

Swami Sahajanand College, Chas, Bokaro

IQAC (Eighteenth meeting)

INTERNAL QUALITY ASSURANCE CELL

The 18th meeting of the IQAC was held on 7.5.2018 at 2.30 P.M under the Chairmanship of the Principal of the College.

AGENDA :-

1. Approval of Previous meeting resolutions.
2. Training for On line Process.
3. Gender equity promotion program to be organise in the college.
4. Activity for promotion of universal values and Ethics.
5. Thrust area of College in education.
6. Creation of Carbon sink belt in the college.

The following members were present -

1. Prof. Sapan Singh Chandel *Sapan Singh Chandel 07/5/18*
2. Prof. Ashutosh Mahatha *Ashutosh 07/5/18*
3. Prof. Satyaban Jha *Satyaban 07/5/18*
4. Prof. Ravi Krishna Mahato *Ravi Krishna 07/05/2018*
5. Prof. Nabin Kumar Mahato *Nabin 07/5/2018*
6. Prof. Sharat Ch. Sharma *Sharat 7.5.18*
7. Prof. Nepal Mahato *Nepal 7/5/2018*
8. Prof. Sushmita Kumari *Sushmita 7/5/2018*
9. Sri Bhagirath Sharma *Bhagirath 7/05/18*

Minutes of the IQAC meeting :-

First of all Principal Incharge welcomed all the member of IQAC and review the agenda of the meeting.

Prof. Ram Krishna Mahato IQAC Co-ordinator was represented the agenda after discussion of agenda :-

Resolutions :-

Resolution NO - 1.

All resolutions of previous meeting are approved.

Resolution NO. - 2.

Action taken Report (ATR) of resolution / discussion taken in the previous meeting was Submitted by the Principal Incharge (Annexure - I). Action taken by the Principal Incharge was appreciated by all the members about 60% of decisions were implemented.

Resolution NO. - 3.

Training for Online process. An admission portal for Jharkhand state has been launched by the name "Chancellor Portal." The Chancellor Portal is regularly updated with the modification in admission process and change in rules of admission. Therefore training of supporting staff is required to make them aware of changing rules and process of admission. After discussion it was decided to organise training for online admission process for supporting staff.

Resolution No. 4.

Gender equity Promotion program to be organise in the college. India is still a male dominated society. However percentage of girls students in our college is almost more than 50% in all programs.

that highlights achievement of girls and women in steel confidence among girls and women at large. Therefore it was decided to organise a program on the achievement by the women of India.

Resolution 5. :-

Activity for promotion of universal values and Ethics. The matter of highlighted by Prof. Satyaban Jha and a throughout discussion took place. Finally, it was decided to organise a program to highlight universal values and Ethics.

Resolution 6. :-

Thrust area of College in Education Almost more than 75% of student are girls from rural areas. The College provides supporting all types scholarship to the SC/ST/Backward class. And also our College provides freship for the SC/ST/Backward class and weaker section of the Society of villages are attracted for education. Keeping in view the above facts, the thrust area was decided as educate the girls for better future of coming generation.

Resolution 7. :-

Creation of Carbon sink belt in the college. The Plant work as carbon sink of the environment. It was decided to create a Carbon sink area where thick plantation should be done.

The meeting concluded with vote of thanks by Prof. Ram Krishna Mahato.

R. Mahato
05/05/18

IQAC, CO-ORDINATOR

Chandrayan
05/05/18

Chairman

Swami Sahajanand College, Chas (Bokaro)

IQAC (Nineteenth meeting) INTERNAL QUALITY ASSURANCE CELL

The 19th meeting of the IQAC was held on 24.8.2018 at 12.00 P.M. under the Chairmanship of the Principal Incharge of the college.

AGENDA :-

1. Approval of ATR. of Resolutions dated 25.7.2018 ~~and its approval.~~
2. Digitalization of Library books and administrative records.
3. Academic and Administrative Audit (AAA) of the college.
4. Brainstorming session "Where we lack in maintaining quality of education"
5. ISO Certificate of the college.
6. To start life skill courses in the college.

The following members were present :-

1. Prof. Sapan Singh Choudhary *S. Singh 24.08.18*
2. Prof. Ashutosh Mahatha *A. Mahatha 24.8.18*
3. Prof. Satyaban Jha *Satyaban Jha 24/8/2018*
4. Prof. Ram Krishna Mahato *R. Krishna 24.08.2018*
5. Prof. Nabin Kumar Mahato *N. Kumar 24/8/2018*
6. Prof. Sharat Chandra Sharma *S. Sharma 24/8/2018*
7. Prof. Nepal Mahata *N. Mahata 24/8/2018*
8. Prof. Sushmita Kumari *S. Kumari 24/8/2018*
9. Sre. Bhagirath Sharma *B. Sharma 24/8/2018*

Minutes of the IQAC meeting :-

First of all Principal Incharge welcomed all the member

of IQAC and review the agenda of the meeting, Prof. Ram Krishna Mahato, IQAC co-ordinator was represented the agenda after discussion of agenda. :-

Resolution :-

Resolution NO. 1. :- ~~ATR~~

ATR of resolutions dated 05.7.2018 and its approval.

ATR was submitted by the Principal Incharge of the College. The members expressed satisfaction on the ATR and approved it.

Resolution NO. 2. ~~On~~

Digitalization of library books and Administrative records. On request of the Principal Incharge this agenda was shifted to the next meeting.

Resolution NO. 3.

Academic and Administrative Audit (AAA) of the College. Members resolved to perform the audit as soon as possible.

Resolution NO. 4.

Brain storming Session "Where we lack in maintaining quality of education." Standard of education in India in general and the standard of education in Jharkhand in particular is not as per with standard of education of the world. Therefore, a question of puzzle is "Why we lag behind the world standard?" After consideration it was decided to organise brain storming session on "Where we lack in maintaining quality of education."

Resolution NO. 5.

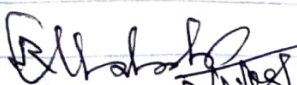
ISO Certificate of the college.


International Organisation for Standardization ISO is an International standard setting body which work in collaboration with various national standard organisation. International Standard of Institution is reflected in the ISO Certificate. Need and utility of Certification were discussed by the members. Some members were in favour and some were against the certification. After discussion the members come to the conclusion that Principal Incharge, should study the process of Certification and put the matter in again in the next meeting.

Resolution No.6.

To start life skill courses in the college.

Life skills are very essential for professional success and personal pleasure and peace in the life. Members were of the view that life skill courses should be started. The Principal Incharge suggested that online process in the life skill can be started easily without formalities of approval by the University. Therefore it was resolved to start online life skill courses first and thereafter regular courses shall be started.


24.08.18
IQAC CO-ORDINATOR


24.08.18
Chairman

Swami Sahajanand College, Chas, Bokaro

IQAC (Twentieth meeting) INTERNAL QUALITY ASSURANCE CELL

The 20th meeting of the IQAC was held on 5.11.2018 at 2 P.M under the Chairmanship of the Principal Incharge of the College.

AGENDA :-

1. Approval of ATR of Resolutions dated 3.10.2018.
2. Encouragement for participation in Seminar / Conference / Refresher and Orientation courses.
3. Development of Students Mentoring System in the College.
4. Yoga and Meditation facility in college.
5. Adaptation of Student Satisfaction Survey (SSS) on overall performance of the College.
6. Encouragement for Innovations, research/ publications and book publication.
7. Collaboration with non-govt. organisation (NGO's) and Industries for extension activities of the College.

The following members were

Present :-

1. Dr. Deo Niranjan Rai
 2. Prof. Ashutosh Mahata
 3. Prof. Satyabam Jha
 4. Prof. Ram Krishna Mahata
 5. Prof. Nabin Kumar Mahata
 6. Prof. Shasat Ch. Sharma
 7. Prof. Nepal Mahata
 8. Prof. Sushmita Kumari
- (Handwritten signatures and dates next to the list):*
- D. N. Rai 05.11.18
- A. Mahata 5.11.18
- Satyabam Jha 5/11/2018
- R. K. Mahata 5/11/18
- N. K. Mahata 5/11/2018
- S. Ch. Sharma 5/11/2018
- N. Mahata 5/11/2018
- S. Kumari 5/11/2018

9. Sri Bhagirath Sharma. ✓ Bhairam
05/11/18

Minutes of the IQAC meeting -

First of all Principal Incharge welcomed all the members of IQAC and review the agenda of the meeting. Prof. Ram Krishna Mahato, IQAC co-ordinator was represented the agenda after discussion of agenda :-

Resolution :-

Resolution NO.1 :- ATR of resolutions dated 03.10.2018 and its approval.

Action taken Report (ATR) of resolution / discussion taken in the previous meeting was submitted by the Principal Incharge (Annexure I). Action taken by the Principal Incharge was appreciated by all the members about 65% of decisions were implemented.

Resolution NO. 2 :-

Encouragement for participation in Seminar / Conference / Refresher and Orientation courses.

After discussion it was decided that the College encouragement is essential for moral boost up of teachers and employees. It was decided to grant leave for participation to the Seminar / Conference / Refresher and Orientation courses. The Concerned Teacher will also be honoured by the College.

Resolution No. 3 :- Development of students mentoring system in the college.

The Importance of students mentoring system was highlighted by Prof. Ashutosh Mahatha and Prof. Ram Krishna Mahato. The system was effectively working in many reputed colleges under the system ~~the~~ a teacher is appointed as mentor for a group of students. The Teacher keeps all academic, administrative disciplinary records of students under his mentorship. The mentor teacher guided the students and also informed parents about progress of the students.

After discussion it was decided that the Head of the departments will make groups of students (Core subjects) and allot the group to the teachers of the department. This responsible teacher shall be mentor of the group of students allotted to him.

Resolution No. 4 :-

Yoga and Meditation facility in the College.

All the member Unanimously resolved that Yoga and Meditation facility should be developed as soon as possible.

Resolution No. 5 :-

Adoptation of student satisfaction Survey (SSS) on overall Performance of the College.

Student spend three years in the College for a degree Course. During this period they face different academic and administrative challenges. The College always supports the students in dealing with challenges. But there is always a

scope for improvement. The matter of discussed in details and after that it was decided to adopt student Satisfactory Survey. On Performance of the College. The College data on students Satisfactory Survey the College will design the questionnaire.

Resolution No. :- 6 :-

Encouragement for Innovation, Research Publications and Book Publication:

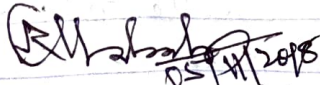
After discussion it was decided that the College will honour innovator teacher and students by organising a big program which will have an encouraging impact on others. Similarly, the teachers will be honoured for their ~~real~~ research and book publication.

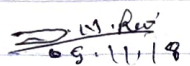
Resolution No. 7 :-

Collaboration with non-govt. Organisation (NGO's) and Industries for Extension activities of the college.

Extension activities of the College are done by NSS units of the College. But for better reach to the society and effective implementation of different activities, collaboration with NGO's and Industries is required. Therefore it was decided to established collaboration with NGO and industries.

Finally, the meeting concluded with vote of thanks by Prof. D.N. Rai.


IQAC CO-ORDINATOR


Chairman

Sri Sri Sahajanand College Arts, Bokaro

IQAC (21st meeting)

INTERNAL QUALITY ASSURANCE CELL

The 21st meeting of the IQAC was held 14.02.2019 at 3 p.m. under the chairmanship of the Principal Incharge of the College.

AGENDA :-

- (1) Approval of ATR of Resolutions dated 07-01-2019
- (2) Laboratory ~~bt~~-gradation and Modernization.
- (3) Coaching classes and Career Counselling cell.
- (4) Placement facilities for students.
- (5) Carbon audit of the College Campus.
- (6) Quality Deleted Seminar to be organised in the College.
- (7) Administrative training programme to be organised for non-teaching staffs.
- (8) Workshop on automation of Examination process for non-teaching staffs.
- (9) Coaching for archery and cricket.

The following members were present :-

- 1 Dr. Deo Narayan Rai
- 2 Prof. Ram Krishna Mahato
- (3) Prof. Satyaban Jha,
- (4) Prof. Ashutosh Mahatta.

D. N. Rai
14.02.19
14.02.2019
14.2.19

- (5) Prof. Nabin Kumar Mahato
 (6) Prof. Sarat Chandra Sharma
 (7) Prof. Nepal Mahato
 (8) Prof. Sushmita Kumari
 (9) Sri Bhagirath Sharma.
- 14/02/19
 14/02/19
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 14/02/19

Minutes of the IQAC meeting: —

First of all Principal Incharge welcomed all the members of IQAC and review the Agenda of the meeting. Prof. Ram Krishna Mahato IQAC - Co-ordinator was represented the agenda after discussion of agenda:-

Resolution No:- 1

Action taken Report of resolution dated 07-01-2019.

ATR was submitted by the Principal incharge of the College. The members expressed satisfaction on the ATR and approved it.

Resolution No:- 2.

Laboratory up-gradation and Modernization.

Up gradation of Laboratories is necessary as per the Syllabus of CBSE curriculum. After discussion members resolved to accept the proposal for up gradation of laboratories.

Resolution No:- 3.

Coaching Classes and Career Counseling Cell. All the members unanimously resolved to start online Coaching.

Classes for different Competitive examinations
There is a functional Career Counselling Cell in the College. It was decided to streamline the functioning of Career Counselling Cell of the College.

Resolution No: - 4

Placement facilities for Students.

Placement of Students is a big challenge in today's competitive world. Placement Cell of the College work at the best of their level but success in arranging placement of the students is very low. The members discussed the reason for low success rate of Placement Cell and finally decided to streamline the functioning of the Placement Cell.

Resolution No: - 5

Carbon Audit of the College Campus.

It was unanimously decided to take up carbon audit of the College Campus.

Resolution No: - 6

Quality related Seminars to be organised in the College.

All the members expressed their views on the quality of education in TharKhand and also raised the need in improvement of the quality education. Therefore it was decided to organise a Seminar on quality of education and for that title of the Seminar should be use of information and Communication Technology.

(ICT) For effective Teaching.

Resolution No: - 7

Administrative training for non-teaching staff.

It was unanimously decided to organise workshop on "Admission regulation by the University". The workshop will be beneficial for non-teaching / Administrative staff.

Resolution No: - 8

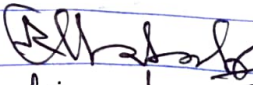
Workshop on automation of examination process for non-teaching staff.

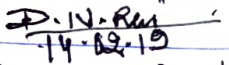
All the members were of the view that non-teaching staff should undergo training for automation of examination process especially for non-teaching staff.

Resolution No: 9

Coaching for Archery and Cricket.

Principal of the College informed the members that University level archery competition as soon as archery & Cricket is organised. Therefore it was decided to start coaching for Cricket and to enhance duration of archery coaching in the College. The meeting concluded with vote of Thanks by Prof. Ram Krishna Mahali.


Co-ordinator IQAC


Principal in charge