
Conferences/ Seminars Proceedings					
Articles in Edited Books with ISBN/ISSN					
Books Edited Books with ISBN/ISSN					
Thesis Publication per Faculty					

3.4.4 Provide details (if any) of

- **research awards received by the faculty**
- **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**
- **incentives given to faculty for receiving state, national and International recognitions for research contributions.**

Eight (8) teachers had received Ph.D. degree award and Seventeen(17) Teachers had received M.Phil Degree.

3.5 CONSULTANCY

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

Under skill development programme, the college approaches surrounding industries to train & develop our students, those who are interested. The industries are –

- I. Bokaro Steel Plant (SAIL)
- II. Electro Steel Plant
- III. Dalmia Cement
- IV. L&T
- V. Hotels
- VI. Computer Club to literate students

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The college has formed a consultancy of retired persons of HRD Departments of various companies.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

By organizing regular meeting of consultancy with faculties and students, interaction of consultancy with company and regular visit to local industries.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

No such services were provided by the institute.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Under Process.

3.6 INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR) AND EXTENSION ACTIVITIES**3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The College always organizes different extension activities in and outside the campus throughout the year to engage the students in different community oriented activities to develop a sense of social responsibility, service orientation and holistic development of the students. The College has active NSS units, Science Forum and Environmental club.

The College has 200 volunteers of NSS units with two faculty members as the Programme Officers.

NSS organizes/participates/ observes different activities/ programmes as part of regular activities and special camp activities and works for awareness building among the students and community people about HIV/AIDS. The club participates/ organizes quiz contest, poster gallery presentation, rally, awareness generating seminar/symposium on HIV/AIDS. LLC organizes awareness generating programmes on legal aspects.

Science Forum of the College unit organizes/participates in many activities like National Science Day celebration with various programmes, participation in science drama competitions at different levels, annual

science fair etc. all over the year.

Besides, people from the neighboring community, students from different schools and different NSS units are invited to the college in different programmes which promotes neighborhood-community network. Public representatives are always invited in different programmes to make a strong attachment with the college. Moreover, the NSS units, Science forum and Environmental club of the college are committed to stand with the community at times of harsh conditions such as natural calamity, flood etc.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements/activities which promote citizenship roles?

- The College encourages the students to involve in various social movements/activities through participation in numerous activities organized by NSS, Science Forum & Departmental Council.
- Students are encouraged to join any one of these extension activities of :
 - (i) National Service Scheme (NSS)
 - (ii) Science Forum
 - (iii) Departmental Council
- By circulating a form during the admission in First Year class. The regular activities and annual special camp are being organized by the NSS unit wherein they learn to take up social responsibilities and become responsible citizen of the country.
- All departments and different committees/unit/wing organize a number of seminars/discussions. They also celebrate important days of national and international importance. Students are also motivated to participate in different seminars/workshops and discussions to give them exposure to current societal problems and generate awareness regarding their roles and responsibilities in society.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The College always solicits stakeholder perception on the overall performance and quality of the institution. The College gets feedback on its curricular, co-curricular and extra-curricular activities from the stakeholders, management and peers from academic circles visiting the College and in different meetings. Regular meetings with Staff Council, different committees/units, HODs are conducted under the chairmanship of the Principal in which different issues about changes and development of the College are discussed. The Students'

Union Council members can directly put their suggestions and complaints to the Principal. Students/alumni/parents/guardians are always free to put their suggestions to the Principal.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Institutional Plan:

The College has two active NSS units for organizing its extension activities and outreach programmes all over the year.

There is a NSS advisory committee of the College. Advisory Committee is composed of the Principal as President, two faculty members as the NSS Programme Officers, one social worker from the local area,

Secretary of Staff Council, a senior faculty member, student volunteers, General Secretary of Students' Union Council as members for the extending NSS activities. Besides, the units have an annual thrust areas plan circulated from the University NSS unit. Time to time prior discussion is held with the committee members to chalk out the plan for its activities.

Science Forum: The Forum was constituted in the college in aiming to generate scientific temper among the students and community. The activities are celebration of National Science Day, organization of intra-college discussions on scientific awareness generating issues, organization of intra-college quiz competition etc. and participation in the State Level Science Fair and in inter-college state/district level Science Competitions.

Budget Allocation:

As being an Affiliated College, it has no scope to allocate budget for organizing its extension and outreach programmes. All the activities are performed as per grants allocated and received from the University NSS Cell. The fund released by the concerned department/society and expenditure incurred by the College for extending NSS activities during the last four years (2012-13 to 2015-16) are mentioned below:

Programmes	Fund Received & Expenditure Incurred (in RS.)			
	2012-13	2013-14	2014-15	2015-16
NSS				
Regular Activities	Rs.22500	-	-	-
Special Camp	Rs.22500			Rs.22500
Total	Rs.45000	-	-	Rs.22500

List of Major Extension and Outreach Programmes:

The organization of / participation in extension activities and outreach programmes during the last four years (2011-12 to 2014-15) by the College are listed here:

NSS regular activities:

23/7/11-Plantation in College campus

28/6/11--International Day Against Drug Abuse and Illicit Trafficking.

30/7/11—NSS coordinator visit in college..

30/9/13 Establishment Day of National Service

5/9/13 –Plantation in College campus.

17/10/13 to 23/10/13 –Special camp at Bhawanipur Site.

13/12/13 International AIDS Day.

15/10/15 –Work- shop on NSS

12/01/16. National youth day on the eve of Swami Vivekanand birth day.

24/6/16 –Swachh Bharat Mission

1/7/16 to 7/7/16 -Van Mahotshav week.

15/8/16 -Independence day..

24/8/16 –Sadbhavana Diwas

08/9/16 –World literacy Day.

In addition to above activities NSS also performs-

- College campus cleaning programme in every Saturday of the month.
- Discussion on burning topics every Saturday after cleaning programme.

- Meeting with Rural people for awareness programmes launched by deferent Government agencies time to time on requirement of neighboring villages.
- Parents meeting in last week of every month.

Science Forum: The forum organized/participated many programmes/ activities during the last four years for generating scientific temper among the students and among community which are listed below. The College also received many prizes.

- Celebrated annual National Science Day on 28th February.
- Organized intra-college discussions on scientific awareness generating issues.
- Organized intra-college quiz competition.

Such activities give exposure about current societal problems and help to develop awareness about social responsibilities and citizenship roles, create scientific temper among the students. They learn to take up social responsibilities and become responsible citizen of the country. They get basic military training to make them disciplined and patriotic citizens, to develop overall qualities and to make them useful citizen.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The College has two NSS units which have programme officers for organizing/participating in extension activities. The programme officers take active role regarding proper notification, programme setting-up involving the teachers and students etc. Programme schedule is notified in the display board and also circulate in the classroom in advance and propagated among the students. The students are motivated to participate in such activities. Students and faculty members participate actively in extension activities organized by the units like blood donation camp, tree plantation, awareness rallies with placards, seminars/discussion/ symposium/workshop etc. The teachers also speak on various issues of importance in NSS special camps. It helps to motivate students to participate in the programmes.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The vulnerable sections are those who face discrimination include women, scheduled castes, scheduled tribes, children, aged, disabled, people living with HIV/AIDS etc. The College has organized some activities:

- * The NSS unit of the College has organized „Anti Dowry Awareness Generation programme“ .
- * The college has also organized “Anti-Tobacco Drive” as awareness programme.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students’ academic learning experience and specify the values and skills inculcated.

Along with academic learning, students are encouraged to participate actively in the extension activities organized by the extension activity units of the college. The NSS activities provide diversified opportunities to students to develop their personality through community service. These activities help to inculcate their

awareness about social responsibilities. Shramdaan in cleaning activities are regularly organized in the college campus and in different places to give the message to the other students and to the community regarding the cleanliness. Discussions are regularly arranged in the college by the NSS unit to generate awareness among students regarding various social issues and challenges. Various community development programmes such as health awareness campaign, environmental awareness campaign, discussions etc. organized by the NSS units help to develop social networking skills. The Science Forum activities generate scientific awareness, develop critical thinking and create scientific temper among the students. This process of learning is not only a desirable supplement to the students' academic learning through classroom education but develops a sense of responsibility, tolerance and cooperation among the students.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The College and local community share a very good support and are in constant touch with each other. Besides, public representatives, expert doctors of district hospital, various departmental officials, NSS sub-divisional committee, NGOs help the college with their expertise time to time on various extra-curricular and extension and outreach activities/programmes of the College.

Some of the major initiatives undertaken by the College involving various communities are as follows:

o Blood Donation Camp

The NSS units and Students' Union Council of the college has organized blood donation camp in the college premises regularly in co-ordination with the District Blood Bank. Lectures from expert doctors were also organized. The local communities, different NSS units of colleges of Chas-Bokaro are also invited to attend the camp and to be aware of the importance of blood donation.

o Health Awareness Programmes

The NSS unit of the college has organized various talks by expert doctors of Sub-Divisional Hospital and NGOs for generating awareness about drug abuse, HIV/AIDS, global warming etc. The unit had organized an awareness generating programme on *Awareness regarding Diabetes and Health Check-up* on 21st February 2014. Reputed Doctors from the Government & Privet Hospitals had checked up Diabetes to many students and teachers.

o Others

The NSS units participate in National Integration Camp rally at Chas-Bokaro organized by Nehru Yuba Kendra, Bokaro.

Professionals like doctors, lawyers, social activists and NGO representatives share their experiential knowledge about community service through invited lectures and workshops to our students.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The College NSS units have good relationships with the following institutions/organizations of the locality for working on extension activities:

NGO- Jharkhand Kalyan Parishad, Bokaro.
Upabhokta Sangrakshan Samiti, Bokaro (Jharkhand).
District Forest Office, Bokaro.
CRPF Camp, Chas (Boakro).

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

The NSS unit of the College has yet not received any award for extension activities.

3.7 COLLABORATIONS

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

At present the College has no official collaborations with research laboratories and industry for research activities. Some of the faculty members, being the research scholars of Vinoba Bhave University get support to use the research laboratories of the University. The faculty members may also apply smoothly for research scholarships individually to different funding agencies.

3.7.2 Provide details on the Mo Us/collaborative arrangements (if any) with institutions of national importance/other universities/industries/ Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Nil.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/ new technology/placement services etc.

The College has established following infrastructure facilities with the help of institutional interaction:

- Hostel Buildings under construction for Girls students :- UGC Fund
- Arts, Science & Commerce Faculty Building: - M.P.& MLA Fund.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

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No

**3.7.5 How many of the linkages/collaborations have actually resulted in formal Mo Us and agreements?
List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated.**

The College has not signed in any formal MOUs and agreements. Though the College has linkages with some institution/organization that enhanced and facilitated as under:

Nature of Linkage	Organization
a) Curriculum development/enrichment	Vinoba Bhave University, Hazaribag
b) Internship/ On-the-job training	Nil
c) Summer placement	Nil
d) Faculty exchange and professional development	Nil
e) Research	VBU, UGC
f) Consultancy	Nil
g) Extension	Nil
h) Publication	Nil
i) Student Placement	Nil
j) Twinning programmes	Nil
k) Introduction of new courses	Under Process from VBU, Hazaribag
l) Student exchange	Nil
m)Any other	CRPF, Forest Dept., Dist. Medical Services

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

The College has linkages in curricular aspects, in extension activities and for research funding (Refer to The College does not have established any linkages/collaboration in exchange of academic expertise and research activities.

The last four years (2012-13to 2015-16) publications of the faculty members of S.S. College are enlisted below:

Papers in Reputed National Journals

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**4.1 PHYSICAL FACILITIES****4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?**

For creation of the infrastructure facilities in the College and enhancement of infrastructure that facilitate effective teaching and learning, resolutions are taken following discussion with the Principal, Academic Committee and Building committee. For creation of new construction an appeal is made to the Department of Higher Education, Government of Jharkhand. For creation of other curricular, co-curricular and extra-curricular infrastructures that facilitate effective teaching and learning, is appealed for the UGC fund. Physical infrastructure for curricular activities such as new construction of building for classrooms, laboratories, staff rooms, administrative block, hostel etc. is supposed to be sanctioned by the HRD of Jharkhand. The works are done by the concerned Departments of Jharkhand Government.

4.1.2 Detail the facilities available for Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

The infrastructure facilities available for conducting the curricular and co-curricular activities are:

Classrooms		
Number		Seating Capacity
10 for Arts –	5	150 students each
	1	80 Students each
	4	30 students each
2 for Physical Science -	1	60 students
	1	60 students
2 for Commerce -	2	150 Students each
2 for Biological Science		
-	2	60 Students each

Seminar hall –well-equipped with LCD projector, sound system, musical instruments and seating arrangements.

Number	Seating Capacity
1	150 Students

Tutorial spaces –Sufficient classrooms are available from 1 p.m. onwards and used for tutorials/taking extra classes.

Laboratories –Physics, Chemistry, Zoology, Botany, Geology, Geography and Psychology Departments have well-established laboratories in the College. For Computer Science, there are two laboratories containing sufficient computers

- **Botanical garden-** Available.
- **Animal house –** Nil.

Specialized facilities and equipment for teaching, learning and research etc. –The College provides ICT

enabled classrooms with internet connection to all science departments, computer science department, library and common staff room. All labs are well-equipped for teaching and learning. The Physics, Chemistry, Botany, Zoology, Geology & Geography department have LCD projectors which are used for teaching-learning. Besides, many departments have highly advanced equipment which is used both for teaching-learning and research projects. The department of Zoology has highly advanced microscope with digital camera. Others practical Departments have also digital equipment's.

4.1.3 Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

The facilities available for extra-curricular activities are:

Sports & Gymnasium: The College ground is available for sports. There are football ground, cricket ground, courts for basketball, badminton and volley ball. Moreover, the College has a Physical Education department to guide the motivated sports students.

Gymnasium: Available.

Auditorium: Available.

Outdoor and indoor games: The facilities available for outdoor games are: football ground, cricket ground, volleyball and athletics and indoor games like chess and carom boards etc.

National Service Scheme: Office furniture, notice board, board for wall magazine.

National Cadet Corps: Nil.

Cultural activities: Provided with a big hall with sound system, musical instruments such as harmonium, tabla, piano etc.

Public speaking: Provided with a well-established seminar hall.

Communication skills development:

Yoga: Special classes and training camps are organized time to time.

Health and hygiene:

* Health check-up camp is organized by the college time to time with the help of Chas Sub Divisional Hospital and District Sadar Hospital.

* There is no adequate provision for health care facility within the College campus. In case of emergency, the students and staff are taken to the nearby Chas Sub-divisional Hospital which is a distance of two kilometers.

* The College has constant drinking water supply for students, teaching and non-teaching staff.

* The college has toilets for boys/girls/staffs.

4.1.4 How does the institute plan and ensure that the available infrastructure is in line with its academic

growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

1. The academic committee and the routine committee work together and plan the allocation of classes for ensuring that the available infrastructure is in line with its academic growth and optimal utilization of the available infrastructure. NSS volunteers use the college campus during at the early morning and on holidays.

2. The Master Plan of the college is enclosed.

* Example of the facilities developed during the last four years:

Facilities Completed	Year	Expenditure
Bench Desk	2012-13	Rs. 34550/-
Bench Desk	2013-14	Rs 117400/-
Almirah	2014-15	Rs. 125270/-
Books	2015-16	Rs:257710/-
Repaired	-	-
Boundary Wall & Classroom	-	-

4.1.5 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The requirements of the physically disabled students are specially attended by their fellow students, NSS volunteers and faculty members. Our library building, Principal's room, administrative sections, examination cell, drinking water point, toilets, students' union council etc. are on the ground floor. There is at least one classroom in each building on the ground floor.

4.1.6 Give details on the residential facility and various provisions available within them:

○ Hostel Facility – The UGC has sanctioned Rs.80,00,000/- grants-in-aid during XIIth Plan period to the college for construction of 50 bedded Women's Hostel. The work is under construction.

○ Recreational facilities – Common rooms with indoor playing facilities are available. The College is constructing a stadium. The work is under construction.

○ Computer facility including internet & Wi-Fi facilities available in entire College campus.

○ Facilities for medical emergencies – In case of medical emergencies the students and staff are taken to the nearby Chas sub-divisional Hospital which is 2 kilometers away from the College. A medical team from the Chas hospital gives medical service to all stakeholders as required during the final examination in the sick room of the College.

○ Library facility in the hostels–Not available.

○ Internet and Wi-Fi facility – Available in the whole College Campus for all users.

○ Recreational facility - Common room with audio-visual equipment's available.

- o Available residential facility for the staff and occupancy– N/A
- o Constant supply of safe drinking water – Yes. At present, water is filtered from KENT Water purifier, Obtained through Deep Tube Well.
- o Security – Yes. There are boundary walls and 3 night guards for the security of the College. The local police station and Tiger Mobile is contacted as required/ in case of emergencies. College provide identity card to students which helps in identification generally and response in emergencies.

4.1.7 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

There is no permanent health care provision inside the college campus. The nearby Chas sub-divisional hospital which is 2 kilometers away from the College is contacted for health care in emergencies of students and staffs

4.1.8 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The common facilities available in the College are:

- The space has been provided to IQAC, Grievance Redressal Unit, Women’s Cell, Counseling and Career Guidance, Placement Unit. Temporary Health Centre & Canteen.
- Recreational spaces for staff and students – There are common rooms with indoor playing facilities for the female students and male students. General staff room with computer and internet facility is available for teaching staff.
- Constant supply of safe drinking water is available.
- Auditorium – Available.

4.2 LIBRARY AS A LEARNING RESOURCE

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the library has an Advisory Committee.

The Library Advisory Committee is composed of:

Coordinator:	1 senior faculty member
Members:	4 teachers from different faculties

Initiatives:

- Working to make the library as user-friendly.
- Installation of library automation software.
- Celebration of Library Day on 20 December in the college campus.

4.2.2 Provide details of the following:

- * Total area of the library (in Sq. Mts.) – 75 Sq. Mts.
- * Total seating capacity – 30 students and 04 staff
- * Working hours (on working days, on holidays, before examination days, during examination days, during vacation) – Library access is open for all on every normal working days (barring National holidays and Puja vacation), before and during examination days and summer vacation for 6 hours (10.00 – 16.00).
- * Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading for accessing e-resources) – Provides 30-seated reading space for students and 04-seated reading space for teachers.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library books are purchased either from book fair or publishers' house or local suppliers by HODs in consultation with the librarian and departmental faculty members. Following purchases were made during the last four years.

Library holdings	No.	2012-13		2013-14		2014-15		2015-16		2016-17	
		Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost	No.
Text books	50	5740/-		-	56	4870/-	1376	297864/-			
Reference Books	-	-	-	-	-	-	-	-			
Journals/Periodicals	-	-	-	-	-	-	-	-			
e-resources	-	-	-	-	-	-	-				
Any other	-	-	-	-	-	-	-	-			

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC – Nil
- Electronic Resource Management package for e-journals – Nil
- Federated searching tools to search articles in multiple databases – Nil
- Library Website – incorporated in the institutional website www.sscollegechas.com
- In-house/remote access to e-publications – Nil
- Library automation – in process
- Total number of computers for public access – 20
- Total numbers of printers for public access – 03
- Internet band width/ speed – 10 mbps

- Institutional Repository – Nil
- Content management system for e-learning – Nil
- Participation in Resource sharing networks/consortia (like Inflibnet) – Nil

4.2.5 Provide details on the following items:

- Average number of walk-ins = 155
- Average number of books issued/returned = 95
- Ratio of library books to students enrolled = 2:1
- Average number of books added during last three years = 2500
- Average number of login to opac (OPAC) = No such facility
- Average number of login to e-resources = None
- Average number of e-resources downloaded/printed = None
- Number of information literacy trainings organized = None
- Details of “weeding out” (books damaged beyond repair) of books and other materials =

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4.2.6 Give details of the specialized services provided by the library

- Manuscripts - Nil
- Reference - Yes
- Reprography – Yes, for the rarest copies
- ILL (Inter Library Loan Service) – No
- Information deployment and notification (Information Deployment and Notification) – No
- Download - No
- Printing - No
- Reading list/ Bibliography compilation – Yes, sheaf cataloguing is in process.
- In-house/remote access to e-resources - Nil
- User Orientation and awareness - Done
- Assistance in searching Databases - Available
- INFLIBNET/IUC facilities – Nil

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

4.2.8 Library access is open for all on every normal working days (barring National holidays and Puja vacation), before and during examination days and summer vacation for 6 hours (10.00 – 16.00).

□ The library provides the „open-access“ system to the staff. Books are racked according to subjects. Books are kept in the glass door Almirah in the reading room. A property counter is maintained in the library to keep personal belongings of the library users.

□ Library cards are issued to the students and staff. Library clearance is checked out by the college administration before issuing admit card of final examination to the students and also to teaching and non-teaching staff before giving release orders from the college.

- The library provides materials for university question papers in bound volume, clippings regarding higher studies information.
- The library is at the very beginning of the automation process. There are four computers with on-line backup in the library among which three are used by students and staff.
- Reprographic facility for the rarest copies is available.
- Wi-Fi internet connection is available both for students and teachers during college hours.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The Braille book services system is not available in our library for visually challenged persons. Though there are no visually challenged persons among students as well as teaching and non-teaching staff in the college. Our library building is in the ground floor. Besides, there is a ramp at the main gate of the library. The library staff assists the physically challenged persons as require.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

The library takes regular feedback verbally from its users. The issue is discussed in Library Advisory Committee meetings and strategies for improvement are taken under consideration.

4.3 IT INFRASTRUCTURE

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)
- 20 computers : Processor – Intel(R) Core(TM) i3-4160 CPU , Installed Memory (RAM) – 4.00 GB, System Type – 32 bit operating system.
- Computer-student ratio – 1:150
- Stand-alone facility – 20 percent are stand alone.
- LAN facility – In Process.
- Licensed software – All software are licensed.
- Number of nodes/ computers with Internet facility – 20 percent
- Any other – No

4.3.2. Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The College provides central computing facility with Wi-Fi internet connection in the UGC

Network Resource Centre in the library. All the departmental rooms and teachers' common room are connected with broadband facility. Faculty members can access internet in their departmental rooms, in the library, in the computer laboratory and in the teachers' common room in the campus. Students can access internet in the library only.

4.3.3. What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The college intends to upgrade the computers with latest configuration. There are plans to extend computer facilities and LAN to all departments.

4.3.4. Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution for last four years.

There is no such specific annual budget allocation for procurement, up gradation, deployment and maintenance of the computers and their accessories. During the last four years procurement, up gradation and deployment were being done from the UGC grants received by the College. Maintenance of computers and their accessories are done from the funds available in the college.

4.3.5. How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Computers are available in most of the departments. The teachers liberally take help of the ICT resources to enrich their prescribed curriculum with the help of internet. The college has computer facility for its faculty. Faculty members are provided computers with internet browsing facility for preparation of teaching/learning materials in their respective departments. Multimedia projectors are available in the college for use by the faculty. The college also has seminar halls equipped with projectors and other audio visual aids.

4.3.6. Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Thrust is given to ICT (Information and Communication Technology) enabled teaching-learning process to make it effective and more student centric. The use of modern Audio Visual Aids/multimedia to complement the traditional method of lecture has made the teaching-learning methods interactive. ICT facility is used by many Departments using ICT enabled class rooms and the multimedia facility. They are equipped with LCD projectors, computers and sound system etc. There are also computers with internet browsing facility to assist faculties in the preparation of teaching/learning materials.

4.3.7. Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The College does not avail the National Knowledge Network connectivity directly or through the affiliating university.

4.4. MAINTENANCE OF CAMPUS FACILITIES

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the facilities mentioned in the table (substantiate your statements by providing details of budget allocated during last four years)?

The college is an affiliated college. Maintenance and repair of buildings are done by self . The budget allocation for others is done by the Principal in consultation with HODs and Building committee of the college. The institute has external audit system of college accounts which helps to ensure optimal utilization of budget allocation.

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The College is an affiliated college. The College does not employ staff for maintenance and repair of infrastructure. The College does not have provisions for staff recruitment for maintenance and repair. Maintenance and repair of buildings are done by the college management. Repair and maintenance of furniture, equipment and computers are done through registered vendors.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The maintenance of laboratory equipment is carried out through grants received from the UGC, College and state government . The computers and electronic instruments are repaired and maintained time-to-time from the funds available in the college.

4.4.4. What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

➤ Central transformer commissioned by the Jharkhand State Electricity Board has been installed for

regulating voltage fluctuations. Each computer is connected with UPS to protect from voltage fluctuations.

- Besides, The College has installed Generator set for regular supply for electricity.
- Two inverters have also been installed, one in principal chamber & one in exam department of the college for uninterrupted power supply
- The College has multi-tapped drinking water storage.
- Maintenance and repair of electrical installations are done by Jharkhand State Electricity Board and computers are done through registered vendors.

CRITERION V: STUDENT SUPPORT AND PROGRESSION**5.1 STUDENT MENTORING AND SUPPORT**

5.1.1 Does the institution publish its updated prospectus/handbook annually? If „yes“ , what is the information provide d to students through these documents and how does the institution ensure its commitment and accountability?

Yes. The information disseminated to students through the Annual Prospectus are:

- 6 Brief history of the College
- 7 Vision, mission, goals and objectives of the College
- 8 College at a glance
- 9 Relevant information for admission such as academic programmes/ courses offered and intake capacity, available subject combinations and degrees, restriction to the choice of subject combinations, admission criteria and fee structure for various programmes, medium of instruction, attendance instruction, dress code etc.
- 10 Student support services
- 11 Information regarding RTI
- 12 Academic calendar of the College.
- 13 College Website address
- 14 Availability of Anti- ragging cell

The College ensures its commitment and accountability by striving through participative framework activities towards the holistic development of its students.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Yes, different types of scholarships are given to the students every year as per govt. rule. The last four years (2012-13 to 2015-16) details stipend or scholarship by the ST/SC/OBC Students are given below.

Session	Category	No. of Students
2012-13	SC	76
	ST	10
	OBC	280
2013-14	SC	-
	ST	-
	OBC	-
2014-15	SC	72
	ST	13
	OBC	252
2015-16	SC	62
	ST	12
	OBC	377

Note: Amount sent to the Student Accounts Directly by the State Welfare Department of Jharkhand Government.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

All students belonging to SC/ST/OBC (Lower Income Group)/Minority receive financial assistance from state government on applying for the same. Actual percentage of such students is not available.

ii What are the specific support services/facilities available for students?

The College is committed to provide necessary support, to the best of its abilities, in the following instances:

Students from SC/ST, OBC and Economically Weaker Sections

- **UGC sponsored Remedial Coaching Classes** for SC, ST, OBC (Non Creamy Layer) and Minority students are taken for pass and honours courses during the month of December onwards.
- **Post-Metric Scholarships** for SC students, ST students and OBC students under central government schemes, for female students, LIG (lower income group) students and for merit-cum-means students under state government schemes are provided for ten (10) months in a year (Refer to 5.1.2).
- **Provision of Hostel** for student's with 50 inmates are provided within the College premises.
- **Anti-Ragging:** The College has an „**Anti-Ragging Committee**“ consisting of 1 Convener, 2 Joint Conveners and 1 other member. There is no record of such instances reported till date.
- **Sexual Harassment:** The College has a „**Committee against Sexual Harassment**“ consisting of 1 Convener and 2 other members for resolving issues pertaining to sexual.
- Construction of „**Indoor Sports Training Facilities**“ and „**Composite Football/Cricket Field**“ are in progress, which is funded by UGC.
- **Organizing Coaching Classes for Competitive Exams:** A proposal for organizing coaching classes for entry in services for SC, ST, OBC (Non Creamy Layer) and Minority students will be sent to UGC.

Students with physical disabilities

- Departments arrange **tutorial/extra classes**.
- As such there are no infrastructural facilities in the College specifically for disabled students. However, the College has classroom facilities in the ground floor of every block. The College provides a separate room in the ground floor during the examinations.

Overseas students: There are no overseas students enrolled in the College so far.

Students to participate in various competitions/National and International: Encourages for participating in co-curricular, extra-curricular, extension activities/competitions, like games & sports, cultural & NSS and provides infrastructural support and financial assistances. Various committees/units like „cultural committee“ „magazine committee“, „games and sports committee“ are formed to encourage and train the students to

participate at University & National/International competitions.

Medical assistance to students: There is no health Centre in the college as well as no health insurance provision for students. In case of medical emergencies, the students are taken to the nearby Chas sub-divisional hospital. The NSS unit of the college also organizes health awareness generating programmes and health checking-up programmes (Refer to 3.6.8).

Support for “slow learners” :Tutorial classes are taken to comprehend the difficult unit sin the syllabus. Personal guidance is also provided. Extra attentions are given in the practical classes.

Exposures of students to other institution of higher learning/ corporate/business house etc.: Like Geography department had organized study tour every year to other academic institutions (Refer to the relevant section of this report for more details).

Publication of student magazines: College magazine AAINA is published annually with significant contributions from the students. Not only this, several Departments of the College publish wall magazines. NSS units of the College also publish magazine entitled

„SAMBHAWNA “ . Expenditure of publication for the magazines incurred from the NG fund, NSS fund etc.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college takes effort for overall development of its students, including entrepreneurial skills. The College offers B.Com. Course which includes one part of a paper entitled „Entrepreneurship Development“ . Study of this paper helps the students to understand what entrepreneurship is and also helps to develop entrepreneurship ideas within themselves.

Often the college NSS Units organizes workshop for developing entrepreneurship skill.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.



additional academic support, flexibility in examinations special dietary requirements, sports uniform and materials any other

5.1.7 Students are encouraged to participate in extra-curricular and co-curricular activities. Games and sports, quiz competitions, essay competition, debate and discussions, cultural programmes are arranged by the College throughout the year. Various committees are formed to encourage and to train the students. Students also participate in state/ regional/national level competitions/programmes. Athletes and sports students are encouraged to participate at the state/regional/national events and are given sports uniform, coaching, travel support as require to students who are proficient in sports. **Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT /Central /State services, Defense, Civil Services, etc.**

At present, the College does not have such provision. A proposal for providing this guidance has been sent to the UGC.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The College has career counseling cell and placement unit.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If „yes“ , detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The College does not have a separate grievance redressal cell. However, Students consign their grievances to the concerned Head of the Departments, Convener of the different committees of the Staff council like Academic, Discipline, Examination etc. and directly to the

Principal or through their class representatives of the Students" Council. The Principal redresses the grievances alone or in consultation with HODs or in discussion with members of the Staff Council. To meet the grievances a „Compliant Box“ has been set up nearer to the Principal's chamber.

Some of the **grievances redressed** during the last four years are:

Grievances	Redressed
More number of books in the library	Purchasing from the available UGC fund.
Reading room facility in the library	Provided
Providing indoor games facility in the girls" common room	Provided from the UGC fund
Regarding the facilities (large lab rooms, fluent water facility) in the laboratories	Lab room provided. Provided also water Connection in the laboratories.
Arranging more ceiling fans in the classroom	Arrangement is going on
Maintenance of black boards	Provided green glass boards/ white boards to all departments
Providing a good canteen	Under Construction

What are the institutional provisions for resolving issues pertaining to sexual harassment?

The College has a committee to prevent sexual harassment. However, no such offence has been reported till now to the committee. The committee organizes awareness generating programme/ campaign. Their annual thrust activities are: organizing seminar/discussions/debate/essay writing on various national/international days, observation of women's day, world mother's day etc. College NSS Units play active role. .

5.1.11 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, the College has an anti-ragging committee. The College also has a separate discipline committee who keeps vigilance on the campus. Till now no incident of ragging has been reported.

5.1.12 Enumerate the welfare schemes made available to students by the institution.

The welfare schemes are enlisted below:

- UGC sponsored Remedial Coaching Classes for SC, ST, OBC (Non Creamy Layer) and Minority students.
- Post Metric Scholarships for SC, ST, OBC, females, LIG and merit-cum-means students from the state government.
- Anti-Ragging Committee.
- Committee against Sexual Harassment.
- UGC funded „Indoor Sports Training Facilities“ and „Composite Football/Cricket Field“ .
- Medical assistance to students.

5.1.13 Does the institution have a registered Alumni Association? If „yes“ , what are its activities and major contributions for institutional, academic and infrastructure development?

The Alumni Association“ of S.S. College is to be registered very soon, even then it has activities & major contribution for institutional, academic & infrastructure development. The activities and major contributions of the association are:

Development for	Activities and Contributions
Academic	<ul style="list-style-type: none"> · Service during the admission process · Guidance to the present Students" Union Council (SUC) in regular academic activities
Others	<ul style="list-style-type: none"> · Participation in annual sports · Participation in group activities like Saraswati Puja, Teachers' Day · Active participation in large gathering cultural functions football competition organized by the College, foundation day celebration programme etc. Training to the College team for cultural activity.
	Service during the SUC formation Talks on the foundation day celebration, oath taking function of SUC formation& College functions.

5.2 STUDENT PROGRESSION

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

The College provides under graduate programmes. The College does not have a tracking system to systematically record the progress to higher education/employment profile of all its graduating students. Every year many students, especially most of the honours graduating students take admission to PG level courses in VBU University.

Many students of the last four batches got employment in Central/State Government services. This comes to knowledge when they come college to take their character certificate and other relevant documents.

Exact data for the last four batches is not available.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme- wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

The details of programme wise pass percentage for the last four years are given below:

Programme	Percentage of Students Passed			
	2013	2014	2015	2016
B.A. (Hons)	89	94.5	80.59	86.67
B.A. (Gen)	92.5	88	79.45	73.04
B.Com. (Hons)	97.14	98	96.69	96.81
B.Com. (Gen)	90	95	87.88	92.86
B.Sc. (Hons)	67	94.5	68.85	95.71
B.Sc. (Gen)	100	-	66.67	75

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Please see 5.2.1 of this report.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The following measures are taken by the College for students who are at risk of failure and drop out: Tutorials/extra classes are taken for these students by faculty members of the concerned departments. Repetition of lecture, regular class tests, sometime small group class tests and personal guidance in the teaching-learning process are adopted. Discussion with the parents about their failure.

5.3. STUDENT PARTICIPATION AND ACTIVITIES

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and programme calendar.

The college organizes many activities on games & sports, cultural and other extracurricular activities for the students in the college. The different committees of the college also give training/guidance to the students for participating in these activities organized by other institutions. The available facilities for these activities are:

Games & Sports

- College ground
- Common room equipped with indoor games facility like carom, chess, ludo, chinese checker, etc.
- There are football grounds, cricket ground, and volleyball court in the college campus. The college has a PTI (Physical Training Instructor) to guide the motivated sports students. The UGC has been sanctioned grants-in-aid during XII th Plan period to the college for setting up a „Indoor Sports Training Facilities“ and „Composite Football/Cricket Field“ whose construction are in progress.
- Games & sports committee to encourage for participation in various intra-collegiate
- competitions and inter-collegiate cricket, football, volleyball, chess, kabbadi, archery tournaments at college/ university/state/national level competitions.

Cultural

- College ground and a big hall for organizing large gathering programme
- Musical instruments such as harmonium, table etc.
- One teacher and one non-teaching staff (PTI) are proficient in cultural activities who are always enthusiastic to train the students
- Modern professional musical instructor from present students and from ex-students
- One cultural committee consisting of teaching and non-teaching staff who has proficiency to prepare the college team for presentation in various cultural programmes

Other Extracurricular Activities

The college has two units of NSS which organize extracurricular activities throughout the year.

The Range of Student Participation in Intra-collegiate Activities: Cultural annual activities:	
a) Foundation Day celebration of S.S College, Chas	b) International Mother Tongue Day celebration
c) Saraswati puja	d) Teacher's Day
e) Independence Day	f) Dr. Ambedkar Birthday Celebration
g) Republic Day	h) Netaji Bithday Celebration
i) Ghandhi Jayanti	j) Van-Mahotsav Celebration
k) Swami Sahajanand Jayanti	

Games & Sports: Students of the college participate in regular sports activities.

The Range of Student Participation in Inter-collegiate Activities at different levels:

Cultural activities: Students participate in inter-collegiate youth festival organized by University every year. They also participate in various cultural activities at inter University & State levels.

Games & Sports: Students participate in various inter-collegiate tournaments, like Cricket, Volleyball, Football tournaments, Chess (men & women), Kabbadi (men & women) and Archery (men & women) competitions etc. participate in various Games and Sports at inter University & State levels.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Achievements of Students in the Field of Sports and Games:

Following are the details of participation and achievements of students in sports and games for the periods (2012-13 to 2015-16):

List of Events	Games	Level	Award	Year
21th VBU Inter-College Tournament 2013 at J.J. College Jhumriteliya	Football	University	Runner	2013
Chas College, Chas	P.L.	University	Second	2013
KBW College, Hazaribag	Archery	University	Runner	2013
Chas College, Chas	W.L.	University	First	2013
22th VBU Inter-College Tournament 2014 at B.S. City College, Chas	Athletics	University	Second	2014
				2015
				2016

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

No systematic format is used for seeking such feedback. Though it is obtained as follows:

5.4 Head of the concerned departments seeks students' feedback on teaching-learning through the interaction with the students. The feedbacks are discussed with the teachers departmentally/ with the academic committee members and remedial measures are undertaken and implemented for the improvement.

5.5 Feedback from its stakeholders on its institutional performance and provisions are collected by the Principal and Committees in various meetings.

5.6 Graduates data seek from the Alumni association profile.

The obtained data are discussed and measures taken to improve the performance and quality of the institutional provisions.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by

the students during the previous four academic sessions.

The Staff Council of the College has a magazine subcommittee. Besides, the Students"

Council has three members as editor and sub-editor of the college magazine. They jointly take decisions regarding the publication of the college magazine which provides opportunity to students in decision-making. The name of college magazine is AAINA. Students are encouraged to contribute. It provides ample scope to the students to explore their skills. Many departments publish hand-written wall magazine.

The last four years publications by the students in the college magazine are enlisted at the end of the Criterion III of this report.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes, the college has a Students Union Council (SUC).

Selection & Constitution: The Council is elected through election for an academic session. The office bearers of the Council are elected by the voting of general candidates. The Council consists of 5 members as Office bearers – President, Vice president, Secretary, Joint Secretary and Treasurer.

Activities: The Students" Union Council consists of both boys and girls students from all streams of the college to represent the whole students" body. The SUC members act for running the day-to-day affairs of the college. The union has various specific academic activity members who take active part with specific academic committees of the Staff Council which are: Magazine Committee, Cultural Committee and Games & Sports Committee. In different meetings of these committees SUC members are called for suggestions. They jointly prepare the activity plan. They also take efforts to involve maximum students in the above mentioned activities organized in/ participated by the college.

Apart from this, the union assists in a variety of ways during the admission process especially in the First Year class and helps NSS Units in organizing awareness campaign rally, environment consciousness rally, socially protesting rally etc.

Funding: The only source of funding of the Council is the annual subscription received at the time of admission which is spent for its day-to-day activities.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

There are no officially recognized academic and administrative bodies which have student representatives. However, the Students" Union Council has various specific academic activity members who take active part with specific academic committees of the Staff Council which are Magazine Committee, Cultural Committee and Games & Sports Committee. It helps to foster leadership qualities among students.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The faculty members of the College maintain a good relation with the former faculty members.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 INSTITUTIONAL VISION AND LEADERSHIP

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The **vision** of College is to provide inclusive education for inculcating human values, professionalism and scientific instillation to all sections of students including scheduled tribes, scheduled castes, other backward communities, religious minorities and displaced with special focus to girl students.

Mission:

- To provide ample scope for multi-faceted development of local youths irrespective of caste, creed, religious affiliation or gender.
- To provide quality higher education to its students.
- To provide and promote inclusive education for all.
- To develop academic programmes based on local/regional/national/ global needs.
- To pursue student-centric learning for self-development and skill development among students.
- To nurture social awareness and responsibilities among its students.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The annual budget allocation, teaching staff recruitment, non-teaching staff recruitment, infrastructure development, student support and welfare schemes are managed by G.B. S.S. College Chas.

The University, the Principal, the non-teaching staff, the Staff Council, Departmental Heads uphold a healthy interaction which helps in designing and implementation of its quality policy and plans. Being Affiliated College, the Principal has a central role for all correspondence with the management. The Principal is the administrative Head of the institution. A Bursar, appointed by the G.B. among faculty members of the college acts as Drawing and Disbursing Officer (DDO) to assist the Principal. Staff Council with different sub-committees coordinates the academic matters. Heads of various Departments synchronize regular administration of the Departments

Specific committees are formed to discuss and take decisions of administrative activities. An elected Students' Union Council plays an important role in various institutional activities

6.1.3 What is the involvement of the leadership in ensuring:

- the policy statements and action plans for fulfillment of the stated mission
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- interaction with stakeholders
- proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- reinforcing the culture of excellence

➤ **champion organizational change**

The Principal is the Head of the Institution. He plays the multi-dimensional role for smooth functioning of the College. The Management encourages formulating the Staff Council. To coordinate the academic activities of the College as a whole, the Staff Council is being formed presided by the Principal of the College and all teaching staff as members. This Council consists of the different committees with specific activities. The Council has an academic committee and a UGC committee. These two committees, HODs and the Principal jointly prepare the policy statements and action plans for fulfillment of the stated mission and formulate action plans time-to-time for all operations and their incorporation into the institutional strategic plan. The Principal interacts personally with all the stakeholders, faculty members, non-teaching staff, alumni, students and their parents. The committees in consultation with the Principal and student representatives act for running the day-to-day affairs of the College and are responsible for reinforcing the culture of excellence.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The Principal in coordination with Staff Council, different committees, HODs, Students"

Union Council & NSS programme officers monitors all the institutional activities. The Principal in consultation with academic committee, UGC committee and all HODs evaluate policies and plans of the College for effective implementation and improvement from time to time.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The academic leadership is provided to the faculty through formulation of different committees and units of the College with specific activities: (1) Academic Committee (2) NAAC

(3) Examination Committee (4) Magazine Committee (5) Library Advisory Committee (6) Seminar/Workshop/Scientific Programme Committee (7) Routine Committee (8) UGC Committee (9) NACC Committee (10) Games and Sports Committee (11) NSS Wing. These committees consist of senior and faculty members. It helps them to share and learn leadership qualities. The faculty members take care of all the activities of the mentioned committees/units.

6.1.6 How does the college groom leadership at various levels?

The College Staff Council consists of different committees with a combination of senior faculty members and junior faculty members. This combination of seniors and juniors helps grooming of leadership at various levels. Elected Students" Union Council (SUC) represents the whole student body. The members of SUC act for running the day-to-day affairs of the College and bring it to the concerned authority. This also helps in grooming of leadership.

6.2.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?

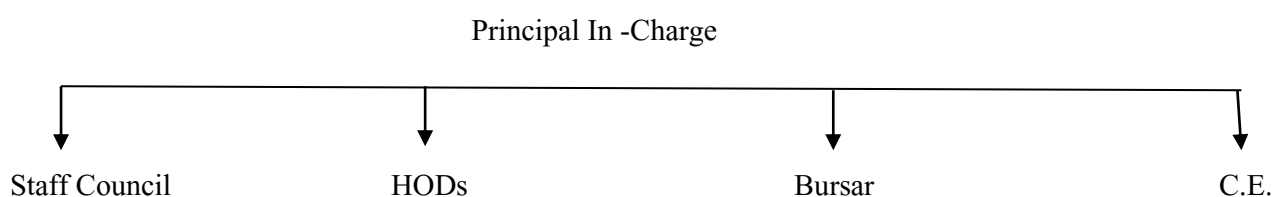
The College provides operational autonomy to the various departments and committees and the College administration works towards a decentralized functioning system as follows:

- Principal is the internal sanctioning authority of the finance of the College.
- The financial operation of the college is done by the joint signature of the Principal, Secretary & college Bursar.
- The administration always seeks advice from the academic committee on different academic activities.
- The Heads of various Departments look after the day-to-day administration of the Departments and interact with the Principal. All Departments are interconnected via intercom ensuring efficient and smooth work.
- The various committees in consultation with the Principal make their own decisions regarding various co-curricular, extra-curricular and extension activities.
- Official activities are under the purview of the office superintendent.
- SUC looks after the affairs of the students and brings it to the competent authority.
- HODs give advice to the administration on departmental purchases & purchases of the College and also have a monitoring autonomy.

6.2.8 Does the college promote a culture of participative management? If „yes“ , indicate the levels of participative management.

Yes, the College promotes a participatory management culture in all activities.

Levels of Participative Management



6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the College has a formally stated quality policy, mentioned in the vision and mission statements of the College Prospectus. The Academic Committee in coordination with the

Principal develops the various activities to fulfill the quality policies time-to-time. Office superintendent of the College, librarian, student representatives from the SUC are involved in the quality activities making process according to need and also sometimes ex-students from the alumni are involved. These are discussed in the Teachers' Council meetings and implemented. The Academic Committee monitors the execution of these activities proposed by it for various departments/committees/cell and reviews it time to time.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the College has a perspective plan for academic and infrastructure development. All stakeholders – students, faculty members, non-teaching staff including local community member are involved in the preparation of the plan. It begins with informal consultation between

(a) Departmental Heads and faculty members, (b) Students' Union Council members, (c) non-teaching staff members. After that, a formal meeting of HODs, Office Superintendent, General Secretary of SUC and local community member chaired by the Principal is called where the draft plan is prepared. After that, the draft plan is sent to the HRD through the University for its Approval.

Academic expansion

Recruitment of additional faculty and requirement of cumulative fund involvement.

Additional requirement of supporting staff with cumulative fund involvement.

Infrastructure development

Construction of additional building

Up gradation of Laboratory

Atomization of Library

6.2.3 Describe the internal organizational structure and decision making processes. Internal

Organizational Structure:

The Principal is the administrative Head of the institution. The College has a Staff Council with various sub-committees (consisting of convener and members) to coordinate especially the academic matters. Some specific committees like Students Council Election Committee, Anti-Ragging Committee, Committee against Sexual Harassment and Discipline Committee are the integral part of the Staff Council that discuss and take decisions of administrative activities. The Heads of various Departments are responsible for the day-to-day administration of the Departments and report to the Principal. A faculty member of the College as Bursar assists the Principal as drawing and disbursing. Controller of Examination looks after all the affairs related to the Examinations. The College elected Students' Council plays an important role in various institutional activities.

Decision Making Process :

It is an affiliated College. All external major decisions, like annual budget allocation, teaching staff and non-teaching staff recruitment, physical infrastructure development, student support and welfare scheme are managed and controlled by the G.B. in consultation with the University. In some cases, University conducts Principals' meet and discusses the issues to take decisions. The internal decision-making process is participatory. The institution uses various data and information obtained from the feedback from students, HODs and faculty, committees and cells, the non-teaching staff in decision-making. The Principal meets with the committees and discusses in the Staff Council meet for decision-making. The decisions are then circulated to all concerned stakeholders for deployment.

6.2.4 Give a broad description of the quality improvement strategies of the institution.

The quality improvement strategies of the College in teaching & learning, research & development, community engagement, human resource management, industry interaction are described broadly as under:

Strategies to improve the quality of **Teaching & Learning** process:

- 1 Ensures transparency in the admission process by the publication of selected admission merit list in the College website and notice board before the date of admission.
- 2 Gives preference on the previous academic records of students in the admission process for getting a large number of good students.
- 3 Takes introductory classes to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice.
- 4 Provides remedial coaching classes for the socially-backward and economically-weaker students to enable them to cope with the programme of their choice.
- 5 Follows the academic calendar.
- 6 Provides the learning facilities like smart classrooms, modern teaching aids like LCD projector, well-equipped laboratories with lab assistants, well-stocked library with reading room and internet connection to make learning effective.
- 7 Up gradation of the main library with new text books and reference books, internet connection.
- 8 Faculty members are given permission with study leave to enrich their knowledge through seminars, orientation programmes, refresher Courses etc.

9 Strategies to improve the quality in **Research & Development:**

- 1 Establishment of an integrated research laboratory.
- 2 Encouragement to teachers by the Research Committee to submit research projects to various funding agencies; to publish quality research books, research papers in refereed journals.
- 3 Encouragement to teachers to organize state/national level seminar/workshop/conference /symposium.
- 4 Provision of computers with internet facility at different segments.
- 5 Invitation to eminent scientists and speakers for delivering talks/ presiding the technical session of the seminar.

Encouragement to students to attend the seminar, workshops, invited guest lecturers organized by the departments.

Strategies to improve the quality in **community engagement:**

The College has two active NSS units and Science Forum. The units/cells have a planned calendar on thrust areas in which different extension activities are organized in and outside the College throughout the year to engage the students in different community oriented activities. The NSS unit also joins in various awareness campaigns, rallies in collaboration with different organizations etc. Many social organizations in collaboration with our NSS units also organize discussions on awareness programmes in our college premises.

Students are also motivated to participate in various seminars and discussions to give them exposure to current societal problems and generate awareness regarding their roles and responsibilities in society.

Strategies to improve the quality in **human resource management:**

- Encouragement to faculty members to attend various staff development programmes.
- Provision of UGC 5th pay scale to teachers, additional increments to M.Phil./Ph.D. awarded teachers as per UGC norms, annual increments and promotion to the faculty as per UGC norms.
- Access to computers to all sections of administration.
- Encouragement to students to attend seminar/symposium/workshop/ invited lectures.
- Strategies in **industry interaction:**

- Regular interaction between college consultancy and HRD/PRO of local industrial units like – BSL, DVC, Electrosteel, L& T Cement etc. for skill development and employment.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Principal being the Head of the institution in coordination with different committees of Staff Council ensures that adequate information is published in the College Website and Prospectus.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The Principal of the College encourages and supports involvement of its staff in improving the effectiveness and efficiency of the institutional process through the formation of Staff Council consisting of different sub-committees with all of the teaching staff as members. The committees play the decision-making role in planning and implementation of activities in different spheres of institutional activities.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

All resolutions made by management council are implemented.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If , yes' what are the efforts made by the institution in obtaining autonomy?

No

6.2.9 How does the Institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyses the nature of grievances for promoting better stakeholder relationship?

The grievances/complaints come from the students and teaching and non-teaching staff. The common and individual complaints from the **teaching staff** are discussed and solved in the Staff Council monthly meeting in a healthy manner. Faculty members are also free to express their individual complaints and problems directly to the Principal privately. The complaints from the **students** individually or through the Students" Union Council are directly brought freely to the notice of the Principal. The complaints/grievances are attended promptly and resolved immediately. The complaints from the **other stakeholders** are promptly attended by the Principal. In some cases, the Principal takes necessary action alone. In some cases, decisions are taken jointly by the Principal and concerned committee members.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No, there has been no court cases filed by and against the institute during the last four years.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional

performance? If yes, what was the outcome and response of the institution to such an effort?

The College does not have a set mechanism of obtaining student feedback on its institutional performance. The Principal, HODs and the committees collect feedback from the students on its institutional performance in different meetings/interaction. The obtained data are analyzed and used for the improvement of its institutional performance.

6.3 FACULTY EMPOWERMENT STRATEGIES

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

The efforts made by the College to enhance the professional development of its staff are:

The faculty members are encouraged to attend staff development programmes, such as orientation programmes, refresher courses, seminars, workshops, conferences, etc. They are also encouraged to organize staff development programmes.

The teachers are encouraged and motivated to submit research projects to various funding agencies. They are also motivated to join in individual research for M.Phil./Ph.D. programme.

The non-teaching staffs are encouraged to attend the staff development programmes such as training programme on functioning and management of library, training on use of free and open source software in libraries, workshops etc.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The strategies adopted by the College for faculty empowerment are:

The faculty members are encouraged to attend Orientation Programme, Refresher Courses, Seminars, Workshops, Conferences, Symposium, short-term training and sanctioned duty leaves by the Principal. Detailed information regarding the programmes is also circulated.

They are also encouraged to receive grants for research project/individual research from the funding agencies, like UGC etc. Duty leave is sanctioned to them to present research papers in seminars/conferences organized by other institutions/organizations. Infrastructure is provided to them for carrying out research work in the College.

Faculty development training programmes are conducted by the University and teachers are invited to participate. Duty leaves are sanctioned to attend the programmes.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is

Appropriately captured and considered for better appraisal.

The College has a „self-appraisal system“ to evaluate the performance of the faculty and ensure that information on multiple activities, like post with salary details, teaching, research and extension programmes etc. is appropriately captured and considered for better appraisal.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Outcomes and decisions are communicated to the appropriate stakeholders through the management.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The College has several welfare schemes for its teaching and non-teaching staff. Many staff haven availed the benefit of such schemes in the last four years:

Duty leave – Duty leave is given for attending orientation programmes/refresher courses/seminars/conferences/training programmes/workshops/acting as resource person etc. AND non-teaching staff for attending staff development programmes.

Medical Leave – 1. Yearly, 15day" smedical leave, Half Pay Leave 15day" s or six monthsin the whole service carrier are given to all the staff members. Most teaching staff and all non-teaching staff have availed medical leave at least once within the last four years. 2. Six months maternity leave is provided to its female staff.

Insurance – An insurance policy named Group Insurance is available to all the staff members of the college. The monthly premiums are deducted from the salary.

EPF (Employee Welfare Fund) – This is generated by the College Staff for the treatment of dangerous diseases like Cancer, Heart Surgery, Brain Surgery, Kidney Problem etc. by deducting from their salary per month as decided by the college.

EPF – Provision of provident fund is available for all the staff members.

Loan – Provision of refundable/non-refundable advance from his/her EPF is available for their dependent person's welfare, like medical treatment, marriage, buying of computer for higher study, buying of family consumer goods, like T.V., Refrigerator etc. The loan amount is deducted from the employee's salary.

Gratuity – Gratuity benefit is provided after retirement.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

As being an affiliated college, is guided by the G.B. all appointments and retirement of faculty members are governed by the same. However, the management has taken lot of measures for attracting and retaining eminent faculty:

- ❖ M.Phil. and Ph.D. awarded teachers get additional increments as per UGC norms.
- ❖ Provides annual increments and promotion grants to the faculty as per UGC norms.
- ❖ Provides EPF.

6.4 FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The institutional mechanisms to monitor available financial resources are:

- Major policy decisions regarding financial planning are made by the G.B. S.S. College Chas
- All financial accounts are audited.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Yes, the College has such mechanism. The external audit regarding all the government grants and non-government fund and expenditure of the College is conducted by the College through the Office of the Accountant General. Besides this, the internal audit regarding the minor/major research project fund sanctioned by various state/national agencies and all UGC funds sanctioned for the development of the College are audited by a private C.A.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major sources of receipts/funding of the College are:

- The component of staff salary is fully disbursed by the College management.
- Financial receipt on library books/journals is received from the UGC & State Govt. funds.
- Student scholarships are received from various schemes under state and central governments.
- Annual charge @Rs.810/- from the students is collected at the time of admission.
- Different grants for updating/purchasing equipment's/ teaching aids/ infrastructure for co-curricular development are received from the UGC & State Govt..

There is deficit in the College fund which is managed by college management so far.

Audited Income Statement

Particulars	2013-14	2014-15	2015-16	2016-2017
1. Salary	4522265	7050729	15253042	
2.	64485	43960	446155	
3.	Directly goes to the A/c of Students			

Audited Expenditure Statement

Particulars	2013-14	2014-15	2015-16	2016-17
1. Salary	4522265	7050729	15253042	
2. Non-salary	43960	446155	240642	
3. Stipend	Directly goes in to the A/c of Students.			

6.4.4 Give details on the efforts made by the institution in securing additional funding and the

utilization of the same (if any).

The College has funding sources as mentioned in 6.4.3.

6.5 INTERNAL QUALITY ASSURANCE SYSTEM (IQAS)

Internal Quality Assurance Cell (IQAC)

6.5.1 Has the institution established an Internal Quality Assurance Cell (IQAC)? If „yes“ , what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, the college has organized regular staff council meeting regarding the enhancement of Internal Quality Assurance. HODs are authorized to departmental council and arrange departmental seminars, workshops, symposium etc. The participation of student is a must. Each and every department is provided computer with Wi-Fi connectivity.

a. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

Except seminar and workshop others are implemented and approved by the management.

b. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

No.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If „yes“ , give details on its operationalization.

At present the College does not have a focused integrated framework for quality assurance of the academic and administrative activities. The Staff Council works for all kinds of academic and administrative activities and helps in quality assurance of these activities. The Principal is the president of this Council. Teachers of the College are the members of this Council. The Council consists of different committees and sub-committees for specific academic and administrative activities. The Students' Union Council also takes an active part in the functioning of these activities.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures ?If „yes“ give details enumerating its impact.

No.

6.5.4 Does the institution undertake Academic Audit or other external Review of the academic provisions? If „yes“ , how are the outcomes used to improve the institutional activities?

It is an Affiliated College. The College has its set mechanism for academic auditing. The University has

appointed a permanent teacher as *Inspector of Colleges* of Arts, Science & Commerce Faculties. By her leadership the University team audits the academic working of the Colleges. The University has not yet conducted such auditing in this College. Whenever a new course/programme is introduced, the University reviews the academic provisions.

Management of the College conducts inspection time-to-time. They visit the departments and College offices, observe available infrastructure and meet the Principal, Staff

Council and Students" Union Council. It helps to take the initiatives to improve the institutional activities.

6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The internal quality assurance mechanisms of the College are aligned with the external agencies like affiliating University. The College is also striving regularly to align with the requirements and guidelines provided by the NAAC.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The institutional mechanisms to review the teaching-learning process:

Structure	Interaction/meeting with Principal, Academic Committee and HODs Principal and Examination Committee Principal, Academic and Routine Committees Principal and Class Representatives Academic and Library Advisory Committees
Methodologies of Operation	<ul style="list-style-type: none"> · Academic Committee monitors the teaching-learning activities · HODs monitor the concerned departments through the interaction with students and teachers, results of unit tests and University examination · Examination Committee assists all activities of the College related to unit tests and University scheduled final examination · Routine Committee prepares class routine
	<ul style="list-style-type: none"> · Class representatives brings the teaching-learning problem directly to the notice of the Principal · Library Advisory Committee takes interest for the improvement of library services
Outcome	<ul style="list-style-type: none"> · Large students departments, like Political Science, Sociology and History are clustered · Number of text books increased in the library · Number of books increased in the departmental library · Modern teaching tools provided in the classroom

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The College communicates its quality assurance policies, mechanisms and outcomes as follows:

To	Through
Internal Stakeholders <ul style="list-style-type: none"> · Students · Teaching Staff · Non-teaching Staff 	Circulars, notice board, College website. Teachers" Council meeting, Principal and HODs meeting, notices, circulars, College website. Notices, Principal and non-teaching staff meeting, College website.
External Stakeholders <ul style="list-style-type: none"> · Parents, alumni, local people 	College website, College programme ,Teachers-Parents Meet

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 ENVIRONMENT CONSCIOUSNESS

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes, the College conducted many kinds of Green Audit of its campus and facilities. Most of green species and a part of colorful flowers managed by our NSS units. Tree plantation is carried gradually by the NSS units.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

Following are available in the college to make the campus eco-friendly:

1. Energy conservation:

1. Buildings are well ventilated with big windows to maximize natural lighting. It helps in conservation of electricity. Still the College had installed CFLs & LED. Lights and fans are switched off by floor peons, staff and students after completion of the classes so that the misuse of electricity can be minimized. It helps in energy saving.

2. From the year 2013 all computers purchased in the College are LED monitors to reduce the usage of electricity. It also helps in conservation of electricity.

3. **Use of renewable energy:** Nil.

4. **Water harvesting:** There is water body on campus for the ground water access.

5. **Check dam construction:** There is no dam nearer to the college, so there is no scope of checking dam construction.

6. **Efforts for Carbon neutrality:**

2..1 College location is far away from industrial area.

7. **Plantation:** A number of trees exist at different places in the college. Tree plantation in the campus is a regular activity of the NSS units.

➤ **Hazardous waste management:** In our college hazardous waste is generated minimum. Though sufficient numbers of dustbin are kept at each floor by the NSS units for deposition of hazardous waste. All are collected together and regularly disposed of manually. Teachers, staff and students are well aware about waste management.

➤ **e-waste management:** N/A

7.2 INNOVATIONS

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

During the last four years the College has taken many innovative steps for smooth functioning of the College. Some of them are presented below:

1. Innovations in Admission Procedure:

- Manual admission procedure is replaced by computerized system.

2. Innovative Infrastructure Facilities:

- Construction of a new academic block.
- Establishment of one (1) computer laboratories.
- Establishment of departmental libraries.
- Establishment of UGC Network Centre in the main library with three computers and Wi-Fi internet connection.
- Science labs are equipped with instruments.
- Construction of a big multipurpose hall with modern instruments.
- Establishment of internet connectivity in different segments of the College.
- All Blackboards are replaced by white boards, green glass boards and computer with LCD projectors.
- Installation of audio system in the Hall.

3. Innovative Strategies in Research, Consultancy and Extension

- Setting up an integrated research laboratory for sciences.
- Organizing/participating in-campus and off-campus extension and outreach programmes through the NSS units and Science Forum of the college.

4. Innovative Strategies in Governance and Leadership:

- Alumni Association has been formed to maintain the good relationship between the college and old students.

7.3 BEST PRACTICES

7.3.1 Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college

Two best practices which have contributed to the achievement of the institutional objectives and/or contributed to the quality improvement of the core activities of the college are given:

Best Practice-1

1. **Title of the Practice:** Widening access to higher education.

2. **Goal:**

- a. To widen access to higher education.
- b. To create equity and access to its students from disadvantaged-community, women, minority-community and economically weaker sections of the society.

- c. It is a policy of the state government which is practiced by the College with highest priority.

3. The Context:

The College established to cater to the demands of providing higher education to the students, especially to the Chas sub-division. Apart from this, most of the rural community students who have agricultural & labour class family background seek higher education in this College. Keeping these local needs in mind, the College has taken some strategies for widening access to higher education to its students from disadvantaged-community, women, minority-community and economically weaker sections of the society.

4. The Practice:

Some reflections of the strategies adopted to widen access to higher education to a wide range of rural community students from disadvantaged-community, women, minority-community and economically weaker sections of the society are mentioned below. It helps to create equity and access to higher education to its students.

- i. **Reservation of seats for admission of SC/ST/OBC students:** The College follows the reservation policy of the Government of Jharkhand. 10% seat for the SC students, 26% seat for the ST students and 14% seats are reserved for OBC in the admission.

- ii. **Relaxation on cut-off mark percentages in admission for SC/ST/OBC students:** The College follows the Vinoba Bhave University norms. There are no cut-off percentages at 10+2 stage for SC/ST/OBC students for applying the courses to be studied against their reserved seats.

UGC sponsored Remedial Coaching Classes for SC, ST, OBC (Non Creamy Layer) and Minority students: Remedial coaching classes for pass and honours courses are taken for SC, ST, OBC and minority students during the month of December onwards.

- **Provision of hostel for OBC boys & girls:** A hostel for 50 inmates is provided for girls separately within the College premise.
- **Post-Metric Scholarships for different socio-economic, religious and other backward communities:** Post-Matric Scholarships (P.M.S.) for SC/ST/OBC students is provided for every year as per Government rule.
- **Organizing Coaching Classes for Competitive Examinations for SC, ST, OBC (Non Creamy Layer) and Minority Students:** A proposal for organizing coaching classes for entry in services for SC, ST, OBC and Minority students is in process to sent to UGC

5. Evidence of Success:

Evidences of the success of this practice are

Enrolment Trend		Total Students Enrolment		
Category	2013-14	2014-15	2015-16	2016-17
SC	978	690	820	1129
ST	427	447	509	831
OBC	2848	2775	2860	3327
Total component share	59.33%	54.91%	59.68%	62.88%

6. Problems Encountered and Resources Required:

* There is a tendency to choose a combination of Sociology, History and Political Science among the large number of students for B.A. programme which results in allowing a huge number of students in all sections of these departments. Roll call takes a long time of these classes.

* Students with lower marks are admitted in order to fill up reserved seats especially in honours courses. As a result, an undesirable trend is observed, such as drop out from the honours courses and shifting to the general courses. Poor result of certain section of Students is another outcome of this reservation

The important resources required for this practice is human resource - additional regular faculty members are also needed for clustering the classes.

Best Practice-2

1. Title of the Practice: Participatory decision-making process.

2. Goal:

- To achieve the vision and mission of the institution
- To build a healthy institutional culture.
- To involve the staff and the students in decision-making process.
- To ensure transparency both in the academic and administrative activities.

3. The Context:

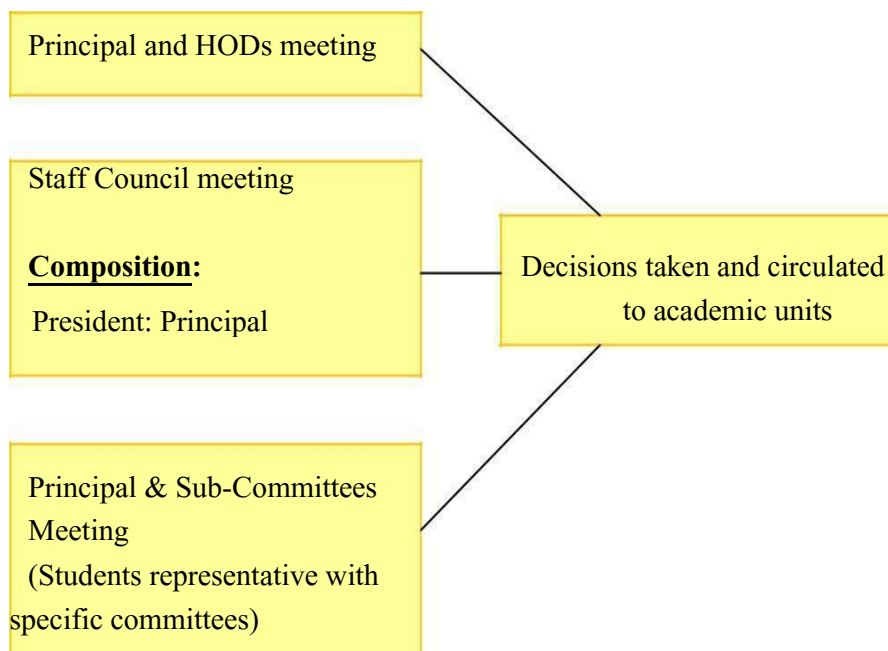
It is the extent to which the College management allows and encourages the stakeholders to share and participate in the institutional decision-making.

4. The Practice:

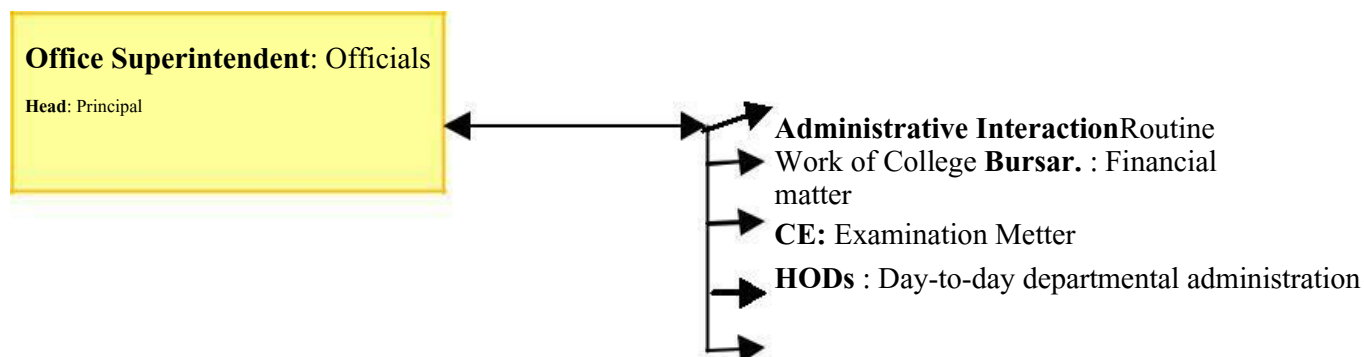
This is being practiced from the year 2001 onwards. The practice of this process is summarized in the following two flow charts.

Chart: Participatory Decision-Making Process

Academic Decision-Making Process



Administrative Decision-Making Process



INPUTS FROM THE DEPARTMENTS

DEPARTMENT OF ENGLISH

1. Name of the department :- **English**
2. Year of Establishment :- **1984**
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- **UG (Honours & General)**
4. Name of Interdisciplinary course and the departments/units involved :- **Nil**
5. Annual/ semester / choice based credit system (programme wise) :- **Annual & CBCS (Semester)**
6. Participation of the department in the courses offered by other department :- **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- **Nil**
8. Details of courses/programmes discontinued (if any) with reasons :- **No**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Basudev Singh Choudhary	M.A. MPhil	Asst. Prof.	Fiction	12	Nil

11. List of senior visiting faculty :- **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-**Nil**
13. Student-teacher Ratio (programme wise) :- **Hons-170:1, Gen- 20:1**

14. Number of academic support staff (technical) and administrative staff ; sanctioned and filled :- Nil
- a. Laboratory Assistant – NA b. Laboratory Attendant - NA
15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- P.G.,MPhil-01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil
17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil
18. Research Center / faculty recognized by the university :- Nil
19. Publications:
- ❖ Publication per faculty :- Nil
 - ❖ Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil
 - ❖ Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
 - ❖ Monographs :- Nil
 - ❖ Chapter in Book :- Nil
 - ❖ Books Edited :- Nil
 - ❖ Book with ISBN/ISSN number with details of publishers :- Nil
 - ❖ Citation Index :- Nil
 - ❖ SNIP
 - ❖ SJR
 - ❖ Impact factor
 - ❖ H-index
20. Area of consultancy and income generated :- Nil
21. Faculty as members in
- a) National committees. - No
- b) International committees. - No
- c) Editorial Boards..... - No
22. Student projects :
- Percentage of students who have done in- house projects including inter departmental/programme. :Nil
- Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil

23. Awards / Recognitions received by faculty and students :- Nil
24. List of eminent academician and scientists / visitor to the department :- Nil
25. Seminars/ Conferences / Workshops organized & the source of funding
- a) National :- Nil b) International :- Nil

26. Students profile programme /course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B.A. Sem –I (Hons)	160	160	90	70
B.A. Sem–I (Gen)	-	-	-	-
B.A.Sem –II (Hons)	127	127	87	40
B.A. Sem –II (Gen)	181	181	120	61
B.A. –III (Hons)	49	49	25	24
B.A. –III (Gen)	-	-	-	-

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B.A.Sem – I	78%	22%	Nil
B. A. Sem- II	80%	20%	Nil
B. A. – III	85%	15%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET,

GATE, Civil service, Defense NA
service, etc.? :-

29. Students progression

Student progression		Against % enrolled
UG to PG		NA
PG to M.Phil.		-
PG to Ph.D.		-
Ph.D. to Post- Doctoral		-
Employed □ □	Campus selection	-
	Other then campus	-

30. Details of Infrastructural facilities

a) Library	:	Central Library
	-	
b) Internet facilities for Staff & Students	:	At Computer Lab.
	-	
c) Class rooms with ICT facility	:	In Hall
	-	
d) Laboratories	:	No
	-	

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: -
Special Lectures

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- | | |
|--------------------------------------|----------------------------------|
| | Extra classes , tutorial classes |
| 1.Sufficient Reference books. | 2.organized |
| | Efficient and sincere faculty |
| 3. Close relationship with students. | 4.member. |

Weaknesses :-

- No sufficient teaching .
- Weakness in communication as students are from rural backwards areas.

Opportunity & Challenges: -To ensure all students perform well academically and achieve their goals.

DEPARTMENT OF HINDI

1 Name of the department :- Hindi

2 Year of Establishment :- 1984

3 Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)

4 Name of Interdisciplinary course and the departments/units involved :- Nil

5 Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)

6 Participation of the department in the courses offered by other department :- Nil

7 Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil

8 Details of courses/programmes discontinued (if any) with reasons :- No

9 Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	04	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. A. K. Pandey	Ph.D.	Asst. Prof.	Shurdash	21	Nil
Awadhesh kundan	M.A.,M.Phil.	Asst. Prof.	Ram Kabya - Tulsi	20	Nil
Uma Pad Mahato	M.A.,M.Phil	Asst. Prof.	Shurdash	10	Nil

11. List of senior visiting faculty :- Nil

12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil

13. Student-teacher Ratio (programme wise) :- Hons- 100:1, Gen- 19:1

14. Number of academic support staff (technical) and administrative staff ; sanctioned and filled :- Nil

a. Laboratory Assistant – NA

b. Laboratory Attendant - NA

15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- Ph.D.-

01,M.A.,M.Phil-

Number of faculty with ongoing projects from a) National b) International funding agencies and grants

received :- Nil

16. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil

17. Research Center / faculty recognized by the university :- Nil

18. Publications:

- Publication per faculty :- Nil
- Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil
- Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – nil
- Monographs :- Nil
- Chapter in Books :- 00
- Books Edited :- 00
- Book with ISBN/ISSN number with details of publishers :- Nil
- Citation Index :- Nil
- SNIP
- SJR
- Impact factor
- H-index

19. Area of consultancy and income generated :- Nil

20. Faculty as members in

- National committees. - No
- International committees. - No
- Editorial Boards..... - No

21. Student projects :

- Percentage of students who have done in- house projects including inter departmental/programme. :Nil
- Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil

22. Awards / Recognitions received by faculty and students :- 00

23. List of eminent academician and scientists / visitor to the department :- Nil

24. Seminars/ Conferences / Workshops organized & the source of funding

National :- Nil d) International :-

Nil

25. Students profile programme

/course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B.A. Sem-I (Hons)	275	275	136	139
B.A. Sem- I (Gen)	32	32	15	17
B.A. Sem-II (Hons)	189	189	98	91
B.A.Sem –II (Gen)	02	02	01	01
B.A. – (Hons) III	169	169	95	74
B.A. –III (Gen)	02	02	-	02

*M= Male *F= Female

26. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B.A.Sem – I	100%	Nil	Nil
B. A. Sem - II	100%	Nil	Nil
B. A. – III	100%	Nil	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET,

GATE, Civil service, Defense service, etc.?

:-

NA

28. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
□ Campus selection	-
□ Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

29. Details of Infrastructural facilities

- a) Library : - Central Library
At Computer
- b) Internet facilities for Staff & Students : - Lab.
- c) Class rooms with ICT facility : - In Gallery
- d) Laboratories : - No

30. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government and all girls studentsexempted from tuition fee from Government.

31. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - Special Lectures

32. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

33. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

34. SWOC analysis of the department and Future plans. :-

Strengths :

- | | |
|--------------------------------------|----------------------------------|
| 1.Sufficient Reference books. | Extra classes , tutorial classes |
| | 2.organized |
| 3. Close relationship with students. | Efficient and sincere faculty |
| | 4.members. |

Weaknesses :

➤ No sufficient teaching and non teaching staff.

➤ Lack of class rooms.

Opportunity & Challenges: -

1. To meet up Linguistic problems of Local students.

2. To ensure all students perform well academically and achieve their goals.

Future plan: - Publishing a college magazine.

DEPARTMENT OF URDU

1 Name of the department :- Urdu

2 Year of Establishment :- 1984

3 Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)

4. Name of Interdisciplinary course and the departments/units involved :- Nil

5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)

6. Participation of the department in the courses offered by other department :- Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil

8. Details of courses/programmes discontinued (if any) with reasons :- No

9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ibrar Hussain	M.A ,NET	Asst. Prof.	Modern Literature	02	-

11. List of senior visiting faculty :- Nil

12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil

13. Student-teacher Ratio (programme wise) :- Hons- 20:1, Gen-

14. Number of academic support staff (technical) and administrative staff ; sanctioned and filled :- Nil

a. Laboratory Assistant – NA

b. Laboratory Attendant - NA

15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- NET.-01

16. Number of faculty with ongoing projects from

a) National b) International funding agencies and grants

17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil

18. Research Center / faculty recognized by the university :- Nil

19. Publications:

➤ Publication per faculty :- Nil

- Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil
- Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
- Monographs :- Nil
- Chapter in Books :- Nil
- Books Edited :- NIL
- Book with ISBN/ISSN number with details of publishers :-
- Publishers Name:-
- Citation Index :- Nil
- SNIP
- SJR
- Impact factor
- H-index

20. Area of consultancy and income generated :- Nil

21. Faculty as members in

- a. National committees. - No
- b. International committees. - No
- c. Editorial Boards..... - No

22. Student projects :

- a. Percentage of students who have done in- house projects including inter departmental/programme. :Nil
- b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil

23. Awards / Recognitions received by faculty and students :- Nil

24. List of eminent academician and scientists / visitor to the department :- Nil

25. Seminars/ Conferences / Workshops organized & the source of funding

- a. National :- Nil b) International :- Nil

26. Students profile programme /course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B.A. – Sem -I (Hons)	15	15	10	05
B.A. – Sem -I (Gen)	-	-	-	-
B.A-Sem-II (Hons)	06	06	03	03

B.A. – Sem-II(Gen)	Nil	Nil	Nil	Nil
B.A. – III (Hons)	03	03	01	02
B.A. – III (Gen)	Nil	Nil	Nil	Nil

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B.A. – I	95%	5%	Nil
B. A. - II	90%	10%	Nil
B. A. – III	94%	6%	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil service, Defense service, etc.?

:-

NA

28. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
□ Campus selection	-
	-

□ Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

29. Details of Infrastructural facilities

- a) Library : Central Library
- b) Internet facilities for Staff & Students : At Computer Lab.
- c) Class rooms with ICT facility : In Hall
- d) Laboratories : No

30. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

31. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - Special Lectures

32. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

33. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

34. SWOC analysis of the department and Future plans. :-

Strengths :

- Cordial relation with teacher and student.

Weaknesses :-

- Lack of books in central library and sanitation.

Opportunity:-

- Better utilization of available resources.

Challenges: -

- Better conveyance facility.

DEPARTMENT OF BENGALI

1. Name of the department :- Bengali
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department :- Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr Mangal Pathak	Ph.D.	Asst. Prof.	Rabindra Nath Tagore	16	

List of senior visiting faculty :- Nil

11. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
12. Student-teacher Ratio (programme wise) :- Hons- Gen- 100:1
13. Number of academic support staff (technical) and administrative staff ; sanctioned and filled :- Nil
 - a. Laboratory Assistant – NA
 - b. Laboratory Attendant - NA
14. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- Ph.D.-01
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants

received :- Nil

16. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil

17. Research Center / faculty recognized by the university :- Nil

18. Publications:

- Publication per faculty :- Nil
- Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :-
- Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
- Monographs :- Nil
- Chapter in Books :-
- Books Edited :-
- Book with ISBN/ISSN number with details of publishers :-
- Publishers Name:-
- Citation Index :- Nil
- SNIP
- SJR
- Impact factor
- H-index

20 Area of consultancy and income generated :- Nil

21 Faculty as members in

- National committees - No
- International committees. - No
- Editorial Boards..... -

22 Student projects :

- Percentage of students who have done in- house projects including inter departmental/programme. :Nil
- Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil

23 Awards / Recognitions received by faculty and students :- Nil

24 List of eminent academician and scientists / visitor to the department :- Nil

25 Seminars/ Conferences / Workshops organized & the source of funding

a) National :- Nil

b) International :- Nil

26. Students profile programme /course wise:

Name of the Course/Programme (refer question no.4)	Applications received	Selected	Enrolled	
B.A. –Sem I (Hons)	00	00	00	00
B.A. –Sem I (Gen)	100	100	80	20
B.A. – semII (Hons)				
BA-Sem-II Gen	101	101	91	10
B.A. –III (Hons)				
B.A. –III (Gen)	05	05	04	01

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B.A. – I	5%	95%	Nil
B. A. - II	6%	94%	Nil
B. A. – III	2%	98%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil service, Defense service, etc.? :- NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-

PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	-
□ Campus selection	-
□ Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

- a) Library : - Central Library
At Computer
- b) Internet facilities for Staff & Students : - Lab.
- c) Class rooms with ICT facility : - In Hall
- d) Laboratories : - No

31 Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32 Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: -
Special Lectures

33 Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34 Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35 SWOC analysis of the department and Future plans. :-

Strengths :

- Ideal relation with teacher and student.

Weaknesses :-

- Don't have Infrastructure.

Opportunity & Challenges: -

- Planning for a National Seminar.
- Planning for a department comparative literature.

DEPARTMENT OF SANSKRIT

- 1 Name of the department :- Sanskrit
- 2 Year of Establishment :- 1984
- 3 Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D,etc.) :- UG (Honours & General)
- 4 Name of Interdisciplinary course and the departments/units involved :- Nil
- 5 Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
- 6 Participation of the department in the courses offered by other department :- Nil
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
- 8 Details of courses/programmes discontinued (if any) with reasons :- No
- 9 Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sudha Kumari	MA, M.Phil.	Asst. Prof.	Sanskrit Literature	17	

- 11 List of senior visiting faculty :- Nil
- 12 Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
- 13 Student-teacher Ratio (programme wise) :- Hons- 10:1, Gen-
- 14 Number of academic support staff (technical) and administrative staff ; sanctioned and filled :- Nil
 - a. Laboratory Assistant – NA
 - b. Laboratory Attendant - NA
15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG PG, .M.Phil.-01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil
17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil

18. Research Center / faculty recognized by the university :- Nil

19. Publications:

➤ Publication per faculty :- Nil

➤ Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :-

➤ Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)

➤ Monographs :- Nil

➤ Chapter in Books :- Nil

➤ Books Edited :- Nil

➤ Book with ISBN/ISSN number with details of publishers :- Under Publication

➤ Citation Index :- Nil

➤ SNIP

➤ SJR

➤ Impact factor

➤ H-index

20. Area of consultancy and income generated :- Nil

21. Faculty as members in

➤ National committees. - No

➤ International committees. - No

➤ Editorial Boards..... - No

22. Student projects :

a. Percentage of students who have done in- house projects including inter departmental/programme. :Nil

b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies :- Nil

23. Awards / Recognitions received by faculty and students :-

24. List of eminent academicians and scientists / visitor to the department :- Nil

25. Seminars/ Conferences / Workshops organized & the source of funding

a. National :- Nil

b. International :- Nil

26. . Students profile programme /course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B.A. –Sem I (Hons)	10	10	06	04
B.A. –Sem I (Gen)				
B.A. – Sem -II (Hons)	15	15	13	02
B.A. – Sem -II (Gen)				
B.A. – III (Hons)	05	05	04	01
B.A. – III (Gen)				

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B.A. – I	95%	5%	Nil
B. A. - II	92%	8%	Nil
B. A. – III	91%	9%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil service, Defense service, etc.?

:-

NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-

PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
➤ Campus selection	-
➤ Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

- a) Library : - Central Library
At Computer
- b) Internet facilities for Staff & Students : - Lab.
- c) Class rooms with ICT facility : - In Hall
- d) Laboratories : - No

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: -
Special Lectures

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- Ideal relation with teacher and student.
- Efficient & Sincere faculty member.

Weaknesses :-

- Lower student base in the department.

Opportunity & Challenges: -

- To increase student base and their quality so that they can get their goal.

DEPARTMENT OF HISTORY

1. Name of the department :- History

2. Year of Establishment :- 1984

3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)

- Name of Interdisciplinary course and the departments/units involved :- Nil
- Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
- Participation of the department in the courses offered by other department :- Nil
- Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
- Details of courses/programmes discontinued (if any) with reasons :- No
- Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	04	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. D.N.RAI	P.G.	Asst. Prof.	Medieval India	23	Nil
R.N.SHARMA	PG.	Asst. Prof.	Modern India	21	Nil

11. List of senior visiting faculty :- Nil

12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil

13. Student-teacher Ratio (programme wise) :- Hons- 212:1, Gen- 40:1

14. Number of academic support staff (technical) and administrative staff ; sanctioned and filled :- Nil
 - a. Laboratory Assistant – NA b. Laboratory Attendant - NA
15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- PG.-02
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil
17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil
18. Research Center / faculty recognized by the university :- Nil
19. Publications:
 - Publication per faculty :- Nil
 - Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil
 - Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
 - Monographs :- Nil
 - Chapter in Books :- Nil
 - Books Edited :- Nil
 - Book with ISBN/ISSN number with details of publishers :- Nil
 - Citation Index :- Nil
 - SNIP
 - SJR
 - Impact factor
 - H-index
20. Area of consultancy and income generated :- Nil
21. Faculty as members in
 - National committees. - No
 - International committees. - No
 - Editorial Boards..... - No
22. Student projects :
 - Percentage of students who have done in- house projects including inter departmental/programme. :Nil
 - Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil

23. Awards / Recognitions received by faculty and students :- Nil
24. List of eminent academician and scientists / visitor to the department :- Nil
25. Seminars/ Conferences / Workshops organized & the source of funding
- a. National :- Nil b. International :- Nil
26. Students profile programme /course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B.A. –Sem -I (Hons)	424	424	300	124
B.A. –Sem-I (Gen)	40	40	30	10
B.A. – Sem -II (Hons)	320	320	160	160
B.A. –Sem-II (Gen)	45	45	25	20
B.A. – III (Hons)	441	441	300	141
B.A. – III (Gen)	25	25	20	05

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B.A. – I	90%	10%	Nil
B. A. - II	90%	10%	Nil
B. A. – III	90%	10%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil service, Defense service, etc.? :- NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
<input type="checkbox"/> Campus selection	-
<input type="checkbox"/> Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

	Central
a) Library	: Libr ary
b) Internet facilities for Staff & Students	: At Computer Lab
c) Class rooms with ICT facility	: In Hall
d) Laboratories	: No

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: -
Special Lectures

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- Ideal teacher – student & staff relation.

Weaknesses :-

- □Lack of class room, books etc.
- Lack of Teaching staff

Opportunity: -

- To strengthen available resources.

Challenges:-

- Linguistic problem, rural problem.

DEPARTMENT OF POLITICAL SCIENCE

1. Name of the department :- Political Science
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department :- Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	04	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.Guna Ram Mahatha	MA,Ph.D.	Asst. Prof.	GR.-C	29	Nil
Dr. Bipin Kumar Choudhary	MA,Ph.D.	Asst. Prof.	GR-C	28	Nil

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
13. Student-teacher Ratio (programme wise) :- Hons- 180:1, Gen- 35:1
14. Number of academic support staff (technical) and administrative staff ; sanctioned and filled :-

As general section.

15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- PG. Ph.D-02

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil

17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil

18. Research Center / faculty recognized by the university :- Nil

19. Publications:

➤ Publication per faculty :- Nil

➤ Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil

➤ Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)

➤ Monographs :- Nil

➤ Chapter in Books :- Nil

➤ Books Edited :- Nil

➤ Book with ISBN/ISSN number with details of publishers :- Nil

➤ Citation Index :- Nil

➤ SNIP

➤ SJR

➤ Impact factor

➤ H-index

19. Area of consultancy and income generated :- Nil

20. Faculty as members in

➤ National committees. - No

➤ International committees. - No

➤ Editorial Boards..... - No

21. Student projects :

➤ Percentage of students who have done in- house projects including inter departmental/programme. :Nil

➤ Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil

22. Awards / Recognitions received by faculty and students :- Nil

23. List of eminent academician and scientists / visitor to the department :- Nil

24. Seminars/ Conferences / Workshops organized & the source of funding

➤ National :- Nil

➤ International :- Nil

25. Students profile programme /course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B.A. Sem-I (Hons)	362	362	190	172
B.A. Sem-I (Gen)	30	30	12	18
B.A. Sem-II (Hons)	301	301	160	141
B.A. Sem-II (Gen)	65	65	36	29
B.A. – III (Hons)	127	127	82	45
B.A. – III (Gen)	65	65	32	33

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B.A. Sem- I	95%	5%	Nil
B. A. Sem- II	92%	8%	Nil
B. A. – III	90%	10%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET,

GATE, Civil service, Defense service, etc.?

:-

NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
<input type="checkbox"/> Campus selection	-
<input type="checkbox"/> Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

- a) Library : - Central Library
At Computer
- b) Internet facilities for Staff & Students : - Lab.
- c) Class rooms with ICT facility : - In Hall
- d) Laboratories : - No

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: -
Special Lectures

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- Ideal teacher-student relation.
- Sufficient reference and text books in library.

Weaknesses :-

- Lack of class room.
- Don't have sufficient teaching staff.

Opportunity: -

- To reduce dropout students.

Challenges:-

- To give quality based education for all students.

DEPARTMENT OF SOCIOLOGY

1. Name of the department :- Sociology
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department :- Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	04	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Rekha Kumari	M. A., Ph.D.	Asst. Prof.	Social Anthropology	11	-
Dr. Gyan Prakash	M.A., Ph.D.	Asst. Prof.	Research methodology	11	-
Anupama kumari	M.A.	Asst.Prof.	Edu.Soc.& religion	05	-

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary

faculty:-Nil

13. Student-teacher Ratio (programme wise) :- Hons- 180:1, Gen- 18:1

14. Number of academic support staff (technical) and administrative staff ; sanctioned and filled

:- As general section.

15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- Ph.D.-02 ,PG-01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil

17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil

18. Research Center / faculty recognized by the university :- Nil

19. Publications:

➤ Publication per faculty :- Nil

➤ Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil

➤ Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)

➤ Monographs :- Nil

➤ Chapter in Books :- Nil

➤ Books Edited :- Nil

➤ Book with ISBN/ISSN number with details of publishers :-

➤ Citation Index :- Nil

➤ SNIP

➤ SJR

➤ Impact factor

➤ H-index

20. Area of consultancy and income generated :- Nil

21. Faculty as members in

➤ National committees. - No

➤ International committees. - No

➤ Editorial Boards..... - No

22. Student projects :

➤ Percentage of students who have done in- house projects including inter departmental/programme. :Nil

- Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil

23. Awards / Recognitions received by faculty and students :- Nil

24. List of eminent academician and scientists / visitor to the department :- Nil

25. Seminars/ Conferences / Workshops organized & the source of funding

- National :- Nil
➤ International :- Nil

26. Students profile programme /course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B.A. –Sem -I (Hons)	575	575	275	300
B.A. –Sem -I (Gen)	54	54	24	30
B.A - Sem -II (Hons)	318	318	118	200
B.A. –Sem-II (Gen)	30	30	12	18
B.A. – III (Hons)	195	195	90	105
B.A. – III (Gen)	15	15	7	8

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B.A. Sem– I	95%	5%	Nil
B. A. Sem- II	95%	5%	Nil
B. A. – III	95%	5%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET,

GATE, Civil service, Defense service, etc.?

:-

NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	-
<input type="checkbox"/> Campus selection	-
<input type="checkbox"/> Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

- a) Library : - Central Library
At Computer
- b) Internet facilities for Staff & Students : - Lab.
- c) Class rooms with ICT facility : - In Hall
- d) Laboratories : - No

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: -
Special Lectures

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- A large number of students are showing interest in the subject.

Weaknesses :-

- Lack of new method of teaching and infrastructure.
- Don't have sufficient teaching staff.

Opportunity: -

- To educate students of backward and rural area.

Challenges:-

- To give quality based education for all students.
- To meet up linguistic problem.

DEPARTMENT OF GEOGRAPHY

1. Name of the department :- Geography
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department :- Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of YearsofExpe rience	No. of Ph.D. Students guided for the last 4 years
Nepal Mahto	M.A.,M Phil.	Asst. Prof.	Urban & Regional Geography	17	
Narendra kumar Hari	M.A.	Asst. Prof.	Pop. Geography,	02	

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
13. Student-teacher Ratio (programme wise) :- Hons- 135:1, Gen- 12:1
14. Number of academic support staff (technical) and administrative staff ; sanctioned and filled :-
 Laboratory
 a. Assistant:- sanctioned 01 & filled - 01
 Laboratory
 b. Attendant:- sanctioned 01 & filled - 01
15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- P.G.-01,M.Phil-01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil

17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil
18. Research Center / faculty recognized by the university :- Nil
19. Publications:
- Publication per faculty :- Nil
 - Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- nil
 - Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
 - Monographs :- Nil
 - Chapter in Books :- Nil
 - Books Edited :- Nil
 - Book with ISBN/ISSN number with details of publishers :- Nil
 - Citation Index :- Nil
 - SNIP
 - SJR
 - Impact factor
 - H-index
20. Area of consultancy and income generated :- Nil
21. Faculty as members in
- National committees. - No
 - International committees. - No
 - Editorial Boards..... - No
22. Student projects :
- Percentage of students who have done in- house projects including inter departmental/programme. :Nil
 - Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil
23. Awards / Recognitions received by faculty and students :- Nil
24. List of eminent academician and scientists / visitor to the department :- Nil
25. Seminars/ Conferences / Workshops organized & the source of funding
- National :- 0, Source of funding – UGC & University o International :- Nil
26. Students profile programme /course wise:

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B.A. –Sem -I (Hons)	300	300	220	80
B.A. –Sem-I (Gen)	24	24	15	09
B.A. –Sem-II (Hons)	256	256	180	76
B.A. –Sem -II (Gen)	15	15	10	
B.A. –III (Hons)		138	90	48
138				

B.A. –III (Gen)	08	08	06	02
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*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B.A. – I	30%	70%	Nil
B. A. - II	30%	70%	Nil
B. A. – III	30%	70%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET,

GATE, Civil service, Defense service, etc.? :-

NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
Campus selection	
Other then campus recruitment	
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

- a) Library : - Central Library
At Computer
- b) Internet facilities for Staff & Students : - Lab.
- c) Class rooms with ICT facility : - In Hall
- d) Laboratories : - No

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - Special Lectures

33. Teaching methods adopted to improve student learning: - Lecture method, Interactive method & field work.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

- Undue interference of student leaders and local leaders. Lack of conveyance facilities and linguistic problem for Bengali students, Poor electricity supply and water.
- To enhance the quality of each and every students.

DEPARTMENT OF PSYCHOLOGY

1. Name of the department :- Psychology
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.:- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department :- Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of	No. of Ph.D.
Dharamshila kumari	MA, M.Phil	Asst. Prof.	Clinical Psycho Pathology	20	-

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
13. Student-teacher Ratio (programme wise) :- Hons- 40:1, Gen-
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: -
 - a. Laboratory Assistant:- sanctioned -01 & filled - 01
 - b. Laboratory Attendant:- sanctioned -00 & filled - 00
15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- M.Phil. - 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil
17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil
18. Research Center / faculty recognized by the university :- Nil
19. Publications:
 - Publication per faculty :- Nil
 - Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil
 - Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
 - Monographs :- Nil
 - Chapter in Books :- Nil
 - Books Edited :- Nil

- Book with ISBN/ISSN number with details of publishers :- Nil
- Citation Index :- Nil
- SNIP
- SJR
- Impact factor
- H-index

20. Area of consultancy and income generated :- Nil

21. Faculty as members in

- National committees. - No
- International committees. - No
- Editorial Boards. - No

22. Student projects :

- Percentage of students who have done in- house projects including inter departmental/programme. :Nil
- Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil

23. Awards / Recognitions received by faculty and students :- Nil

24. List of eminent academician and scientists / visitor to the department :- Nil

25. Seminars/ Conferences / Workshops organized & the source of funding

- National :- Nil
- International :- Nil

26. Students profile programme /course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B.A.Sem –I (Hons)	46	46	26	20
B.A.Sem –I (Gen)	4	4	1	3
B.A. Sem–II (Hons)	38	38	22	16
B.A. Sem–II(Gen)	7	7	4	3
B.A. –III(Hons)	24	24	13	11
B.A. –IIIGen)	-	-	-	-

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B.A.Sem – I	98%	02%	Nil
B. A. Sem- II	98%	02%	Nil
B. A. – III	100%	0%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil service, Defense service, etc.? :-

NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Employed	
Campus selection	-
□ Other then campus recruitment	
Entrepreneurship/ Self-Employment	-

a) Library	: -	Central Library
b) Internet facilities for Staff & Students	: -	At Computer Lab.
c) Class rooms with ICT facility	: -	In Hall
d) Laboratories	: -	No

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - Special Lectures

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- Ideal teacher-student relation.
- Sufficient reference and text books in library.

Weaknesses :-

- Lack of infrastructure.

Opportunity: -

- To get better opportunity for rural and urban students.

- **Challenges:-**To give quality based education for all students.

DEPARTMENT OF ECONOMICS

1. Name of the department :- Economics
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department: - Yes.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	04	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Student guided Last 4 yrs.
Durga Charan Mahato	M.A.,M.Phil	Asst. Prof.	Mathematical Economics & Econometrics	17	-

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
13. Student-teacher Ratio (programme wise) :- Hons- 80:1, Gen- 05:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
- As general section.
15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- M.A.,M.Phil - 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil
17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil
18. Research Center / faculty recognized by the university :- Nil
19. Publications:

- Publication per faculty :- Nil
- Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil
- Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
- Monographs :- Nil
- Chapter in Books :- Nil
- Books Edited :- Nil
- Book with ISBN/ISSN number with details of publishers :- Nil
- Citation Index :- Nil
- SNIP
- SJR
- Impact factor
- H-index

20. Area of consultancy and income generated :- Nil

21. Faculty as members in

- National committees. - No
- International committees. - No
- Editorial Boards..... - No

22. Student projects :

- Percentage of students who have done in- house projects including inter departmental/programme. :Nil
- Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil

23. Awards / Recognitions received by faculty and students :- Nil

24. List of eminent academician and scientists / visitor to the department :- Nil

25. Seminars/ Conferences / Workshops organized & the source of funding

- National :- Nil
- International :- Nil

26. Students profile programme /course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B.A. Sem-I (Hons)	98	98	48	50
B.A. Sem-I (Gen)	05	05	04	01
B.A. Sem-II (Hons)	41	41	25	16
B.A. Sem-II (Gen)	05	05	04	01
B.A. – III (Hons)	41	41	23	18
B.A. – III (Gen)	7	7	3	4

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B.A. – I	98%	02%	Nil
B. A. - II	99%	01%	Nil
B. A. – III	100%	100%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil service, Defense service, etc.?

:-

NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
<input type="checkbox"/> Campus selection	-
<input type="checkbox"/> Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

- a) Library : - Central Library
At Computer
- b) Internet facilities for Staff & Students : - Lab.
- c) Class rooms with ICT facility : - In Hall
- d) Laboratories : - No

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: -
Special Lectures

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- Ideal teacher, staff and student relation.

Weaknesses :-

- Lack of books, library, class room.
- Don't have sufficient teaching staff.

Opportunity: -

- Better result & get jobs .

Challenges:-

- To give quality based education for all students.

DEPARTMENT OF PHILOSOPHY

1. Name of the department :- Philosophy
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.): - UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department: - No.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
R.N. Sahani	M.A.	Asst. Prof.	Group-A	22	-

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
13. Student-teacher Ratio (programme wise) :- Hons- 20:1, Gen- 04:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
- As general section.
15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- M.A.-01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil
17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil
18. Research Center / faculty recognized by the university :- Nil

19. Publications:

- Publication per faculty :- Nil
- Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil
- Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
- Monographs :- Nil
- Chapter in Books :- Nil
- Books Edited :- 00
- Book with ISBN/ISSN number with details of publishers :- Nil
- Citation Index :- Nil
- SNIP
- SJR
- Impact factor
- H-index

20. Area of consultancy and income generated :- Nil**21. Faculty as members in**

- National committees. - No
- International committees. - No
- Editorial Boards..... - No

22. Student projects :

- Percentage of students who have done in- house projects including inter departmental/programme. :Nil
- Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil

23. Awards / Recognitions received by faculty and students :- Nil**24. List of eminent academician and scientists / visitor to the department :- Nil****25. Seminars/ Conferences / Workshops organized & the source of funding**

- National :- Nil
- International :- Nil

26. Students profile programme /course wise:

Name of the Course /programm e (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B.A. Sem-I (Hons)	20	20	15	05
B.A. Sem-I (Gen)	04	04	04	00
B.A. SemII (Hons)	30	30	12	18
B.A.Sem – II (Gen)	2	2	1	1
B.A. –III (Hons)	10	10	3	7
B.A. –III (Gen)	-	-	-	-

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B.A. Sem– I	98%	02%	Nil
B. A. Sem- II	96%	04%	Nil
B. A. – III	100%	00%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil service, Defense service, etc.? :- NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-

PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
□ Campus selection	-
□ Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

- a) Library : - Central Library
At Computer
- b) Internet facilities for Staff & Students : - Lab.
- c) Class rooms with ICT facility : - In Hall
- d) Laboratories : - No

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - Special Lectures

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- Ideal teacher-student relation.
- Sufficient reference and text books in library.

Weaknesses :-

- Lack of infrastructure.

Opportunity: -

- Poor students get better opportunity as this college is at rural & urban area.

Challenges:-

- To give quality based education for all students.

DEPARTMENT OF MATHS

1. Name of the department :- Maths
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department: - Yes.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	03	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. A .Mahatha	M.Phil..	Asst. Prof.	Differential geometry	22	-
Prof. M. M. Singh	M.Phil.	Asst. Prof.	B.L.T. &O.R..	15	-
Prof. N.Kumar	M.Phil.	Asst. Prof.	O.R.,I.T.,Fuzzy sets & B.L.T.	10	-

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
13. Student-teacher Ratio (programme wise) :- Hons- 30:1, Gen- 1:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

- As General Section.

15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- M.Phil--03

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil

17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil

18. Research Center / faculty recognized by the university :- Nil

19. Publications:

➤ Publication per faculty :- Nil

➤ Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil

➤ Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)

➤ Monographs :- Nil

➤ Chapter in Books :- Nil

➤ Books Edited :- Nil

➤ Book with ISBN/ISSN number with details of publishers :- Nil

➤ Citation Index :- Nil

➤ SNIP

➤ SJR

➤ Impact factor

➤ H-index

20. Area of consultancy and income generated :- Nil

21. Faculty as members in

➤ National committees. - No

16. International committees. - No

➤ Editorial Boards..... - No

22. Student projects :

➤ Percentage of students who have done in- house projects including inter departmental/programme.:Nil

➤ Percentage of students placed for projects in organizations outside the institution i.e.in Researchlaboratories/ Industry/other agencies :- Not a part of curriculum of the V.B.U. Hazaribag.

23. Awards / Recognitions received by faculty and students :- Nil

24. List of eminent academician and scientists / visitor to the department :- Nil

25. Seminars/ Conferences / Workshops organized & the source of funding

➤ National :- Nil

➤ International :- Nil

26. Students profile programme /course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B. Sc. – Sem-I (Hons)	75	75	59	16
B. Sc. –I (Gen)	1	1	1	0
B. Sc. – Sem-II (Hons)	57	57	36	21
B. Sc. – sem-II (Gen)	1	1	1	0
B. Sc. – III (Hons)	21	21	15	6
B. Sc. – III (Gen)	-	-	-	-

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B. Sc. – I	92%	08%	Nil
B. Sc. - II	93%	07%	Nil
B. Sc. – III	94%	06%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil service, Defense service, etc.? :- NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
<input type="checkbox"/> Campus selection	-
<input type="checkbox"/> Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

- a) Library : - Central Library
At Computer
- b) Internet facilities for Staff & Students : - Lab.
- c) Class rooms with ICT facility : - In Hall
- d) Laboratories : - No

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government. Free ship for economically backward students by college level.

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - special lectures.

33. Teaching methods adopted to improve student learning: - Lecture, Test, Seminar, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-**Strengths :**

- Ideal teacher-student relation.
- Sufficient reference and text books in library.

Weaknesses :-

- Needs to improve infrastructure.
- Economically backward students to adopt science.
- No proper transport facility from rural areas

. Opportunity: -

- ICT facilities to all students.

Challenges:-

- To organize National/International Seminar.
- To reduce the deviation of students from science to arts.

DEPARTMENT OF PHYSICS

1. Name of the department :- Physics
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department: - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Rajeev Kumar	M. Sc.,Ph.D	Asst. Prof.	Electronics Radio Physics	17	-
Prof.Ram Krishna Mahato	M. Sc.,M. Phil	Asst. Prof.	Electronics	17	-

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary

faculty:-Nil

13. Student-teacher Ratio (programme wise) :- Hons- 50:1, Gen- 1:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: - Sanctioned – 01 , Filled - 01
15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- Ph.D. – 01, P.G.M.Phil- 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil
17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil
18. Research Center / faculty recognized by the university :- Nil
19. Publications:
 - Publication per faculty :- 00
 - Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil
 - Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
 - Monographs :- Nil
 - Chapter in Books :- Nil
 - Books Edited :- Nil
 - Book with ISBN/ISSN number with details of publishers :- Nil
 - Citation Index :- Nil
 - SNIP
 - SJR
 - Impact factor :- NA
 - H-index
20. Area of consultancy and income generated :- Nil
21. Faculty as members in
 - National committees. - No
 - International committees. - No
 - Editorial Boards..... -
22. Student projects :
 - Percentage of students who have done in- house projects including inter departmental/programme.:Nil
 - Percentage of students placed for projects in organizations outside the institution i.e.in Researchlaboratories/ Industry/other agencies :- Not a part of curriculum of the V.B.U. Hazaribag.
23. Awards / Recognitions received by faculty and students :- Nil
24. List of eminent academician and scientists / visitor to the department :- Nil
25. Seminars/ Conferences / Workshops organized & the source of funding
 - National :- Nil
 - International :- Nil
26. Students profile programme /course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B. Sc. Sem-I (Hons)	116	100	76	40
B. Sc. Sem-I (Gen)	1	1	01	0
B. Sc.Sc.Sem – II (Hons)	92	92	32	40
B. Sc.Sem –II (Gen)	-	-	-	-
B. Sc. –III (Hons)	33	33	18	15
B. Sc. –III (Gen)	-	-	-	-

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B. Sc. – I	98%	02%	Nil
B. Sc. - II	97%	03%	Nil
B. Sc. – III	99%	01%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET,

GATE, Civil service, Defense service, etc.? :- NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-

Employed	
□ Campus selection	-
□ Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

- a) Library : - Central Library
 b) Internet facilities for Staff & Students : - At Computer Lab.
 c) Class rooms with ICT facility : - In Hall
 d) Laboratories : - Well Equipped Laboratory.

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - No

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- Eminent teachers.
- Well equipped laboratory.

Weaknesses :-

- Poor supply of power.
- Deficiency of departmental library

Opportunity: -

- ICT facilities to all students.

Challenges:-

- Want for inter-disciplinary programme.

DEPARTMENT OF CHEMISTRY

1. Name of the department :- Chemistry
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department: - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Vijay Kumar	M. Sc., Ph.D.	Asst. Prof.	Organic Chemistry	17 (Approx)	-
S.C.Sharma.	M. Sc.,M. Phil.	Asst. Prof.	Inorganic Chemistry	17 (Approx)	-

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil

13. Student-teacher Ratio (programme wise) :- Hons- 35:1, Gen-
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: - Sanctioned :- Demonstrator-01, + Lab Boy- 01, + Store Keeper- 00
Filled : - Demonstrator-01, + Lab Boy- 01, + Store Keeper- 00
15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- Ph.D. – 01,M.Sc.,M.Phil-01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil
17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil
18. Research Center / faculty recognized by the university :- Nil
- 19. Publications:**
- Publication per faculty :- 00
 - Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- 00
 - Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
 - Monographs :- Nil
 - Chapter in Books :- Nil
 - Books Edited :- Nil
 - Book with ISBN/ISSN number with details of publishers
 - Citation Index :- Nil
 - SNIP
 - SJR
 - Impact factor
 - H-index
20. Area of consultancy and income generated :- Nil
21. Faculty as members in
- National committees. - No
 - International committees. - No
 - Editorial Boards..... - No
22. Student projects :
- Percentage of students who have done in- house projects including inter departmental/programme.:Nil
 - Percentage of students placed for projects in organizations outside the institution i.e.in

Research laboratories/ Industry/other agencies :- Nil

23. Awards / Recognitions received by faculty and students :- Nil

24. List of eminent academician and scientists / visitor to the department :- Nil

25. Seminars/ Conferences / Workshops organized & the source of funding

➤ National :- Nil

➤ International :- Nil

26. Students profile programme /course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B. Sc. Sem-I (Hons)	68	68	46	22
B. Sc. Sem-I (Gen)	1	1	0	1
B. Sc. Sem – II (Hons)	53	53	28	25
B. Sc Sem. –II (Gen)	1	1	1	0
B. Sc. –III (Hons)	8	8	02	06
B. Sc. –III (Gen)	-	-	-	-

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B. Sc. – I	95%	5%	Nil
B. Sc. - II	90%	10%	Nil
B. Sc. – III	90%	10%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil service, Defense service, etc.? :-
NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
<input type="checkbox"/> Campus selection <input type="checkbox"/> Other then campus recruitment Entrepreneurship/ Self- Employment	

30. Details of Infrastructural facilities

a) Library	: -	Central Library At Computer Lab.
b) Internet facilities for Staff & Students	: -	In Hall
c) Class rooms with ICT facility	: -	Sufficient Capacity
d) Laboratories	: -	

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - Water Pollution & Global Warming.

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- Ideal teacher-student relation.
- Sufficient reference & text books in library.

Weaknesses :-

- Deficiency of departmental library

Opportunity: -

- Poor students get better opportunity as this college is at rural & urban area.

Challenges:-

- Give quality based education for all students.

DEPARTMENT OF BOTANY

1. Name of the department :- Botany
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department: - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
N. K. Mahato	M.Sc.,M. Phil.	Asst. Prof.	Plant Pathology	19	-

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
13. Student-teacher Ratio (programme wise) :- Hons- 25:1, Gen- 1:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and

filled: Laboratory attendant- Sanctioned :- 01, Filled : - 01

15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- M.Sc.,M.Phil. – 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- 00

17. Departmental projects funded by DST –FIST; UGC, DBT,ICSSR, etc. and total grants received :- Nil

18. Research Center / faculty recognized by the university :- Nil

19. Publications:

- Publication per faculty :- Nil
- Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- 01
- Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
- Monographs :- Nil
- Chapter in Books :- Nil
- Books Edited :- 00
- Book with ISBN/ISSN number with details of publishers :-
- Citation Index :- Nil
- SNIP
- SJR
- Impact factor
- H-index

20. Area of consultancy and income generated :- Nil

21. Faculty as members in

- National committees. - No
- International committees. - No
- Editorial Boards..... - 00

22. Student projects :

- Percentage of students who have done in- house projects including inter departmental/programme.:Nil
- Percentage of students placed for projects in organizations outside the institution i.e.in Researchlaboratories/ Industry/other agencies :- Nil

23. Awards / Recognitions received by faculty and students :- Nil
24. List of eminent academicians and scientists / visitor to the department :- Nil
25. Seminars/ Conferences / Workshops organized & the source of funding
- National :- Nil
 - International :- Nil

26. Students profile programme /course wise:

Name of the Course Programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B. Sc. Sem –I (Hons.)	19	19	11	08
B. Sc. Sem–I (Gen)	1	01	01	00
B. Sc. Sem–II (Hons)	13	13	02	11
B. Sc. Sem –II (Gen)	1	1	0	1
B. Sc. –III (Hons)	07	07	00	07
B. Sc. –III (Gen)	01	01	0	01

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B. Sc. Sem – I	95%	05%	Nil
B. Sc. Sem- II	100%	00	Nil
B. Sc. – III	100%	00	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET,

GATE, Civil service, Defense service, etc.? :-

NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	-
□ Campus selection	-
□ Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

- a) Library : - Central Library
At Computer
- b) Internet facilities for Staff & Students : - Lab.
- c) Class rooms with ICT facility : - In Hall
Sufficient
- d) Laboratories : - Capacity

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - Nil

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- Ideal teacher-student relation.

- Sufficient reference & text books in library.

Weaknesses :-

- Need to improve infrastructure.
- Deficiency of departmental library

Opportunity: -

- Poor students get better opportunity as this college is at rural & urban area.
- Inter disciplinary courses may be started.

Challenges:-

- Give quality based education for all students.
- To increase student base and their quality.
- Digitalization and atomization of the teaching-learning process.

DEPARTMENT OF ZOOLOGY

1. Name of the department :- Zoology
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department: - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. S.C.Gorain	M. Sc., M.Phil	Asst. Prof.	Fish	17	-

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
13. Student-teacher Ratio (programme wise) :- Hons- 30:1, Gen- 1:1

- 14.** Number of academic support staff (technical) and administrative staff; sanctioned and filled: Laboratory Attendent - Sanctioned :-01 , Filled : - 01, Technical staff sanctioned - 01, filled-01
- 15.** Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :-M.Sc., M.Phil.-01
- 16.** Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil
- 17.** Departmental projects funded by DST –FIST; UGC, DBT, ICSSR, etc. and total grants received :- Nil
- 18.** Research Center / faculty recognized by the university :- Nil
- 19.** Publications:
- Publication per faculty :- 00
 - Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil
 - Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
 - Monographs :- Nil
 - Chapter in Books :- Nil
 - Books Edited :- Nil
 - Book with ISBN/ISSN number with details of publishers
 - Citation Index :- Nil
 - SNIP
 - SJR
 - Impact factor
 - H-index
- 20.** Area of consultancy and income generated :- Nil
- 21.** Faculty as members in
- National committees. - No
 - International committees. - No
 - Editorial Boards..... - No
- 22.** Student projects :
- Percentage of students who have done in- house projects including inter departmental/programme.: Nil

- Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil

23. Awards / Recognitions received by faculty and students :- Nil

24. List of eminent academician and scientists / visitor to the department :- Nil

25. Seminars/ Conferences / Workshops organized & the source of funding

- National :- Nil
- International :- Nil

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B. Sc. Sem-I (Hons)	34	34	20	14
B. Sc. Sem-I (Gen)	01	01	01	00
B. Sc. Sem-II (Hons)	33	33	12	21
B. Sc. Sem-II (Gen)	01	1	0	1
B. Sc. -III (Hons)	13	13	03	10
B. Sc. -III (Gen)	00	00	00	00

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B. Sc. Sem - I	96%	04%	Nil
B. Sc. Sem- II	100%	00%	Nil
B. Sc. - III	100%	00%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET,

GATE, Civil service, Defense service,
etc.? :-

NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	-
<input type="checkbox"/> Campus selection	-
<input type="checkbox"/> Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

- a) Library : - Central Library
At Computer
- b) Internet facilities for Staff & Students : - Lab.
- c) Class rooms with ICT facility : - In Hall
Sufficient
- d) Laboratories : - Capacity

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - Nil

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- Ideal teacher-student relation.

Weaknesses :-

- Lack of infra structure

Opportunity: -

- Poor students get better opportunity as this college is at rural & urban area.
- Inter disciplinary courses may be started.

Challenges:-

- Give quality based education for all students.
- To improve the strength of student.

DEPARTMENT OF GEOLOGY

1. Name of the department :-GEOLOGY
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.): - UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department: - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No

9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4
S .K. SA W	M.Sc. ,M.Phil.	Asst.Professor	Coal & Oil (Petroleum)	17	Nil

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
13. Student-teacher Ratio (programme wise) :- Hons- NA, Gen- 40:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: - Sanctioned :- NIL, Filled : - NIL

- 15.**Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :- M.PHIL. – 01
- 16.**Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- NIL
- 17.** Departmental projects funded by DST –FIST; UGC, DBT,ICSSR, etc. and total grants received :-NIL
- 18.** Research Center / faculty recognized by the university :- Nil
- 19.** Publications: NIL
- Publication per faculty :-NIL
 - Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- NIL
 - Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
 - Monographs :- Nil
 - Chapter in Books :- Nil
 - Books Edited :-NIL
 - Book with ISBN/ISSN number with details of publishers :-NIL
 - Citation Index :- Nil
 - SNIP
 - SJR
 - Impact factor
 - H-index
- 20.** Area of consultancy and income generated :- Nil
- 21.** Faculty as members in
- National committees. - No
 - International committees. - No
 - Editorial Boards..... - NIL
- 22.** Student projects :
- Percentage of students who have done in- house projects including inter departmental/programme. :Nil
 - Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/other agencies :- Nil
- 23.** Awards / Recognitions received by faculty and students :- Nil
- 24.** List of eminent academician and scientists / visitor to the department :- Nil

25. Seminars/ Conferences / Workshops organized & the source of funding

➤ National :- NIL

➤ International :- Nil

26. Students profile programme /course wise:

Name of the Course /programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B.Sc (Sem-I Hons)	-	-	-	-
B.Sc (Sem –I G.E/Gen)	40	40	22	18
B.Sc (Sem-Ii Hons)	-	-	-	-
B.Sc (Sem –Ii G.E/Gen)	24	24	10	14
B.Sc Part –Iii Hons	-	-	-	-
B.Sc Part –Iii Gen	-	-	-	-

*M= Male *F= Female

27. Diversity of Students

%of students from %of students from %of students from
the same state the other state abroad

Name of the Course

B. Sc. Sem– I 100% Nil

B. Sc. Sem- II 100% Nil

B. Sc. – III 100% Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil service, Defense service, etc.?:- NA**29. Students progression**

Student progression Against % enrolled

UG to PG NA

PG to M.Phil. -

PG to Ph.D. -

Ph.D.to Post-Doctoral -

Employed

- Campus selection -
-
- Other then campus recruitment
-

Entrepreneurship/ Self- Employment -

30. Details of Infrastructural facilities

- a) Library : - Central Library
- b) Internet facilities for Staff &Students : - At Computer Lab.
- c) Class rooms with ICT facility : - In Hall
- d) Laboratories : - Sufficient Capacity

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government and all girls students exempted from tuition fee from Government.

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - Nil

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strength :

- Ideal teacher-student relation.
- Weaknesses :-
- Need to improve infrastructure.
- Deficiency of departmental library
- Opportunity: -
- Poor students get better opportunity as this college is at rural& urban area.
- Inter disciplinary courses may be started.
- Challenges:-
- Give quality based education for all students.
- To increase student base and their quality.
- Digitalization and atomization of the teaching-learning process.

DEPARTMENT OF COMMERCE

1. Name of the department :- Commerce
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department: - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	04	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. S.S. Choudhary	M. Com, M.Phil	Asst. Prof.	Accountancy	25	-
Prof. Satyaban Jha	M. Com, M.Phil	Asst. Prof.	Accountancy	22	-

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
13. Student-teacher Ratio (programme wise) :- 190:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: - Teaching: - Nil, Administrative: - Common.
15. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil- PG. :- M.phil– 02, P.G.- 02
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- Nil
17. Departmental projects funded by DST –FIST; UGC,DBT,ICSSR, etc. and total grants received :- Nil
18. Research Center / faculty recognized by the university :- Nil
19. Publications:
 - Publication per faculty :-Nil
 - Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :- Nil
 - Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
 - Monographs :- Nil
 - Chapter in Books :- Nil
 - Books Edited :- Nil
 - Book with ISBN/ISSN number with details of publishers :- Nil
 - Citation Index :- Nil
 - SNIP
 - SJR
 - Impact factor
 - H-index
20. Area of consultancy and income generated :- Nil
21. Faculty as members in
 - National committees. - No
 - International committees. - No
 - Editorial Boards..... - No
22. Student projects :
 - Percentage of students who have done in- house projects including inter departmental/programme.:Nil
 - Percentage of students placed for projects in organizations outside the institution i.e.in Researchlaboratories/ Industry/other agencies :- Not a part of curriculum of the V.B.U. Hazaribag.
23. Awards / Recognitions received by faculty and students :- Nil

24. List of eminent academician and scientists / visitor to the department :- Nil

25. Seminars/ Conferences / Workshops organized & the source of funding

➤ National :- Nil

➤ International :- Nil

26. Students profile programme /course wise:

Name of the Course Programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B. Com. Sem –I (Hons.)	323	323	220	103
B. Com. Sem–I (Gen)	1	01	01	00
B. Com. Sem–II (Hons)	289	289	189	100
B. Com. Sem –II (Gen)	52	52	36	16
B. Com. –III (Hons)	254	254	189	65
B. Com. –III (Gen)	45	45	32	13

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil service, Defense service, etc.? :-

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed <input type="checkbox"/> Campus selection <input type="checkbox"/> Other then campus recruitment Entrepreneurship/ Self- Employment	- - -

30. Details of Infrastructural facilities

- | | | |
|---|-----|--------------------------------|
| a) Library | : - | Central Library
At Computer |
| b) Internet facilities for Staff & Students | : - | Lab. |
| c) Class rooms with ICT facility | : - | In Hall |
| d) Laboratories | : - | No |

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government.

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - No

33. Teaching methods adopted to improve student learning: - Lecture, Test, Seminar, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- Ideal teacher-student relation.
- Sufficient reference and text books in library.

Weaknesses :-

- Poor attendance of student in class.
- Lack of non-teaching staff.

Opportunity: -

- ICT facilities to all students.

Challenges:-

- To organize National/International Seminar.

DEPARTMENT OF KURMALI

1. Name of the department :- Kurmali
2. Year of Establishment :- 1984
3. Name of Programmes / Course offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.) :- UG (Honours & General)
4. Name of Interdisciplinary course and the departments/units involved :- Nil
5. Annual/ semester / choice based credit system (programme wise) :- Annual & CBCS (Semester)
6. Participation of the department in the courses offered by other department: - Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :- Nil
8. Details of courses/programmes discontinued (if any) with reasons :- No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D. M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Kali Pada Mahato	M.A.	Asst. Prof.	TRL	11	-

16. List of senior visiting faculty :- Nil
17. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty:-Nil
18. Student-teacher Ratio (programme wise) :- 30:1
19. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Laboratory attendant- Sanctioned :- 01, Filled : - 01
20. Qualifications of teaching faculty with DSc / D.Litt./ Ph.D / MPhil/ PG. :-Nil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- 00
26. Departmental projects funded by DST –FIST; UGC, DBT,ICSSR, etc. and total grants received :- Nil
27. Research Center / faculty recognized by the university :- Nil
28. Publications:
- Publication per faculty :- Nil
 - Number of papers Published in the peer reviewed journals (national / international) by faculty & Students :-Nil
 - Number of Publications listed in International Database (Eg: Web Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO hot, etc.)
 - Monographs :- Nil
 - Chapter in Books :- Nil
 - Books Edited :- 00
 - Book with ISBN/ISSN number with details of publishers :-
 - Citation Index :- Nil
 - SNIP
 - SJR
 - Impact factor
 - H-index
29. Area of consultancy and income generated :- Nil
30. Faculty as members in
- National committees. - No
 - International committees. - No
 - Editorial Boards..... - 00
31. Student projects :
- Percentage of students who have done in- house projects including inter departmental/programme.:Nil
 - Percentage of students placed for projects in organizations outside the institution i.e.in Researchlaboratories/ Industry/other agencies :- Nil
32. Awards / Recognitions received by faculty and students :- Nil
33. List of eminent academician and scientists / visitor to the department :- Nil

34. Seminars/ Conferences / Workshops organized & the source of funding

➤ National :- Nil

➤ International :- Nil

26. Students profile programme /course wise:

Name of the Course Programme (refer question no.4)	Applications received	Selected	Enrolled	
			M	F
B. A. Sem –I (Hons.)	-	-	-	-
B. A. Sem–I (Gen)	30	30	10	20
B. A. Sem–II (Hons)	0	0	0	0
B. A. Sem –II (Gen)	13	13	03	13
B. A.–III (Hons)	0	0	0	0
B. A. –III (Gen)	11	11	04	07

*M= Male *F= Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from the other state	%of students from abroad
B. A. Sem – I	95%	05%	Nil
B. A. Sem- II	100%	0	Nil
B. A. – III	100%	0	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET,

GATE, Civil service, Defense service, etc.? :- NA

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	-
□ Campus selection	-
□ Other then campus recruitment	-
Entrepreneurship/ Self- Employment	-

30. Details of Infrastructural facilities

- a) Library : - Central Library
At Computer
- b) Internet facilities for Staff & Students : - Lab.
- c) Class rooms with ICT facility : - In Hall
Sufficient
- d) Laboratories : - Capacity

31. Number of Students receiving financial assistance from college, university, government or other agencies: - SC/ST/BC-I /Minority Students get financial assistance from Government .

32. Detail on student enrichment programmers (special lectures / workshop / seminar) with experts: - Nil

33. Teaching methods adopted to improve student learning: - Lecture, Interactive & Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - Social work organized by NSS & Local NGO.

35. SWOC analysis of the department and Future plans. :-

Strengths :

- Ideal teacher-student relation.
- Sufficient reference & text books in library.

Weaknesses :-

- Need to improve infrastructure.
- Deficiency of departmental library

Opportunity: -

- Poor students get better opportunity as this college is at rural & urban area.
- Inter disciplinary courses may be started.

Challenges:-

- Give quality based education for all students.
- To increase student base and their quality.
- Digitalization and atomization of the teaching-learning process.

PRESENTATION FOR BEST PRACTICE

1 Title of Practice.

The Title Should Capture the Keywords that describe the Practice.

2 Goal

Describe the aim of Practice followed by the Institution. Mention the underline Principles or Concept in about 100 words .

3 The Context Describe any particular contextual features or challenging issued had to be addressed in designing implementing the practice in about 150 words.

4 The practice Describe the Practice and its implementation in about 400 words. Include any thing about this practice that may be unique in the indian Hire Education. Please also identify constraints or limitation, if any.

5 Evidence of Success

Provide Evidence of Success performance against target and benchmark and review result. What do these result indicate?

6 Problems Encountered And Resources Required.

Please Identify the Problems encountered and Resources (Financial, Human And Other)

7 Note (Optional)

Any Other Information that may be relevant and important to the reader for adapting/implementing the best practice in there Institutions (150 Words)

8 Contact Details

Name Of the Principal :- Dr. Bipin Kumar

Name Of the Institution:- Swami Sahajanand College, Chas Bokaro

City:- Chas , Bokaro

Pin :-827013

Accredited Status-

Website:- www.sscollegechas.com

Email_Id:- sscollegechas@gmail.com

Mobile No:- 9334778478

LIST OF ACRONYMS USED

AP = Assistant Professor

ASSOP = Associate Professor

B.A. = Bachelor of Arts

B.Com. = Bachelor of Commerce

BBA = Bachelor of Business Administration

BCA = Bachelor of Computer Application

B.Sc. = Bachelor of Science

C.A. = Chattered Accountant

DCA = Diploma in Computer Application

D.D.O. = Drawing and Disbursing Officer

DHE = Department of Higher Education

D. Lit. = Doctor of Literature

D.S.T. = Department of Science and Technology

F = Female

GPF = Government Provident Fund

HODs = Heads of Departments

HRD = Human Resource Department

ICT = Information and Communication Technology

IGNOU = Indira Gandhi National Open University

IQAC = Internal Quality Assessment Cell

JPCB = Jharkhand Pollution Control Board

JPSC = Jharkhand Public Service Commission

LLC = Legal Literacy Club

M = Male

MOU = Memorandum of Understanding

M. Phil. = Master of Philosophy

NA = Not Applicable

NACO = National AIDS Control Organization

NCC = National Cadet Corps

NCSC = National Children Science Congress

NGO = Non-Government Organization

NET = National Eligibility Test

NSS = National Service Scheme

OBC = Other Backward Communities

P I = Part I

P II = Part II

P III = Part III

PG = Post Graduate

Ph. D. = Doctor of Philosophy

RRC = Red Ribbon club

RUSA = Rashtriya Uchchatar Siksha Abhiyan

SC = Scheduled Castes

SLET = State Level Eligibility Test

ST = Scheduled Tribe

SUC = Students' Union Council

SWOC = Strength, Weakness, Opportunity, Challenge

UG = Under Graduate

UGC = University Grant Commission

VBU = Vinoba Bhave University



Ph. : 265439 (O), M : 9334289366
Fax : 06542 - 265439

Swami Sahajanand College

Chas - Bokaro (Jharkhand)

E-mail : sscollegechas@gmail.com, Website : www.sscollegechas.com

Permanently Affiliated to V.B.U. Hazaribag and Registered under 2 (f) & 12 (B) U.G.C.

Ref. No. SSC/NAAC/20/17

Date 21/02/2017

CERTIFICATE OF COMPLIANCE

This is to certify that S.S. College, Chas Dist-Bokaro (Jharkhand) fulfils all norms for NAAC Assessment and Accreditation.

01. Stipulated by the affiliating Vinoba Bhawe University, Hazaribag, and/or
02. Regulatory Council/Body (Such as UGC, NCTE, MCI, DCI etc.)
03. The affiliation and recognition (if applicable os valid as on date)

In case the affiliation/ Recognition is conditional, then a detailed enclosure with regard compliance by the institution will be send.

It is noted that NAAC's Accreditation if granted shall that at and cancelled automatically, once the institution loses its university affiliation or recognition by the regulatory council, as the case may be.

Date-

Principal

[Signature]
21/02/17

Principal

(Dr. Bipin Kumar)

S.S. College Chas
Bokaro



Ph. : 265439 (O), M : 9334289366

Fax : 06542 - 265439

Swami Sahajanand College

Chas - Bokaro (Jharkhand)

E-mail : sscollegechas@gmail.com, Website : www.sscollegechas.com

Permanently Affiliated to V.B.U. Hazaribag and Registered under 2 (f) & 12 (B) U.G.C.

Ref. No. SSC/NAAC/21/17

Date 21/02/2017

DECLARATION BY THE HEAD OF THE INSTITUTION

I hereby certify that the data included in this Self-Study Report (SSR) are true to the best of my Knowledge.

This SSR is prepared by the institution after discussion of teaching and non-teaching staff and no part is outsourced.

I am aware that the peer team will visit and validate the information provided in this SSR during the peer team visit.

Place - Chas

Date -

Principal

(Signature)
21/02/17

Principal

(Dr. Biraj Kumar)

S.S. College, Chas
Bokaro

पुष्पक,

श्री सीताराम बारो,
सरकार के उप सचिव ।

सेवा में,

कुलसचिव,

विनाबा भावे विश्वाचालय, डजारीबाग ।

विषय:-स्वामी सहजानंद महाविद्यालय चास बोकारो का स्नातक कला/वाणिज्य/विज्ञान में पास/प्रातिष्ठा स्तर तक स्थायी संबन्ध के संबंध में ।

महाशय,

उपयुक्त विषयक आपके पत्रांक-वि०भा०यू०/आर० ओ०/234/04 दिनांक-06.08.04 एवं पत्रांक-वि०भा०वि० स्था-451/05 दिनांक-12.05.05 एवं विभागीय पत्रांक-435 दिनांक-14.06.05 क्रम में निदेशानुसार कहना है कि राज्य सरकार ने स्वामी सहजानंद महाविद्यालय चास बोकारो को विश्वविद्यालय की अनुशंसा के आलोक में निम्नलिखित स्कायो एवं विषयों में पूर्व से संबंधित प्राप्त विषयों स्नातक कला वाणिज्य/विज्ञान स्कायों के पास/प्रातिष्ठा स्तर का अधोलिखित स्तरों से विना किसी वित्तीय भार के एवं इंटर रहित स्थायी संबन्ध के प्रस्ताव में निम्नलिखित शर्तों के साथ सहमत प्रदान करने की कृपा की है ।

क्र०	स्काय एवं स्तर	विषय	शैक्षणिक स्तर
1	2	3	4
1.	स्नातक कला पास	हिन्दी, अंग्रेजी, संस्कृत, उर्दू, भूगोल, मनोविज्ञान, मानवशास्त्र, दर्शनशास्त्र, से स्थायी संबन्ध	स्तर 2005-2006
	इतिहास, समाजशास्त्र	राजनीतिशास्त्र, अर्थशास्त्र, गणित, कृषि, गृहविज्ञान, बंगला, कुमाली, खोरठा, कुल-सतरह १।7१	
2.	स्नातक कला प्रातिष्ठा	हिन्दी, संस्कृत, उर्दू, भूगोल, दर्शनशास्त्र, गृहविज्ञान, इतिहास, अर्थशास्त्र, मनोविज्ञान, मानवशास्त्र, राजनीतिशास्त्र, अंग्रेजी, समाजशास्त्र, गणित कुल-14 १ वीं दर्ज	स्तर-2005-2006 से स्थायी संबन्ध ।
3.	वाणिज्य पास/प्रातिष्ठा	सभी आमर्बाय समूह	स्तर 2005-2006 से स्थायी संबन्ध ।
4.	स्नातक विज्ञान पास	भौतिकी, रसायनशास्त्र, गणित, वनस्पति विज्ञान, जन्तुविज्ञान, भूगर्भशास्त्र कुल-6१ छः १	स्तर 2005-2006 से स्थायी संबन्ध ।
5.	स्नातक विज्ञान प्रातिष्ठा	भौतिकी, रसायनशास्त्र, गणित, वनस्पति विज्ञान, जन्तुविज्ञान कुल-5१ पाठ्य	स्तर-2005-2006 से स्थायी संबन्ध ।

: 2 :

2- उक्त संबन्धन के फलस्वरूप राज्य सरकार द्वारा वित्तीय भार वहन नहीं किया जायेगा ।

3- महाविद्यालय को संबन्धन संबंधी शर्तों की पूर्ति बराबर पूरी करते रहना पड़ा ।

4- निदेशक, उच्च शिक्षा, झारखण्ड को सूचित किया जा रहा है ।

विश्वासभाजन

हो

श्री सीताराम बारी

सरकार के उपसचिव ।

आपाक- VDU/ECSTH/2504/06

दिनांक- 20/3/06

प्रतिलिपि-

- ✓ 1. संबंधित महाविद्यालय ।
2. परीक्षा नियंत्रक, वि० भा० वि० ।
3. महाविद्यालय निरीक्षक - विज्ञान वि० भा० वि० ।
4. महाविद्यालय निरीक्षक- कला एवं वाणिज्य, वि० भा० वि० ।
5. कुलपति/प्रति कुलपति/कुलसचिव के निजी सहायकों को कुलपति/प्रति कुलपति/कुलसचिव को सूचनाएँ ।

30/3/06
कुलसचिव
REGISTRAR



VINOBA BHAVE UNIVERSITY

HAZARIBAG - 825 301

Post Box No. - 31

Phone Nos. V.C- 264279 (O), 262342 (R), P.V.C- 264724 (O), 262301 (R), Registrar-270982 (O), 267272 (R)
C.E -263330 (O), 262387 (R), F.O: 270983 (O)
FAX-06546-267878, 270982 (O), 264066 (R)

Ref. No. VBU/ESST/468/17

Date 03.02.2017

TO WHOM IT MAY CONCERN

This is to certify that Swami Sahajanand College, Chas, Bokaro is affiliated to the Vinoba Bhave University, Hazaribag since 1992 and permanently affiliated since 2005. The College recognized by University Grants Commission under Section 2(f) and 12(B) of UGC act. Following courses/Subjects are taught in the said college as per approval.

Sl. No.	Name of the Courses and Duration	Affiliation		Period of Validity for the years(s)
		Permanent	Temporary	
1.	Three years B.A. (Hons.) in Hindi, Sanskrit, Urdu, Geography, Philosophy, Home Science, History, Economics, Psychology, Anthropology, Political Science, English, Sociology, Mathematics.	Permanent		2016-17
2.	Three years General Courses in Hindi, Sanskrit, Urdu, Geography, Philosophy, Home Science, History, Economics, Psychology, Anthropology, Political Science, English, Sociology, Mathematics, Kurmal, Bengali, Khortha.	Permanent		2016-17
3.	Three years B.Com Hons. Courses/Gen Courses in all compulsory groups	Permanent		2016-17
4.	Three year B.Sc. (Hons.) Courses in Physics, Chemistry, Mathematics, Botany, Zoology.	Permanent		2016-17
5.	Three years B.Sc. General Courses in Physics, Chemistry, Mathematics, Botany, Zoology and Geology.	Permanent		2016-17

Attested
Principal
S. S. College Chas
Bokaro
3/2/17

Registrar
3/2/17

P.N. Rana
03/02/2017

D:\Birendra\Registrar Section\PA to R\Letters.docx/65

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

UGC Website: www.ugc.ac.in



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F. No.8-133/2007 (CPP-I)

Speed-Post

April, 2009

The Registrar,
Vinobe Bhave University
Hazaribag – 825 301

स्पीड पोस्ट
SPEED POST

16 APR 2009

Sub:- List of Colleges prepared under Section 2 (f) of the UGC Act, 1956- Inclusion of New Colleges.

Sir,

I am directed to refer to your letter No. SSC/28/09 dated 09-02-2009 received from the Principal, Swami Sahajanand College, Jharkhand on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Under Graduate Degree:-

Name of the College	Year of Establishment	Remarks
Swami Sahajanand College, Chas – Bokaro, Jharkhand (On permanent affiliation)	1984	The College is <u>not</u> eligible to receive Central assistance under Section 12 (B) of the UGC Act, 1956 as the UGC has not yet finalised the details to provide financial assistance to "Self Financed Colleges".

The Indemnity Bond and other supporting documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully,

(S.C.Chadha)
Deputy Secretary

Copy forwarded to:-

- 1 ✓ The Principal, Swami Sahajanand College, Chas – Bokaro, Jharkhand
- 2 The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.
- 3 The Director, Higher Education, HRDD, Jharkhand Government, Ranchi (Jharkhand).
- 4 Joint Secretary, UGC, Eastern Regional Office, LB-8 Sector-III, Kolkata-700 091.
- 5 Publication Officer, (UGC-Website), New Delhi Section Officer (F.D.-III Section) U.G.C., New Delhi.
- 6 All Sections, U.G.C, New Delhi.
- 7 Guard file.

S. Gulati
(Sunita Gulati)
Section Officer

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)
UGC Website: www.ugc.ac.in
F. No. 8-133/2007 (CPP-I/C)



ज्ञान-विज्ञान विमुक्तये

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

May, 2012

The Registrar,
Vinoba Bhawe University,
Hazaribagh – 825 301,
Jharkhand.

25 MAY 2012

Sub: Change the Status of the College from **un-aided/ self financed** to **aided College** under Section 12 (B) of the UGC Act, 1956.

Sir,

With reference to the letter no. SCC/416/11 dated 28.11.2011 received from the Principal, Swami Sahajanand College, Chas- Bokaro – 827 013, (Jharkhand) on the above subject, I am directed to say that the name of the College was already included under Section 12 (B) of the UGC Act, 1956 under the head **un-aided/ self financed** vide this office letter of even No. dated 07.07.2010. I am further to say that the Change in the Status of the College has been made as **aided College** in place of **un-aided/ self financed**. Now, the College is eligible to receive Central assistance in terms of the Rules framed under Section 12 (B) of the UGC Act, 1956.

Yours faithfully,

(A.K. Dogra)
Joint Secretary

Copy to:-

1. The Principal, Swami Sahajanand College, Chas – Bokaro – 827 013, (Jharkhand).
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhavan, New Delhi – 110 001.
3. The Secretary (Education), Human Resource Development, Deptt., Government of Jharkhand, MDI Building, H.E.C. Dhurwa, Ranchi – 834 004, (Jharkhand).
4. Joint Secretary UGC Eastern Regional Office (ERO), LB-8, Sector-III, Kolkata – 700 098, (West Bengal).
5. Publication Officer (UGC-Website), New Delhi.
6. Section Officer (FD-III Section), UGC, New Delhi
7. All Sections, U.G.C, New Delhi.
8. Guard file.

(Sunita Gulati)
Section Officer



**UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098**

No. WHJ-003/13-14

(ERO) ID No. JVB3-032

Date: 25-Mar-14

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S.No. 221125

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIIth Plan, to
Swami Sahajanand College, Chas

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **4000000** towards the scheme **Women's Hostel Special Scheme** to the Principal, **Swami Sahajanand College, Chas** for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
General				
1st instalment	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Women's Hostel	8000000	0	4000000	4000000
Total				4000000

The College is requested to note:

- SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
- ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
- General district: General-77.5%, SC-15% and ST-7.5%
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debit to Head 2.A(i)b and valid for payment during the financial year 2013-14 only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:
Principal,

Swami Sahajanand College, Chas

Chas, Bokaro,

Jharkhand 827013

(b) Account No. 10601447168

(c) Name & Address of Branch: State Bank of India, Agriculture Market Yard Kandra, Bokaro Branch

(d) MICR Code of Branch: 827002007

(e) IFSC Code: SBIN0006450

(f) Type of Account: SB/Current/Cash Credit.

- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

11. The University/College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC,ST&OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
12. The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
13. The sanction issues in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12(Admn.IA&B)] dated 28/5/2013.
14. The University/Institutions shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutes, 2009.
15. The University/Institutions shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/Institutions will be open for audit by the Controller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. Funds to the extent of Rs. _____ are available under the scheme.
19. This issue with the concurrence of UGC vide Diary No. 435 (UGC) dated 25.03.2014
20. This issue with the approval of _____ vide Diary No. _____ dated _____

Yours faithfully,

(Dr. Mohammad Arif)
Joint Secretary

Copy forwarded for information and necessary action to :

1. Principal,
Swami Sahajanand College, Chas
Chas, Bokaro,
Jharkhand 827013

He/She is requested to abide by these instructions/Guidelines of sanction order

2. Registrar/ Director, Co-ordinator, College Development Council, Vinoba Bhave University
3. Auditor General, Govt. of Jharkhand
4. The Secretary, Higher Education, Govt. of Jharkhand
5. The Director of Public Instructions (Higher Education) Govt. of Jharkhand
6. General

Details of the amount is being released:

General component: Rs.	3100000
SC component:Rs.	600000
ST component: Rs.	300000
TOTAL:	4000000

(Avtar Singh)
Under Secretary



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

GRANT-IN-AID BILL

Name of the Section: Accounts Department.

1. Name of the beneficiary Institution: **Swami Sahajanand College, Chas**
ID No. **JVB3-032** Chas, Bokaro,
S. No. **220336** Jharkhand 827013

(Under University)

Vinoba Bhawe

2. Sanction number and date: F. **IQAC-J-097/13-14** Date: 19-Mar-14

3. Amount sanctioned : Rs. **300000**

4. Purpose of the grant-in-aid : Establishment and monotorin

5. Head of Account : 4.(xvi)

6. Designation and address of Authorized Officer: Principal

7. Payment Details:

(a) Name of the Bank : State Bank of India, Agriculture Market Yard Kandra, Bokaro Branch

(b) Account No.: 10601447168

(c) Type of Account: (SB/Current/Cash Credit)

(d) IFSC Code: SBIN0006450

(e) MICR Code Branch: 827002007

(f) Whether bank branch is RTGS or NEFT enable :RTGS/NEFT/Both

(g) Name & address of Account Holder:Principal,

Swami Sahajanand College, Chas

Chas, Bokaro,

Jharkhand

827013

Received a sum of Rs. **300000**

Rupees **Three lakh only**

being the amount sanctioned vide sanction No. F. IQAC-J-097/13-14

Dated 19-Mar-14

(Copy enclosed) for disbursement to the Principal,

Swami Sahajanand College, Chas

Certified that the conditions of the grant have been accepted by the grantee.

Necessary entries in GIA/Budget Control Register have been made.

You are requested to confirm the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.

Signature with stamp of the Officer

Accounts Officer
University Grants Commission
Eastern Regional Office
Kolkata

