

# Swami Sahajanand College Chas, Bokaro

## IQAC 22<sup>th</sup> meeting Internal Quality Assurance Cell

The 22<sup>th</sup> meeting of the IQAC was held 21.06.2019 at 2.00 P.M under the Chairmanship of the Principal incharge of the College.

### AGENDA:—

- (1) Appraisal of ATR of Resolutions dated 08/05/2019.
- (2) Feed Back from Student about course taught.
- (3) Discussion about course taught, Routine & Grievances
- (4) Remainder for the proposal to Honours Course Started in Khortha, Kursonali, Bengla and Geology.
- (5) Environmental Concern (Green Initiatives)
- (6) Community outreach.

The following members were present:—

- |                             |            |
|-----------------------------|------------|
| 1. Dr. Rajen Kumar          | 21/06/2019 |
| 2. Prof. Ram Krishna Mahata | R Mahata   |
| 3. Prof. Satyabam Jha       | 21.06.2019 |
| 4. Prof. Ashutosh Mahatha   | A Mahatha  |
| 5. Prof. Nabin K. Mahata    | N Mahata   |
| 6. Prof. Shakti Ch. Sharma  | Sharma     |
| 7. Prof. Nepal Mahata       | N Mahata   |
| 8. Prof. Sushmita Kumari    | S Kumari   |
| 9. Smt. Bhagisathi Sharma   | B Sharma   |

## Minutes of the IQAC meeting —

First of all Principal Incharge welcomed all the members of IQAC and Review the Agenda of the meeting. Prof. Ram Krishna Mahato IQAC Co-ordinator was represented the Agenda after discussion of agenda.

### Resolution No: - 01

Action taken Report of resolution dated 08.05.2019.

ATR was submitted by the Principal incharge of the College. The members expressed satisfaction on the ATR and approved it.

### Resolution No: - 02.

Feed Back from Student about Course taught & curricular.

All the members unanimously resolved to take feed back from students about course taught and Curricular in Academic year 2019-2020 start in offline mode.

### Resolution No: - 03.

Discussion about Course taught, routine and Grievances

It was unanimously decided to discussion about course taught as per syllabus and strictly follow the routine find the Grievances of students.



Resolution No: - 04

Remainder for the proposal to Honours course Start in Khotha Kumali, Bengla & Geology.

It was also decided to discussion remainder to H.R.D for the proposal to Honours course Start in Regional ~~Lang~~ Languages. Khotha, Kumali Bengla & Geology as per the Required of Students.

Resolution No: - 05

Environmental Concern (Green Initiatives)

All the members Unanimously resolved that for Green Initiatives Duskins for waste management were kept at more locations and Green nursery is maintained by the College.

Resolution No: - 06.

Community Outreach.

It is decided that for Community Outreach (1) Blood donation Camps will held (2) visit to Blind School (3) Road Safety Camps.

Finally the meeting was concluded with vote of thanks proposed by Prof. Ram Krishna Mahata

R. Mahata  
21.06.19  
Co-ordinator  
IQAC

R. Mahata  
21/06/2019  
Chairman





## Minutes of IQAC meeting: —

First of all Principal Incharged welcomed all the members of IQAC and Review the Agenda of the meeting. Prof. Ram Krishna Mahato IQAC Co-ordinator was represented the Agenda after discussion of Agenda.

Resolution No:- 01.

Approval of previous meeting resolutions.

All resolutions of previous meeting are approved.

Resolution No:- 02

Discussion about awareness and counselling programmes as per data submitted by Mentors.

All the members unanimously resolved that Mentor teacher guide of the students also informed parents about the progress of the students.

Resolution No:- 03

Repairing work (Urinal, Electrical & etc)

It was also decided that the damage Urinal repair earlier and ~~the~~ repair the old connecting of Electrification in old Building.

Resolution No:- 04

Classes for poor & weak students.

It was also decided that the weaker students of all sections and weak students provided special classes.

Resolution No: - 5

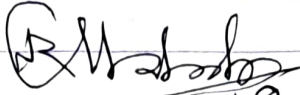
Feedback taken from Parents & Alumni

It is also decided that feedback taken from Parent & Alumni

Resolution No: - 6.

Arrangement of Special Classes for Environmental Studies

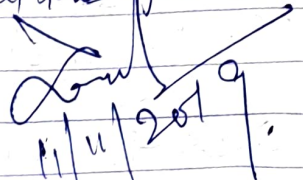
It is decided that arrange special class for E.W.S.



11/11/2019

Co-ordinator

IQAC



11/11/2019

Chairman



# Swami Sahajanand College, Chas, Bokaro'

## IQAC 24th meeting Integral Quality Assurance Cell

The 24th meeting of the IQAC was held on 21/03/2020 at 2:30 PM under the chairmanship of the principal Incharge of the college.

### AGENDA:-

- ① Review of previous meeting.
- ② Start\* of Online classes as the college is to be closed due to COVID-19 after discussion.
- ③ To provide data to each teachers for whole month at least 3GB each.
- ④ Discussion to prepare what's app group for all departments formed for sem-I, Sem-III and Sem-V classes.
- ⑤ Discussion on submission of Internal examination for sem-II and Sem-VI through online Assignment mode.
- ⑥ Discussion about roster duty chart for office staff.
- ⑦ Discussion about to provide mask, sanitizer, Hand globes etc.

The following members were present:—

- (1) Dr. Rajeev Kumar
- (2) Prof. Ravi Krishna Mahato
- (3) Prof. Satyabam Jha
- (4) Prof. Ashutosh Mahatha
- (5) Prof. Nabin K. Mahato
- (6) Prof. Nepal Mahto

*(Signature)*  
21/03/2020

*(Signature)*  
21-03-2020

*(Signature)*  
21/3/2020

*(Signature)*  
21/3/2020

*(Signature)*  
21/3/2020

- (7) Prof. Sarat Ch. Sharma - Dhan  
21/03/20
- (8) Prof. Sushmita Kumari - B  
21/3/20
- (9) Sri. Bhagirath Sharma - Bakura  
21/3/20

### Minutes of IQAC meeting :-

First of all principal Incharge welcomed all the members of IQAC and reviewed the agenda of the meeting. Prof. Ram Krishna Mahapatra IQAC Co-ordinator is represent the agenda ~~of the~~ after discussion of agenda.

#### Resolution no-01

Review of previous meeting.

All resolution of previous meeting are approved.

#### Resolution no-02

Start of Online classes as the college is to be closed due to COVID-19 after discussion.

All the members unanimously resolved that after discussion about Corona (COVID-19) which is spreading fastly causing breathlessness, cardio-attack. Hence finally causing death. So online classes start till the stop to spread the disease.

#### Resolution no-03

To provide ~~each~~ data to each teachers for whole month 3GB each.

It is decided that for online teaching through Google meet and Zoom apps for complete the course provided 3GB data to each teacher.

#### Resolution no-04

Discussion to preprepare what's app



group for all departments formed for Sem-I, Sem-III and Sem-IV classes.

It is also decided that for online teaching formed whats app group of each department and monitoring of online classes each teacher have to add ~~on~~ the principal as admin.

### Resolution No - 05

Discussion on submission of Internal examination for Sem-II and Sem-IV through online assignment mode.

It is also decided that due to COVID-19 student have to submit their internal assignment of UG Sem-II and Sem-IV through their whats app group in their respective teacher.

### Resolution no - 06

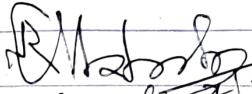
Discussion about roster duty chart for office staff.

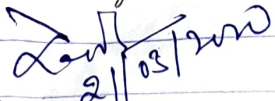
After discussion it is decided that the closure of the college as per the Government guideline running of the office work - partially office staff come to the college as per roster duty. The roster duty chart should be noticed by the principal.

### Resolution No-07

Discussion about to provide Mask, sanitizer, Hand globes etc.

It is decided that for precaution of COVID-19 principal have to provide to the staffs masks, sanitizer and handglobes etc.

  
R. M. J. Srinivas  
Co-ordinator  
03/03/2020

  
Z. K. Srinivas  
21/03/2020  
Chairman